

ADDENDUM NO. 1
REQUEST FOR PROPOSAL
OPEN SPACE MONITORING SERVICES
CITY OF ROCKLIN DEPARTMENT OF PUBLIC WORKS

This addendum covers changes to the Request for Proposal (RFP) for Open Space Monitoring Services for the City of Rocklin Department of Public Works and shall become part of the contract documents. It is a mandatory requirement of a bidder to sign and include this addendum as part of your proposal bid.

ITEM No. 1: ESTIMATED TIMELINE

The RFP estimated timeline, including closing date, consultant selection/notification, and award date have been updated to the following:

CLOSING DATE:	Monday, January 19, 2026, 12:00 p.m.
CONSULTANT SELECTION/NOTIFICATION:	Wednesday, January 28, 2026
AWARD DATE:	Tuesday, February 24, 2026

ITEM No. 2: QUESTIONS

See attached Exhibit A for questions associated with this RFP that were received by December 23, 2025, 12:00 p.m.; a corresponding response has been provided.

End of Addendum No. 1

Signature: _____

Company

Date

SUBMIT THIS SHEET AS PART OF YOUR BID PACKAGE

WARNING: If an addendum or addenda have been issued by the City and not noted as being received by the bidder, this proposal may be rejected.

ADDENDUM NO. 1
EXHIBIT A - QUESTIONS
REQUEST FOR PROPOSAL
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The following questions associated with this Request for Proposal (RFP) for Open Space Monitoring Services for the City of Rocklin Department of Public Works were received by December 23, 2025, 12:00 p.m.; a corresponding response has been provided:

1. The City's GOSMP website (<https://www.rocklin.ca.us/gosmp>) includes annual monitoring reports through 2021. Is it possible for the City to add completed reports for subsequent years to the website?

Response: Annual monitoring reports for 2022, 2023, and 2024 are available at the following website, under Related Links: <https://www.rocklin.ca.us/gosmp>.

2. Within RFP Section 4.0 General Requirements, B, references are requested under 4-Relevant Experience and 5-Examples of Comparable Projects. Can these be the same references?

Response: Yes, relevant experience and examples of comparable projects can be related, provided the requested information is included. Each example of a comparable project shall include a corresponding reference, with contact information of an individual familiar with the project who can speak to the scope and performance of the project. Contact information, at a minimum, shall include the name of the organization, agency, or jurisdiction for which the project was performed, name of the individual, address, and phone number. Provide a minimum of three (3) examples of comparable projects, including references.

3. Exhibit C of the RFP contains the City's Agreement for Services. Under Exhibit C of the Agreement is a Schedule of Performance. The dates in the chart reference 2024 and 2025. Can the City provide an updated schedule for the current contract? Or should consultants create a schedule based on this one to submit in our proposal.

Response: Consultant shall prepare a schedule that identifies the task, location, and frequency needed to complete the requirements of the project, and include an estimate of all time, fees, and costs for each task. The schedule and costs shall be separated by year (e.g. 2026, 2027, 2028) for the initial two (2) year and ten (10) month term of the contract. The General Open Space Management Plan (GOSMP) is the primary document for which the tasks and schedule shall be determined. Tasks may vary by activity, survey, or monitoring type, season, year, and/or open space subsection.

4. What, if any, are the current challenges the City is experiencing with implementation of the GOSMP?

Response: The City is considering a revision and/or update to the GOSMP to clarify and optimize open space monitoring obligations, including a review of the existing restrictions, and inclusion of additional open space areas, where applicable. Any future revisions or updates to the GOSMP would be separate from this RFP.

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5. We would like to ask for an extension of the January 12, 2026, deadline to make sure we provided a competitive proposal to the City.

Response: The RFP closing date is extended to Monday, January 19, 2026, 12:00 p.m.

6. Is the proposal for on-call work or is the City of Rocklin requesting that a specific scope and budget is included in the proposal for the general list of services included on pages 6 and 7?

Response: On-call work is not associated with this RFP and would be addressed separately. Also, see response to Question #3.

7. Does the City of Rocklin have an incumbent consultant who has been performing these services?

Response: Yes, a consultant has performed similar services, including throughout 2025.

8. Could the City of Rocklin provide the previous annual reports submitted to the U.S. Army Corps of Engineers that were prepared in accordance with the General Open Space Management Plan?

Response: See response to Question #1.

9. On page 6 of 112, 3.1A.c-e. These statements refer to 20% of the Vernal Pools. Is this referring to 20% of all of the vernal pools within the program? Or 20% of each of the vernal pools within the program? Or should we refer to the Exhibit C Schedule of Performance?

Response: The specific scope of work requirement refers to Section 6.3 (Vernal Pool Grassland Monitoring) and Table 6-2 (Annual Monitoring by Habitat Management Unit) of the GOSMP. A minimum of 20% of the vernal pools within the properties appended to the GOSMP shall be monitored. In general, the number and location of those vernal pools monitored each year remain the same, typically 65 pools, to allow for an evaluation of conditions over time.

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