

# The City of Rocklin Police Department is Seeking Applicants for the Position of: **Reserve Police Officer**

Levels I & II  
(Volunteer)

**Final Filing Date: Continuous**



**Respect, Integrity, Accountability,  
and Quality Service**



## **THE POSITION**

The Rocklin Police Department is offering excellent training and police experience, in lieu of pay, for those individuals interested in raising the level of their law enforcement careers.

## **WORKING CONDITIONS**

Mobility to work in both an office setting and the field; lift and carry weight of 50 pounds or less; strength and stamina to perform law enforcement duties, including making arrests; vision to meet department standards; hearing and speech to communicate in person or over communications equipment; analyze work papers, reports, and special projects; remember and document accounts given by witnesses and victims; identify crime suspects; interpret and apply the law in field situations; observe while conducting surveillance; problem solve crime situations; and explain the law to the public.

## **THE DEPARTMENT**

The Rocklin Police Department has 88 full-time employees. The Department fields a number of units and specialties including; Uniformed Patrol, Traffic Enforcement, Investigations, Canines, School Resource Officers, Crime Prevention, Citizen Volunteers, SWAT, Dispatch, Records, Evidence, and Animal Control.

The Department embraces a philosophy of community orientated policing. The City enjoys a low crime rate, and all efforts are focused toward maintaining a safe, family environment throughout the community. *The Department is housed in a 40,000 square foot state-of-the-art facility.*

## **QUALIFICATIONS**

**Minimum Age**—21 years of age.

**Education**—Thirty (30) college units (in addition to those earned at the Academy) is desirable; currently attending a POST Level II Reserve Officer Module with completion by time of appointment; completion of POST Level I Reserve Officer Module, or POST Basic Academy.

**License or Certificate**—Possession of a valid California Class C driver license.

**Available for Work**—Once trained, must be available to work at least 16 hours duty time and four hours training time per month. During field training, a commitment of approximately 40 hours per week may be required.

## **THE ROCKLIN COMMUNITY**

Located in South Placer County at the inter-section of Interstate 80 and State Highway 65, the City of Rocklin is a thriving community of 66,830 residents located at the base of the Sierra Nevada Mountains. Rocklin is a preferred location for business and living because of its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities and the highest commitment to public safety.

Rocklin's outstanding education systems includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to 4-year universities and William Jessup University, a fast-growing private, 4-year university. In addition to vibrant retail centers, Rocklin has a diverse range of business types including finance, insurance, health care, technology, engineering and utilities. Businesses choose to make their homes in Rocklin because of our strong demographics, low business license fees and a great quality of life that appeals to employers and their employees.

As an organization, the City of Rocklin is dedicated to maintaining high standard of service, a collaborative team environment, innovative ideas, transparency, and on-going training and development. Team Rocklin takes pride in serving the citizens and maintaining a safe and thriving community. Rocklin team members appreciate the strong support they receive from the citizens who respect and value what they do to keep the City a great place to live, work and play. Working at the City of Rocklin, you can see firsthand the strong sense of community and high standard of service. Rocklin continues to be an innovative leader that is creating its own identity by challenging the status quo. Team Rocklin members are capable experts in their fields, who work together to accomplish the strategic objectives set forth by the City Council.

## APPLICATION PROCESS

***Application deadline: Continuous (A cut-off date will be determined)***

Applicants may apply [online](#) or by submitting a [hard copy employment application](#) to the Human Resources Office at the address shown. Incomplete applications will not be accepted. [Electronic submittals](#) are preferred.

**POST documentation must be submitted at the time of application. If currently attending a POST Level II Academy, applicant must submit a letter from academy staff verifying attendance and expected graduation date.**

Applications will be screen based on qualifications, and those applicants that best meet the needs of the City will be invited to participate in the City's selection process.

## SELECTION PROCESS

The City's selection process includes a physical agility test, POST written examination, interview(s), polygraph, and a thorough background investigation. Offers of employment are subject to successful completion of a pre-employment medical and psychological exam and substance abuse screening.

**Applications must be submitted to the Human Resources Office at the address below.** All applicants will be notified by email following application review. *Applicants who do not successfully complete any portion of the selection process may not reapply for six months.* The average time frame for application review is two to three weeks following the application deadline.

The physical agility test and POST written examination will be scheduled (dates to be determined) and the Oral Board interview will be held the following week.

## PRE-QUALIFICATION QUESTIONNAIRE

1. Are you at least 21 years of age?
2. Do you have a valid California Driver License?
3. Do you have 30 college units (in addition to those earned at the Academy, is desirable)? **If yes, please submit a college transcript or college degree.**
4. Are you currently attending a POST Level II Reserve Officer Module?
5. Have you completed a POST Level I Reserve Officer Module or POST Basic Academy? **If yes, please submit a copy of your certificate.**
6. Are you available to work at least 16 hours duty time and 4 hours of training time per month?

***City of Rocklin  
Human Resources Division  
2<sup>nd</sup> Floor City Hall  
3970 Rocklin Road, Rocklin, CA 95677***

***Phone: (916) 625-5050 / FAX: (916) 625-5099***

**[APPLY HERE](#)**

The City of Rocklin is an equal opportunity employer. If you possess any disabling limitation that would require test/interview accommodation, please inform the Human Resources Division upon submittal of the application. Medical disability verification may be required prior to accommodation.