



Public Review Draft

Consolidated Annual Performance and Evaluation Report (CAPER)

Program Year 2023-2024

HUD Entitlement: Community Development Block Grant

Public Review Period: July 26, 2024 – August 16, 2024

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This 2023 Consolidated Annual Performance and Evaluation Report (CAPER) covers the reporting period from July 1, 2023 to June 30, 2024. It is the fourth CAPER in the five-year 2020 – 2024 Consolidated Plan. The Consolidated Plan is a comprehensive planning document that serves as the guiding document for the use of funds from the HUD Community Development Block Grant entitlement program in the areas of housing and community development. The Action Plan, a component of the Consolidated Plan, identifies the specific activities the City will undertake during the Program Year. Both the Consolidated Plan and the Action Plan are implemented by City staff. The City was awarded an entitlement allocation of \$300,177 in Community Development Block Grant (CDBG) funds for the 2023 Program Year (PY).

The CAPER identifies programs and activities that the City undertook during the 2023 PY to meet priority needs identified in the Consolidated Plan. In addition, the CAPER discusses actions that the City took to address barriers to public services for seniors, therapy for domestic violence victims, therapy and case management services to children, adults and families to support the recovery from trauma, and ADA improvements. The CAPER shows both annual accomplishments and the cumulative accomplishments for the Consolidated planning period. This CAPER shows progress towards goals from July 2023 through June 2024.

CARES Act – CDBG-CV-1 and CDBG-CV-3

Although not technically a part of the PY 2023 Annual Action Plan, the City is including a brief update regarding CARES Act funding and spending in the CAPER. The City's initial allocation of CDBG-CV-1 (\$164,189) funds was the primary focus of the first substantial amendment to the 2020 Annual Action Plan approved by the City Council on September 22, 2020.

In addition to CDBG-CV-1 funds, on September 11, 2020, the City of Rocklin was also notified that it had received \$299,113 in a third round of CDBG-CV-3 funding from the CARES Act. Approval of the second substantial amendment to the 2020 Annual Action Plan was approved by the City Council on August 10, 2021. All grant funds were not allocated during that amendment.

In an effort to create another opportunity to accept new or revised proposals to spend the remaining CDBG-CV-1 and CDBG-CV-3 funds available, approval of the third substantial amendment to the 2020 Annual Action Plan was approved by the City Council on October 11, 2022. A complete list of CDBG-CV activities and status include:

CDBG-CV-1

- KidsFirst - \$45,000 for the Rental/Utility Assistance Program to respond to income reductions related to Coronavirus (Completed)
- Salvation Army – \$39,000 for the Rental Assistance Program to respond to income reductions related to Coronavirus (Completed)
- Stand Up Placer - \$15,000 for a Counseling Program to respond to the service needs of victims of domestic violence stemming from Coronavirus (Open)
- The Gathering Inn - \$45,189 for the Counseling Program to respond to the service needs of the homeless stemming from Coronavirus (Completed)
- The Gathering Inn - \$20,000 for the Medical Clinic to prevent, prepare for, and respond to Coronavirus and its effects on homeless populations (Completed)

CDBG-CV-3

- Salvation Army – \$20,000 for the Rental Assistance Program to respond to income reductions related to Coronavirus (Open)
- St. Vincent de Paul – \$44,125 for Senior and Disabled Food Bags/Basic Essentials Program (Open)
- St. Vincent de Paul – \$92,713.02 for the Rental/Utility Assistance & Essentials Program (Open)
- The Gathering Inn - \$142,274.98 for Direct Services for Rocklin Homeless due to COVID (Housing, Case Management, Drivers, Transportation, Food, Shelter, Day Services)/Rental Assistance (Completed)

HUD's original deadline to spend 80% of the funds by September 1, 2023 was revised to require that 100% of the funds be spent by September 1, 2026 and final spending and accomplishments data reported to HUD by November 9, 2026.

