



## **STREET MAINTENANCE WORKER I/II**

### **DEFINITION**

Under close or general supervision, performs both routine and skilled heavy, physical work related to the construction, modification, maintenance, repair and operation of City streets, open spaces, right-of-way, creeks, and vegetation; operates a variety of vehicles and hand power tools; provides maintenance support to the Streets Operations and Maintenance Division; and performs related duties as assigned.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives close or general supervision from the Streets Maintenance Supervisor. Receives technical and functional direction from a Senior Streets Maintenance Worker. May exercise technical and functional direction over lower-level staff.

### **CLASS CHARACTERISTICS**

***Street Maintenance Worker I:*** This is the entry-level classification in the Street Maintenance Worker class series. Initially under close supervision, incumbents learn and perform routine street maintenance duties. As experience is gained, assignments become more varied, complex, and difficult; close supervision and frequent review of work lessen as an incumbent demonstrates the skill to perform the work independently. Positions at this level usually perform most of the duties required of journey-level, but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

***Street Maintenance Worker II:*** This is the journey-level classification in the Street Maintenance class series. Positions at this level are distinguished from the entry-level by the performance of the full range of duties as assigned, working independently, and exercising judgment and initiative. Incumbents at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

Positions in the Street Maintenance Worker class series are flexibly staffed. Incumbents may advance to the higher-level after gaining the knowledge, abilities, experience, and any required licenses and certifications which meet the qualifications for and demonstrate the ability to perform the work of the higher-level class.

### **ESSENTIAL DUTIES**

Duties may include, but are not limited to the following:

- Performs repairs, maintenance, and construction of streets, including repaving, patching, and overlaying, crack sealing of asphalt, and backfilling trenches and excavations.

- Excavates and prepares potholes related to stormwater line repair for patching on streets and alleys.
- Loads cold and hot mix, asphalt and patching oil; applies and finishes as required.
- Removes concrete, builds forms, and repairs sidewalks and gutters that have been damaged and are trip hazards or need repair after stormwater line work; performs other concrete work around City buildings as required.
- Performs repair, maintenance, and construction of sidewalks, curbs, gutters, catch basins, and drainage structures.
- Performs flood control measures by clearing creeks of obstructions, keeping drains clean and clear, and preparing sandbags in case of emergency.
- Sets up proper traffic control devices as necessary to perform street maintenance work safely.
- Responds to complaints and answers questions from the public, or escalates to supervisor, as necessary.
- Performs Underground Service Alert markings as specified and according to accepted guidelines and requirements.
- Makes minor adjustments on service equipment; maintains tools and equipment in working order.
- Maintains logs of daily activities.
- Operates a variety of heavy equipment such as a dump truck, paver, street sweeper, vector truck, and backhoe.
- Responds to street maintenance and repair emergency situations as required.
- Assists Police and Fire personnel in emergency situations and around hazardous accident scenes.
- Repairs and maintains storm drain system and outfalls/inlets.
- May apply pesticide, herbicide and other pest management treatments.
- Performs related duties as assigned.

### **QUALIFICATIONS**

Some knowledge and abilities may be gained by employees at the entry-level while in a learning capacity.

#### **Knowledge of:**

- Practices, methods, equipment, tools and materials used in maintenance and repair work related to streets, open spaces, right-of-way, creeks, and vegetation.
- Principles and practices of flood control preparation.
- Proper traffic control (include warning signs and cones) to provide safe passage for the traveling public through the work area, as well as for the safeguard of workers.
- Shop arithmetic.
- Safe work methods and safety practices.
- Safe driving rules and practices.
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone.

- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

**Ability to:**

- Operate motorized equipment such as tractors, mowers, dump trucks, vector, backhoe, and loader.
- Operate specialized job-related equipment including hydraulic jackhammers and tampers
- Read and understand schematic diagrams.
- Safely and effectively use and operate hand tools, mechanical equipment, power tools, and equipment required for the work.
- Perform routine equipment maintenance.
- Follow department policies and procedures related to assigned duties.
- Understand and follow oral and written instructions.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience**

*A combination of education and experience which would provide the required knowledge and abilities is qualifying. Note: education may not fully substitute for the required experience unless expressly stated herein.*

***Street Maintenance Worker I:***

Equivalent to graduation from high school;

**AND**

Six (6) months of experience as a laborer in construction, maintenance, or landscaping work.

***Street Maintenance Worker II:***

Equivalent to graduation from high school;

**AND**

One (1) year of experience in the construction and maintenance of roads at a level equivalent to the City's classification of Street Maintenance Worker I.

**Licenses and Certifications**

***Street Maintenance Worker I & II:***

- Possession of, or ability to obtain and maintain, a valid California Class C Driver License and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- A valid California Class A driver license with a tanker endorsement is required within one (1) year of appointment.
- A Work Zone Traffic Control Safety Certificate issued by the International Municipal Signal Association (IMSA), or successful completion of the Traffic Control Technician-CA State Specific Training Course through the American Traffic Safety Services Association (ATSSA) is required within one (1) year of appointment.

***Street Maintenance Worker II:***

- A Qualified Pesticide Applicator Certificate issued by the Department of Pesticide Regulation is desirable.

**PHYSICAL DEMANDS**

Must possess mobility to work in the field; strength, stamina, and mobility to perform medium to heavy physical work, to work in confined spaces and around machines, to climb and descend ladders, and to operate varied hand and power tools and construction equipment; the ability to operate a motor vehicle to visit various City sites and attend off-site meetings; vision to read printed material and view a computer screen; hearing and speech to communicate in person and over the telephone; finger dexterity to operate standard office equipment, operate above-mentioned tools and equipment, and access, enter, and retrieve data using a computer keyboard and calculator; possess the ability to bend, stoop, kneel, reach, and climb to perform work and inspect work sites; and possess the ability to lift, carry, push, and pull materials and objects weighing up to 50 pounds (anything in excess would require the use of proper equipment and assistance from other staff). Reasonable accommodations will be made for individuals on a case by case basis.

**ENVIRONMENTAL CONDITIONS**

Employees work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibrations, mechanical and/or electrical hazards, and hazardous chemical substances and fumes. Employees may interact with upset individuals in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

Employees may be required to work evenings, weekends, and holidays, as well as participate in afterhours on-call assignments. Incumbents will be enrolled in random drug testing program in accordance with federal Department of Transportation guidelines.

All City of Rocklin employees are designated as Disaster Service Workers during a proclaimed emergency and may be required to perform certain emergency services at the direction of the department and/or City.

*This class specification should not be construed to imply that these requirements are the exclusive standards of each position as not all duties are necessarily performed by each incumbent.*

Adopted	July 2007
Revised	October 2021
FLSA	Non-Exempt
Salary Schedule	I-level: AFSCME/Range 15 II-level: AFSCME/Range 17