



Applications due - 4:00 PM, June 3, 2020

Notice of CDBG-CV (CARES Act) Funds Available

In response to the Coronavirus Pandemic (COVID-19) the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program has notified the City of Rocklin that they will receive a formula allocation from the first round of CDBG-CV funding to be used specifically for the prevention of, preparation for, and response to the Coronavirus. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed on March 27, 2020. The City of Rocklin anticipates receiving an estimated allocation of \$164,189 in CDBG-CV funds. Staff is beginning the process of identifying various activities that will be undertaken with CDBG-CV funds.

The City of Rocklin is seeking applications for eligible activities from 501(c)(3) or government entities that have an active registration in The System for Award Management (SAM), are able to provide audited financial statements, and comply with all other CDBG regulations. All activities must be CDBG eligible and must be used to prevent, prepare for, and respond to COVID-19 and all other funding options must be used prior to using CDBG-CV funding. Funding will be provided on a cost reimbursement basis. However, eligible CDBG expenditures incurred as of March 1, 2020 used to prevent, prepare for, or respond to COVID-19, and paid for with nonfederal funds, may be eligible for reimbursement with CDBG-CV funding with approval from the City of Rocklin.

Eligible costs may include, but are not limited to, personnel and Employee-related expenses (ERE); professional and outside services; travel; space; equipment; material and supplies; operating services; emergency grant payments for no more than 3 consecutive months paid to a provider on behalf of an individual or family including rent, utility or food assistance; grab and go/delivery meal programs; and support of other COVID-19 response services. A full list of eligible expenses can be found in 2 CFR Part 200 and Title 24 Code of Federal Regulations, Part 570.

Applicants are required to maintain client data demonstrating client eligibility for services provided. Data shall include, but not be limited to, client name, race/ethnicity, female-headed household, handicap/disability, age, address, income level or other basis for determining eligibility, and description of service provided. Information shall be submitted upon request for reimbursement and made available to the City during monitoring or for review upon request.

In proposing activities, please keep in mind CDBG funds **must** meet a **National Objective and** qualify as an **Eligible Activity**:

- * Benefit to Low and Moderate Income Persons
- * Aid in the Prevention of Slums and Blight
- * Urgent Need

Ineligible Activities:

Generally, the following types of activities are ineligible:

- Acquisition, construction, or reconstruction of buildings for the general conduct of government;
- Political activities;
- Certain income payments; and
- Construction of new housing by units of general local government.

For additional information about the National Objective and Eligible & Ineligible Activities, please visit the CDBG Entitlement Program page on the HUD Exchange.

To access the current income limits that apply to these funds, you can visit HUD's website at: <https://www.huduser.gov/portal/datasets/il.html>

HUD's Community Development Block Grant (CDBG) Entitlement Program provides grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. While HUD does not provide CDBG assistance directly to individuals, businesses, nonprofit organizations, or other non-governmental entities; contractors may be selected by the City of Rocklin through a competitive recruitment process, which gives priority to those who are able to best meet the needs of the community in accordance with the national objectives and other requirements of the CDBG program. If you are interested in participating in this program, contact the City of Rocklin directly at (916) 625-5592.

**SUBMITTAL- WRITTEN RESPONSES MUST BE SUBMITTED TO OUR EMAIL
NO LATER THAN 4:00 PM, WEDNESDAY, JUNE 3, 2020**

Please answer the following questions:

Description of what program you will use the CDBG-CV funds on?

How much funding is realistic to spend specifically on the COVID-related program in Rocklin?

How many people do you project needing/being able to assist with these COVID-related services in Rocklin?

Would the services, supplies, assistance or other activities occur within Rocklin (serve Rocklin only residents) or be available to a broader geographical area? If a broader geographical area please describe. Would your entity be able to provide both Rocklin specific and broader area data regarding the number of people served?

HUD requires us to use these funds on COVID-related services - how could you document the program is serving a COVID-related need?

The City would have to verify that CDBG-CV dollars are not being duplicated with funds you may be receiving from other agencies (FEMA, SBA, the State). Please describe any other CV funds you have already or intend to apply for and a brief description of how/why you do not believe we would have a duplication of funds issue.

Applications must be emailed to:
sharon.cohen@rocklin.ca.us

Please note this situation is new to everyone and is changing constantly. As such, there is no anticipated timeline but the City hopes to have executed grant agreements by July.

If you have any questions and/or need additional information, please call or email **Sharon Cohen, Housing and Environmental Services Specialist at (916) 625-5592** or sharon.cohen@rocklin.ca.us