



FIRE RECRUIT

DEFINITION

The Fire Recruit is a training-level classification that exists solely for those who are completing the Fire Academy. Fire Recruits undergo a formal training program that meets the California State Firefighter 1 curriculum standard. Fire Recruits actively participate in the Fire Academy training program which includes basic training in firefighting methods, equipment operations, emergency medical services, and physical fitness. Successful completion of the Academy is required, even if similar training has been achieved elsewhere. Failure to complete the Academy successfully will be cause for release from City employment. Upon completing the training requirements and graduation from the Academy, a Fire Recruit is eligible for probationary appointment to Firefighter.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate supervision from assigned supervisory or management personnel. Exercises no direct supervision of staff.

CLASS CHARACTERISTICS

This is the non-sworn, trainee-level classification responsible for learning and becoming proficient in the understanding of lifesaving and firefighting methods. Upon successful completion of the Fire Academy training program, incumbents may be appointed to the sworn classification of Firefighter.

This class is distinguished from the Firefighter classification in that the former is a recruiting and training level classification, and incumbents do not perform emergency duties or fire suppression, prevention, or inspection duties.

ESSENTIAL DUTIES

Duties may include, but are not limited to the following:

- Attends the Firefighter Academy and actively participates in all studies, assignments, and tasks.
- Completes all required assignments, tests, and follows all instructions relative to the academy curriculum and behavior.
- Develops proficiency in emergency medical services, rescue work, firefighting and other emergency services, physical conditioning and training, and any other subjects included in the academy.
- May perform other administrative assignments.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Comprehend, retain, interpret, and apply information learned in a classroom setting.
- Read and understand laws, ordinances, rules, regulations, and procedures.
- Understand and carry out oral and written directions.
- Maintain accurate records and prepare clear reports and other written materials.
- Recognize dangerous situations and make sound, independent decisions.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience

Equivalent to graduation from high school and completion of Fire Technician I college course or equivalent prior to appointment.

Licenses and Certifications

- Possession of, or ability to obtain and maintain, a valid California Class C Driver License and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Possession of a current and valid Emergency Medical Technician (EMT) Certificate or a Paramedic License issued ONLY by the State of California or by the National Registry (NREMT-Basic) or by an EMT or Paramedic certifying agency approved by the State of California.
- Possession of a current and valid Cardiopulmonary Resuscitation (CPR) Card (Healthcare Provider/BLS Provider equivalent or higher).
- Possession of a valid Candidate Physical Ability Test (CPAT) dated within one (1) year of application filing deadline.

PHYSICAL DEMANDS

Must possess mobility to work in the field; strength, stamina, and mobility to perform heavy to very heavy physical work while wearing personal protective equipment; the ability to operate a motor vehicle to respond to calls for emergency service; vision to read printed material, view gauges, and view a computer screen; hearing to distinguish various sounds and radio communications; speech to communicate in person, over the telephone or radio, and project voice when necessary; strength, stamina, and mobility to traverse uneven terrain, including climbing and descending ladders, stairs, and other temporary or construction access points; finger dexterity to operate standard office equipment and access, enter, and retrieve data using a computer keyboard or calculator; and the ability to frequently lift, carry, push, and pull materials, objects, and individuals more than 100 pounds to perform the required job functions. Reasonable accommodations will be made for individuals on a case-by-case basis.

ENVIRONMENTAL CONDITIONS

Employees primarily work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees also work in the field and frequently may be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibrations, mechanical and/or electrical hazards, and hazardous chemical substances and fumes. Employees may interact with upset individuals in interpreting and enforcing departmental policies and procedures. The duties of this class are performed in an environment with exposure to emergency situations, mentally ill individuals, and persons potentially infected with communicable diseases.

WORKING CONDITIONS

Must be willing to work evenings, weekends, and holidays. Must be 18 years of age at time of application. Must be a United States citizen or have the current legal right work in the United States. Incumbents must pass a thorough background investigation.

All City of Rocklin employees are designated as Emergency Service Workers during a proclaimed emergency and may be required to perform certain emergency services at the direction of the department and/or City.

This class specification should not be construed to imply that these requirements are the exclusive standards of each position as not all duties are necessarily performed by each incumbent.

Adopted	October 2022
Revised	
FLSA	Non-Exempt
Salary Schedule	Unrep Employees/Range 1