

## **STREET MAINTENANCE WORKER**

Salary Range: 17 (Public Service Salary Schedule)

### **DEFINITION**

Under general supervision, performs a wide variety of activities related to the construction, modification, maintenance, repair and operation of City streets, open spaces, right-of-way, creeks, and vegetation; provides maintenance support to the Streets Operations and Maintenance Division; and performs related work as required

### **DISTINGUISHING CHARACTERISTICS**

This is the journey-level class in the streets maintenance series that performs the full range of duties required to ensure that the City's public streets, sidewalks, storm drainage systems, open spaces, right-of-way, creeks, and vegetation provide the highest level of safety for public use. Responsibilities include inspecting and attending to assigned areas in a timely manner, and performing a wide variety of tasks in the construction and repair of City streets. This class is distinguished from the Senior Streets Maintenance Worker in that the latter is responsible for technical and functional direction of lower-level streets operations and maintenance staff and is capable of performing the most complex duties assigned to the division.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from the Streets Maintenance Supervisor and technical and functional direction from a Senior Streets Maintenance Worker. May exercise technical and functional direction over assigned staff.

### **ESSENTIAL DUTIES, KNOWLEDGE, AND ABILITIES**

Duties may include, but are not limited to the following:

- Performs repairs, maintenance and construction of streets, including repaving, patching and overlaying, crack sealing of asphalt and backfilling trenches and excavations.
- Excavates and prepares potholes and excavations related to water and wastewater line repair for patching on streets and alleys.
- Loads cold and hot mix, asphalt and patching oil; applies and finishes as required.
- Removes concrete, builds forms and repairs sidewalks and gutters that have been damaged and are trip hazards or need repair after water or wastewater line work; performs other concrete work around City buildings as required.
- Performs repair, maintenance and construction of sidewalks, curbs, gutters, catch basins and drainage structures.
- Performs flood control measures by clearing creeks of obstructions, keeping drains clean and clear, and preparing sandbags in case of emergency.
- Sets up proper traffic control devices as necessary to perform street maintenance work safely.
- Responds to complaints and answers questions from the public, or escalates to supervisor, as necessary.

- Performs Underground Service Alert (USA) markings as specified and according to accepted guidelines and requirements.
- Makes minor adjustments on service equipment; maintains tools and equipment in working order.
- Maintains logs of daily activities.
- Operates a variety of heavy equipment such as a dump truck, paver, street sweeper, vector truck and backhoe.
- Responds to street maintenance and repair emergency situations as required.
- Assists Police and Fire personnel in emergency situations and around hazardous accident scenes.
- Repairs and maintains storm drain system and outfalls/inlets.
- May apply pesticide, herbicide and other pest management treatments.
- Performs other duties as assigned.

### **EMPLOYMENT STANDARDS**

#### **Knowledge of:**

- Practices, methods, equipment, tools and materials used in maintenance and repair work related to streets, open spaces, right-of-way, creeks, and vegetation
- Principles and practices of flood control preparation
- Proper traffic control (include warning signs and cones) to provide safe passage for the traveling public through the work area, as well as for the safeguard of workers
- Shop arithmetic
- Safe work methods and safety practices pertaining to the work
- Safe driving rules and practices
- Basic computer applications related to work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for providing a high level of customer service to public and City staff, in person and over the telephone

#### **Ability to:**

- Operate motorized equipment such as tractors, mowers, dump trucks, vector, backhoe, and loader
- Operate specialized job related equipment including hydraulic jackhammers and tampers
- Read and understand schematic diagrams
- Safely and effectively use and operate hand tools, mechanical equipment, power tools, and equipment required for the work
- Perform routine equipment maintenance
- Follow department policies and procedures related to assigned duties
- Understand and follow oral and written instructions
- Organize own work, set priorities and meet critical time deadlines
- Use English effectively to communicate in person, over the telephone and in writing

- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines
- Establish and maintain effective working relationships with those contacted in the course of the work
- Meet the physical requirements necessary to safely and effectively perform the assigned duties

### **Minimum Qualifications**

*Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Equivalent to the completion of the twelfth (12<sup>th</sup>) grade and one (1) year of experience performing maintenance duties related to streets, open spaces, right-of-way, creeks, stormdrain infrastructure, and vegetation.

### **GENERAL QUALIFICATIONS**

#### **License and Certificate Requirements:**

- A valid California Class C driver license or higher with a satisfactory driving record is required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- A valid California Class A driver license with a tanker endorsement is required within twelve (12) months of appointment.
- A Work Zone Traffic Control Safety Certificate issued by the International Municipal Signal Association (I.M.S.A.), or successful completion of the Traffic Control Technician-CA State Specific Training Course thru the American Traffic Safety Services Association is required within twelve (12) months of appointment.
- A Qualified Pesticide Applicator Certificate issued by the Department of Pesticide Regulation is desirable.

#### **Physical Requirements**

Must possess mobility to work in the field, streets and various other City infrastructure; strength, stamina and mobility to perform medium to heavy physical work, operate varied hand and power tools and construction equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves field work requiring frequent walking at construction site areas to identify problems or hazards. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach and climb to perform work and inspect work sites; lift, move, and carry materials and equipment weighing up to 50 pounds and heavier weights with the use of proper equipment.

Employees work primarily in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.

**Working Conditions**

May be required to work various shifts on evenings, weekends and holidays. Participates in after-hours on-call assignments. This class is subject to random drug testing in accordance with Department of Transportation guidelines.

**FLSA: NE**

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. Not all duties are necessarily performed by each incumbent. Additionally, incumbents may be required to follow any other instructions and to perform any other related duties as may be required by their supervisor.

*Adopted: July 2007*

*Revised: January 2017*