

# THE CITY OF ROCKLIN ANNOUNCES AN OPENING FOR:

# FIREFIGHTER/PARAMEDIC

The Mission Statement of the City of Rocklin is to become a city that provides its citizens with exceptional quality of life while maintaining its small town sense of community.



\*The first 200 applicants that have submitted all of the required documentation will be invited to the written exam.



#### CAREER OPPORTUNITY

The City of Rocklin is accepting applications for Firefighter/Paramedic. Responsibilities include providing medical services at the EMT-Paramedic level; performing all the duties of a Firefighter, including responding to fires, hazardous materials incidents, rescues, and other emergency and non-emergency situations; participating in all other suppression, prevention, inspection, education and related activities to protect life and property; operating and maintaining fire fighting apparatus and equipment; performing fire station maintenance; serving in specialized departmental roles as assigned; providing information and assistance to the public; and performing related work as required.

This is a specialist level class in the fire service. Incumbents are required to provide skilled paramedic services and perform all normal fire suppression, basic medical emergency, hazardous materials and other emergency response activities. Incumbents are expected to drive and operate a fire fighting apparatus and all other vehicles and equipment and perform the full range of duties of a Firefighter.







#### COMMUNITY

Located in South Placer County at the intersection of Interstate 80 and State Highway 65, the City of Rocklin is a thriving community of 66,830 residents located at the base of the Sierra Nevada Mountains. Rocklin is a preferred location for business and living because of its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety.

Rocklin's outstanding educational systems includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to 4-year universities and William Jessup University, a fast-growing private, 4-year university. In addition to vibrant retail centers, Rocklin has a diverse range of business types including finance, insurance, health care, technology, engineering and utilities. Businesses choose to make their home in Rocklin due to our strong demographics, low business license fees and a great quality of life that appeals to employers and their employees.

#### **TEAM ROCKLIN CULTURE**

As an organization, the City of Rocklin is dedicated to maintaining a high standard of service, a collaborative team environment, innovative ideas, transparency, and on-going training and development. Team Rocklin takes pride in serving the citizens and maintaining a safe and thriving community. Rocklin team members appreciate the strong support they receive from the citizens who respect and value what they do to keep the City a great place to live, work and play. Working at the City of Rocklin, you can see firsthand the strong sense of community and high standard of service. Rocklin continues to be an innovative leader that is creating its own identity by challenging the status quo. Team Rocklin members are capable experts in their fields, who work together to accomplish the strategic objectives set forth by the City Council.

#### **ORGANIZATION**

The City of Rocklin is a General Law City and operates under the Council/Manager form of government. Five Council Members are elected at large for four-year terms. Each year, the Council elects the Mayor and Vice-mayor from within their ranks. The City Council appoints the City Manager. Management staff from all departments work closely together to ensure stable growth and ongoing quality of life within the community. The City Council consistently supports public safety goals and efforts to maintain one of the safest communities in the State. The City prides itself as having friendly people, small town charm, as well as tree lined and safe, thriving neighborhoods. City staff work closely with residents and businesses to provide the best municipal services possible.

#### **SALARY AND BENEFITS**

Salary Range (Effective 7/7/18)
 \$73,302 - \$101,047 annually

#### Medical

Multiple plans through CalPERS. The City contributes up to \$1,200 per month.

### Retirees <u>Health (Entitlement)</u>

The City contributes up to \$1,200 per month for eligible retirees. Employee's who retire between 1/1/18 and 12/31/2020 are entitled to the \$1,200 per month in retirees health, regardless of the existence of any subsequent or future MOU.

#### Dental and Vision

City-paid for employee and dependents.

 Retirement-CalPERS (in accordance with Public Employee's Retirement law)

3% @ 50 Classic Employees: Employees who were members of a California public retirement system before 1/1/2013, and meet the definition of a classic member as determined by CalPERS.

2.7% @ 57 PEPRA Employees: Employees who become members of a California public retirement system for the first time on or after 1/1/2013, and not eligible for reciprocity.

#### Deferred Compensation

City offers \$100 per month match for all employees. PEPRA employees also receive \$200 per month (no match).

#### Life and AD&D

City-paid \$20,000 life insurance and Accidental Death and Dismemberment.

#### Education Incentive

Ranges from \$75 - \$275 per month based on level of education and/or certificate.