At the time of this report's preparation, \$436,168.19 (94%) of CDBG-CV-1 and CDBG-CV-3 funds have been spent. The City's focus will be to continue to work with the following subrecipients to maximize their remaining funds within the mandated timeframe:

- Stand Up Placer (CV-1 Counseling Program) – \$15,000
- Salvation Army (CV-3 Rental Assistance Program) – \$4,690.47
- St. Vincent de Paul (CV-3 Food Bags Program) – \$4,033.08
- St. Vincent de Paul (CV-3 Rental Assistance Program) – \$3,410.26

Unspent Funds from PY 2023/Carry over

There are three programs identified in the 2023 Annual Action Plan that were unable to spend the total allocation amount awarded. Due to HUD's 15% spending caps associated with the public services category, unspent funds will be reallocated to public facilities for the ADA improvement project identified in the 2024 Annual Action Plan. The unspent funds include:

- PY 2023 Public Services ADA Project – \$1,480.96 unspent funds
- PY 2023 KidsFirst Program – \$4,440.59 unspent funds

- PY 2023 Seniors First Program – \$3.80 unspent funds

The combined total of unspent funds that will be carried over to Public Services ADA project in PY 2024 is \$5,925.35

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
CD1.1: Improve safety and accessibility in public	Non-Housing Community Development	CDBG: \$198,091.96	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2303	2900	125.92%	100	100	100.00%
CD2.3: Meet senior nutrition and social needs	Non-Housing Community Development	CDBG: \$22,513.27	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	413	369	89.35%	102	119	116.67%
CD2.4: Provide mental health services	Non-Housing Community Development	CDBG: \$22,513.28	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	267	922	345.32%	57	526	922.81%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The use of CDBG funds enabled the City to address many of its highest priority needs in PY 2023-2024.

Public services, public facilities improvements, and activities to address senior nutrition, domestic violence victim services and counseling/therapy for those individuals, as well as, therapy services to children, adults and families to support the recovery from trauma were provided to 745 individuals in PY 2023. These services meet the basic needs of low-income households, victims of sexual and domestic abuse and human trafficking, and seniors. Services include basic nutrition, therapy services, and improving accessibility through installation of ADA ramps on public streets.

During PY 2023, the City:

- Continued to develop its relationships with private for-profit developers and non-profit housing providers to expand the availability of affordable housing.
- Continued to participate in the Homeless Resource Council of the Sierra’s Placer County Continuum of Care (CoC).
- Continued participation advisory committees to the CoC, including the Point in Time Count (PIT Count) committee and the Local Government Advisory Committee.
- Held regular meetings with the Roseville Housing Authority and Placer County Housing Authority to discuss affordable housing options in the City.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	493
Black or African American	36
Asian	36
American Indian or American Native	11
Native Hawaiian or Other Pacific Islander	11
American Indian or Alaskan Native & White	2
Black/African American & White	16
Other multi-racial	40
Total	645
Hispanic	112
Not Hispanic	533

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

11 seniors declined to state their race/ethnicity. Therefore, those 11 seniors were put in the white race/ethnicity section. In PY 2023, resources targeted to special needs populations were allocated on a City-wide basis, where needs were identified and/or where resources could be coordinated with existing facilities and services. The table above includes demographic data for families assisted through CDBG Services (Public Services - Seniors First Senior Nutrition Program, St Vincent de Paul Home Delivery Program, Stand Up Placer Therapy Services and KidsFirst Therapy Services). The Infrastructure Improvements activity was also targeted to neighborhoods with older infrastructure and lowest income levels. The City assigned the priority for each category based upon the overall relative need of the public with disabilities, resources received, and policies established by the City. The City will continue to pursue all available Federal, State and local resources and look to all segments of the community to assist with meeting homeless, affordable housing, and community development needs.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	300,177	294,252
Other	public - federal	463,302	40,081

Table 3 - Resources Made Available

Narrative

The City of Rocklin was awarded \$300,177 in Standard CDBG funding in PY 2023. The City has expended \$294,251.65 which represents 98% of the total resources available in PY 2023.

