



# City of Rocklin

## Job Opening

### PART-TIME GIS ASSISTANT

### PUBLIC SERVICES DEPARTMENT - GIS

APPLY NOW

\$21.46 per hour to \$23.67 per hour  
(No Benefits)

**Deadline: Open until filled**

#### **The Position**

The City of Rocklin is seeking candidates for a part-time GIS Assistant position to assist the Public Services Department and Information Technology Division with GIS data maintenance related to roadway infrastructure. Other duties may include data acquisition, analysis, and map creation using the Esri suite of GIS software. This is a great opportunity to gain experience in the local government GIS field. The work schedule will be working no more than 28 hours per week, not to exceed 999 hours in a fiscal year (July 1st through June 30th). This is a temporary at-will position and does not offer benefits.

#### **Minimum Qualifications**

- Must be at least 18 years of age
- Must have the equivalent to the completion of the 12<sup>th</sup> grade
- Must possess a current valid California driver license
- Must have completed at least one introductory GIS or equivalent college-level course

The preferred candidate should

- Have at least one year of GIS related work experience. Additional coursework may be substituted
- Have an interest in the GIS field
- Have excellent written and verbal communication skills
- Be able to work approximately 20 hours per week

#### **SUPPLEMENTAL QUESTION**

1. Describe your experience in GIS data maintenance.

#### **Application Process**

Applicants are encouraged to apply electronically [online](#) at the [CalOpps website](#).

*City of Rocklin - Human Resources Office*

*2<sup>nd</sup> Floor City Hall*

*3970 Rocklin Road, Rocklin, CA 95677*

*Telephone: (916) 625-5050 / FAX: (916) 625-5099 / Job Line: (916) 625-5060*

Offers of employment are conditional upon successful completion of a pre-employment drug screen and live scan clearance. All applicants will be notified by e-mail following the application review.

*The City of Rocklin is an Equal Opportunity Employer.*

*If you possess any disabling limitation that would require test/interview accommodation, please inform the Human Resources Department in writing upon submittal of the application. Medical disability verification may be required prior to accommodation.*