Uniform Allowance\$36.54 per pay period

#### **EMPLOYMENT STANDARDS**

#### **Knowledge of:**

- Principles and practices of fire suppression, hazardous materials containment, rescue, clean-up and salvage
- Principles and practices of providing emergency medical care at the EMT-Paramedic level
- Practices and techniques of driving varied vehicles and operating a wide range of fire apparatus
- Basic maintenance practices for fire services vehicles, equipment and facilities
- · Applicable laws, codes and ordinances
- Safety practices and equipment related to the work
- Techniques for dealing effectively with and solving the problems presented by a variety of individuals from various socio-economic, cultural and ethnic backgrounds, in person and over the telephone, often in emergency or stressful situations

#### **Ability to:**

- Perform fire suppression, hazardous materials containment, and associated rescue and salvage work in a safe and effective manner
- Apply the mechanics of fire fighting and emergency medical care at an EMT-Paramedic level
- Operate vehicles and apparatus safely and in conformance with department procedures and traffic laws
- Make sound, independent decisions in emergency situations
- Learn the geographic layout of the City and the surrounding areas and the location of various fire suppression utilities
- Maintain accurate records and clear and accurate reports and other written materials
- Interpret, apply and explain complex medical procedures, codes, regulations and ordinances
- Coordinate and carry out special assignments
- Use tact, initiative, prudence and independent judgment within general policy, procedural, and legal guidelines
- Meet the physical requirements necessary to safely and effectively perform the assigned duties



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Benefits Summary

#### MINIMUM QUALIFICATIONS

The following licenses and certificates listed below must be attached to your application or it will be considered incomplete:

Any combination of education and experience that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the required qualifications would be:

An education equivalent to the completion of the 12<sup>th</sup> grade. Additional specialized training in fire science or a related field is desirable and one of the following:

- a) A California Firefighter I Certificate (Must attach Certificate)
- b) Four years full-time fire suppression experience\*
- c) Certificate verifying completion of a California State Fire Marshal Accredited Regional Fire Academy\* (*Must attach Certificate*)
- \* If option B or C are used, then a Firefighter I certificate must be completed within 18 months of date of employment

#### **GENERAL QUALIFICATIONS**

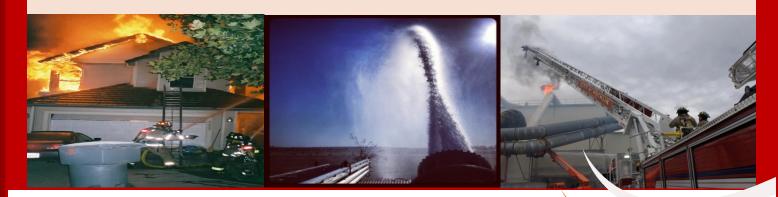
#### Licenses, Certificates, and Registrations:

- A valid California Class C driver license or higher with a satisfactory driving record at the time of appointment (Must attach Certificate) (Current Department of Motor Vehicle print-out is required.)
   Ability to obtain Firefighter Endorsement within 18 months of date of employment.
- Possession of a valid California Professional Firefighter Joint Apprenticeship Committee Candidate
   Physical Ability Test (CPAT) Certificate (issued within the last 12 months) is required at time of
   interview (Please attach Certificate if you have a valid one)
- A valid California EMT-Paramedic License and be accredited through the local EMS Agency (*Must attach License*)
- Possession of a current Cardiopulmonary Resuscitation Certificate (Must attach Certificate)

#### **Completion of Firefighter/Paramedic Task Book**

The Firefighter/Paramedic Task Book must be completed within the 12-month probationary period. The completion period for the Task Book may be extended at the discretion of the Fire Chief.

Appropriate certificates must be kept current while employed in this class series; failure to obtain or keep current the appropriate certificates may lead to disciplinary action up to and including dismissal.



#### **APPLICATION PROCESS**

Applicants may <u>apply on-line</u> or by submitting a <u>hard copy employment application</u> to the Human Resources Office at the address below. Incomplete applications will not be accepted. Electronic submittals are preferred. The first 200 applicants, who submit all of the required licenses and certificates, will be invited to the written exam. The following licenses and certificates must be attached to your application or it will be <u>considered incomplete</u>.

- Either a Firefighter I Certificate or Certificate verifying completion of a California State Fire Marshal Accredited Regional Fire Academy (Must attach Certificate)
- Current DMV printout (within 30 days) (Must attach Print-out)
- A valid CPR Certification for Professional Rescuers (Must attach Certificate)
- A valid California EMT-Paramedic License (Must attach License)
- A valid California Class C Driver License (Must attach License)
- A valid California Professional Firefighter Joint Apprenticeship Committee Candidate Physical Ability
  Test (CPAT) Certificate (issued within the last 12 months) is required at time of interview. (Please
  attach Certificate if you have a valid one)

City of Rocklin - Human Resources Office

2<sup>nd</sup> Floor City Hall

3970 Rocklin Road

Rocklin, CA 95677

(916) 625-5050 / FAX (916) 625-5099 / Job Line: (916) 625-5060

#### **SELECTION PROCESS**

Applications will be screened based on qualifications, and those applicants that best meet the needs of the City will be invited to participate in the next step in the City's selection process.

Offers of employment are conditional upon successful completion of a background check and will include, but not limited to, a physical examination, substance abuse screening, fingerprint clearance, and a psychological evaluation. All applicants will be notified by e-mail following application review.

## **Application Deadline**

\*The first 200 qualified applicants
that have submitted all of their required documentation
will be invited to the written exam