In addition, the City of Rocklin was awarded a total of \$463,302 in CDBG-CV funds (\$164,189 in CDBG-CV-1 funds and \$299,113 in CDBG-CV-3 funds). At the time of this report's preparation, the City has spent \$40,081.35 in CDBG-CV-1 and CDBG-CV-3 funds in PY 2023. The total amount spent in Program Years 2021 through 2023 in CDBG-CV-1 and CDBG-CV-3 funds is \$436,168.19.

Rocklin is an "exception grantee" under the CDBG rules that relate to the use of CDBG funds to benefit low-income areas. Rather than a residential area needing to be comprised of 51% or more low-income households to be considered low-income, the City of Rocklin's exception criteria is 47.31%. Areas that are within the upper quartile of low-income households are low-income areas for the purposes of CDBG funding. The data show that Rocklin has an overall Low-Moderate Income (LMI) population of 28.08%. The programs that were funded using CDBG money in PY 2023 provided services to seniors, victims of sexual and domestic assault and human trafficking, disabled and therapy services to children, adults and families to support the recovery from trauma within the City of Rocklin.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Central Rocklin/Downtown area		65	Sidewalk repairs and accessibility improvements to remove architectural barriers in the public right-of-way and improve safety for disabled persons.
City of Rocklin	100		citywide

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Central Rocklin/Downtown area is a defined target area that describes a specific geographic area within the City of Rocklin. Infrastructure Improvements, in the form of ADA ramp improvements, were planned and constructed in this target area. The remaining funds, comprised of public services and administration, were spent on activities throughout the City of Rocklin. Based on the 2011-2015 American Community Survey (ACS) data provided to HUD by the US Census Bureau, the City's "upper quartile" is 47.31% as there is only one census tract within the City that contains 51% or more Low-Moderate Income (LMI) households.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City has allocated funds from the Low- and Moderate-Income Housing Assesment Fund (LMIHA) to The Gathering Inn (\$65,000) and St. Vincent de Paul (\$15,000) to fund Homeless Prevention and Rapid Rehousing efforts and The Salvation Army (\$25,000) to fund a Rental Assistance Program in PY 2023.

The City does not receive a formula allocation of HOME Investment Partnerships Program (HOME) funds. The City of Rocklin's Section 8 Housing Choice Voucher program is administered by the City of Roseville's Housing Authority under contract with the City of Rocklin. The Placer County Housing Authority also issues Section 8 Housing Choice Vouchers in Rocklin.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Sierra College Senior Apartments was approved in December 2022, which is expected to be a new 180 unit Senior affordable apartment project on the south side of Rocklin Road, just west of Havenhurst Circle.

The elimination of prior ongoing funding sources by the State of California, such as Redevelopment, has severely limited the City's ability to participate in funding of affordable housing. Through a contract with the Roseville Housing Authority, the City was able to provide 132 Section 8 Housing Choice Vouchers throughout PY 2023. Another 116 Section 8 Housing Choice Vouchers were issued in Rocklin by the Placer County Housing Authority for a combined total of 248 Section 8 Housing Choice Vouchers issued.

Discuss how these outcomes will impact future annual action plans.

The City's goal is to increase the number of rental and purchase units affordable to very low, low and moderate-income households. The City will continue to pursue available Federal, State and local resources to the extent possible to address affordable housing needs. The City will meet the underserved needs of the homeless population through participation in a countywide Continuum of Care process and in partnership with supportive service providers. The City provided CDBG funding for a variety of public service activities to create or expand services that target underserved needs within the community.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

The downturn of the housing market in the late 2000's reduced the private market development of single-family homes and multi-family housing units. This has also reduced the availability of affordable homes for purchase and rental. Multi-family home developers have been affected by reductions or eliminations of a variety of funding sources. Now, the market is working to catch up with demand, particularly in the rental market. The City is challenged to develop new affordable housing units given the reduction of resources to subsidize affordable housing production.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City staff has participated in regular committee meetings organized by the Homeless Resource Council of the Sierras (CoC) and Placer County Health and Human Services (HHS) Department from August 2015 to the present to consider homeless shelter needs and options in the county, as well as strategies to create permanent housing solutions. Attendees have included local agency staff from cities and counties, and numerous non-profits. The City of Rocklin will continue to coordinate with Placer County and serve on the Board for the Continuum of Care (CA-515) to implement the Strategic Plan to End Homelessness in Placer County as well as similar future planning endeavors to address homelessness. Their mission is to bring people together in collaboration to develop, coordinate and support projects, services and resources that will enhance our partner's ability to end homelessness.

A collaborative local government commission to the CoC was created to address homelessness in the region: the Local Government Advisory Committee, or LoGAC. Executive staff from several cities and the County participate in the LoGAC and report back to the CoC on issues of relevance. The City of Rocklin will continue to coordinate with the Placer Consortium on Homelessness whenever possible on providing homeless needs assistance. The City will also coordinate with surrounding jurisdictions in the provision of housing assistance and related services to homeless persons.

The City has also created a dedicated Community Oriented Policing and Problem Solving unit (COPPS). Part of the mission of this unit is to provide direct outreach to the unhoused population and help them access resources. Trained officers make contact with the unhoused to provide them with information and connect them to service provider.

In late spring/early summer 2022 the City of Rocklin Police Department and Code Enforcement established a partnership with Placer County Probation and Health and Human Services encouraging their use of a Probation Outreach Vehicle (POV) to provide weekly outreach opportunities and connections with individuals experiencing homelessness in Rocklin. This purpose of the POV vehicle is to provide a weekly location that provides consistent services assistance and check in opportunities for probation with Rocklin individuals experiencing homelessness.

The City also funds community partners to provide necessary services to the unhoused population. In PY 2023, the City of Rocklin awarded St. Vincent de Paul with \$15,000 in Low- and Moderate-Income Housing Asset (LMIHA) Funds for emergency rental assistance to be paid directly to landlords to prevent homelessness. Additional services provided by St. Vincent de Paul include meal programs and medical care. The City of Rocklin awarded The Salvation Army \$25,000 in Low- and Moderate-Income Housing

Asset (LMIHA) Funds for a rental assistance program to serve residents facing housing instability. The Gathering Inn, another LMIHA recipient, has a Saturday health clinic, a clothing closet, and laundry facilities.

Placer County's Continuum of Care (CoC) conducted a Point in Time count (PIT) in January of 2024. The PIT provides the homeless assistance community with the data needed to understand the number and characteristics of persons who are homeless at one point-in-time. A PIT count survey was conducted to document sheltered and unsheltered homeless on the night of January 23, 2024. There were 336 sheltered and 366 unsheltered for a total of 702 homeless persons counted throughout Placer County as a whole (including all incorporated Cities). Countywide numbers in 2024 were down slightly compared to the 709 individuals that were reported Countywide in 2022. In the City of Rocklin specifically, there were 13 sheltered and 26 unsheltered individuals counted in 2024 for a total of 39 homeless persons, which is a decrease in 18%.

Addressing the emergency shelter and transitional housing needs of homeless persons

In PY 2023, the Gathering Inn received \$65,000 from the Low- and Moderate-Income Housing Asset (LMIHA) Funds for Homelessness Prevention and Rapid Rehousing activities to assist the homeless with social, health and case management services. This organization is a nomadic sheltering program offering overnight accommodations for up to 65 homeless persons and is the only overnight emergency shelter in Placer County serving all demographics of individuals experiencing homelessness. There are 28 hosting churches of which 7 are located in Rocklin. The organization helps homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living. This includes shortening the period of time that individuals and families experience homelessness, facilitates access for homeless individuals and families to affordable housing units, and prevents individuals and families who were recently homeless from becoming homeless again. The CoC evaluates services and identifies gaps in homeless services at least annually.

The collaboration with the Placer Consortium on Homelessness is one of the City's mechanisms to prevent homelessness in the City of Rocklin. Partnership with The Gathering Inn is also a way to assist the needs of the homeless through education and services. Homeless priorities have been established within the framework of the Homeless Resource Council of the Sierras; the priorities have been set as: emergency shelter, transitional housing, permanent supportive housing, and rapid re-housing. Most housing options for the homeless individuals and families are in permanent supportive housing programs; with only temporary openings because of a change in status of a resident. In comparison, except for victims of domestic violence, there are very few beds available in emergency shelter situations. There were 253 emergency beds in PY 2023 provided by the following emergency shelters:

- Advocates for Mentally Ill Housing (45)
- Project Roomkey (13)
- North Tahoe-Truckee Homeless Services (2)

- Stand Up Placer (39)
- VOA (19)
- Sierra Community House (1)
- The Gathering Inn (175)

Emergency shelter is identified as a high-priority, while Transitional housing and Supportive housing are identified as a medium-priority. The need for emergency shelter, mental health services, substance abuse treatment, and emergency food and clothing exists, especially for some subpopulations, such as those with severe mental illness or individuals who are chronically homeless (who have had regular or continued periods of homelessness). Emergency shelter may be used as engagement housing in order to build trust until such time as the client is ready to move into a permanent supportive housing situation.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In PY 2016, City staff constructed a list of services offered to Rocklin residents that need physical and mental health services, foster care, food and other assistance in order to better pair the services to those who need them. In PY 2023, City staff continued to add to the list as they became aware of new services. City staff provide a comprehensive Housing Resources Guide produced by Placer County. Annually, staff also create an apartment resource guide for all available apartment complexes within with City. City staff are on the board of the Placer County CoC, which provides funding to local public service organizations to prevent homelessness, particularly for families and youth. The City has also recently acquired a subscription to the local HMIS database so outreach workers can enter people needing service into the system to refer those who need assistance to service providers.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Local service providers are applying for and have received Rapid Rehousing and Homeless Prevention funds to assist homeless families and individuals. There are emergency beds, transitional housing beds, and permanent supportive housing beds currently serving families. Domestic violence, substance abuse, mental and physical disabilities can all contribute toward individual and family homelessness. There are collaborative community efforts to provide coordinated services to those in need of assistance. The

designation of chronic family homelessness is very helpful in focusing services on the most vulnerable populations first. The City also coordinated with surrounding jurisdictions in the provision of housing assistance and related services to homeless persons.

The Gathering Inn helps homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitates access for homeless individuals and families to affordable housing units, and prevents individuals and families who were recently homeless from becoming homeless again.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City does not have public housing within its jurisdiction, however the City of Rocklin contracts with The Roseville Housing Authority to operate and administer the Housing Choice Voucher (HCV) Section 8 Rental Assistance Program which serves both the cities of Roseville and Rocklin. The Placer County Housing Authority provides Section 8 Housing Choice Vouchers to Rocklin residents as well.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City does not have public housing within its jurisdiction and therefore this section does not apply.

Actions taken to provide assistance to troubled PHAs

The City does not have public housing within its jurisdiction and therefore this section does not apply.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Rocklin is committed to removing or reducing barriers to affordable housing whenever possible. Barriers to affordable housing identified in the City's Analysis of Impediments to Fair Housing Choice, include: 1) Lack of sufficient affordable housing supply; 2) Loss of affordable units; and 3) Need for rental subsidy for lower-income households. During PY 2023, the City has continued to ensure the availability of adequate sites for the development of affordable housing and has researched state and federal funding sources to support efforts to construct affordable housing. The City continues to support opportunities for the redevelopment or re-use of underutilized parcels, particularly for high density and affordable housing development. The City has over 200 condominiums that must remain affordable to persons of low or moderate income. City staff verifies program participant's income and administers the program. The City has also adopted an affordable housing fee reduction program to incentivize the construction of more affordable units for very low and extremely low income individuals.

There are several affordable housing developments that are in the pre-entitlement phase, and staff have been working with developers to ensure these projects receive their entitlements.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Consistent with priority needs identified in the Consolidated Plan, during PY 2023 the City provided funding for the following activities that addressed priority special needs populations:

The City provided CDBG funds to Seniors First to administer a Senior Nutrition program, which provides hot meals to seniors in need. The City provided CDBG funds to St. Vincent de Paul to administer a program to provide groceries and basic essentials to low-income, homebound elderly and disabled adults. The City provided CDBG funds to Stand Up Placer to provide additional therapy services, crisis intervention and advocacy services to Rocklin residents. The City provided CDBG funds to KidsFirst to provide therapy services to children, adults and families to support their recovery from trauma. The City provided Low- and Moderate-Income Housing Asset Funds to The Gathering Inn to provide case management, temporary housing and other support services to serve individuals and families facing homelessness. In Addition, the City provided Low- and Moderate-Income Housing Asset Funds to St. Vincent de Paul and The Salvation Army for emergency rental assistance to be paid directly to landlords to prevent homelessness.

Other Federal, State and local resources, including funds from charitable organizations and private donations, were made available to service providers to assist special needs populations. Service providers received these funds directly. Maintaining a partnership with The Placer Consortium on

Homelessness and Affordable Housing (PCOH) has helped to address and reduce obstacles to meeting underserved needs. In addition, the City's Housing Element includes recommendations and programs to alleviate obstacles to meeting underserved needs. The City will continue to use CDBG dollars to address underserved needs and to provide education about services and service providers to the extent feasible.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Maintaining a partnership with PCOH has helped to address and reduce obstacles to meeting underserved needs. In addition, The City of Roseville Housing Authority and Placer County Housing Authority administer the Housing Choice Voucher Section 8 Rental Assistance Programs, of which an inspection is required of painted surfaces for the discovery of the potential presence of lead-based paint. If the inspection conducted identifies that a potential hazard exists, the program requires the rehabilitation contractor or homeowner to follow HUD guidelines for mitigation or removal of the lead-based paint hazard. The City also requires that property owners properly maintain their dwelling units. Complaints of deteriorating surfaces containing lead-based paint, and posing a hazard to occupants are reportable to the Placer County Environmental Health Department and represent a potential County Health Code violation subject to appropriate mitigation by the property owner. The City's Housing Element includes recommendations and programs to alleviate obstacles to meeting underserved needs. The City will continue to use CDBG dollars to address underserved needs and to provide education about services and service providers to the extent feasible.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During PY 2023, the City of Rocklin took the following actions to reduce the incidence of poverty within the City's jurisdiction:

\$65,000 in Rocklin Low- and Moderate-Income Housing Asset funds were allocated to The Gathering Inn. Funds were geared toward Rocklin individuals and families who are homeless or at risk of becoming homeless, and those persons living below the poverty level. The City of Rocklin assisted households by identifying and linking residents to various housing, social services and educational programs.

\$15,000 in Rocklin Low- and Moderate-Income Housing Asset funds were allocated to St. Vincent de Paul. Funds were geared toward families and individuals in Rocklin for emergency rental assistance to be paid directly to landlords to prevent homelessness.

\$25,000 in Rocklin Low- and Moderate-Income Housing Asset funds were allocated to The Salvation Army for Rocklin individuals and families for emergency rental assistance to be paid directly to landlords to prevent homelessness.

City staff continue to work with new and existing business owners, developers and local business associations to promote a healthy job/housing balance which fosters a variety of jobs with varying levels of skill and training to strengthen the current local economy.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City has continued to rely on the Rocklin Housing Division to administer its housing programs and implement housing policies. The Housing Division administers affordable housing homeownership programs and down payment assistance programs, in addition to oversight of CDBG subrecipients and related activities. The Housing Division also provides program and resource information and referrals to residents; including referrals to homeless assistance, fair housing, legal services, etc. The programs administered by the Housing Division are funded through a variety of public and private sources, including Federal, State and City funding under local affordable housing requirements. The City is the lead agency for allocated CDBG funding and has established goals under the Entitlement Program to integrate planning and projects in correlation with community needs and priorities.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City has continued to support services that meet the needs of Rocklin residents. The Housing Division acts as a liaison between other public and private agencies to maximize service to Rocklin residents and prevent the duplication of services. The City of Roseville's Housing Authority administers the Section 8 Housing Choice Voucher program for the City of Rocklin, under contract. Section 8 Housing Choice Vouchers are also issued in Rocklin by the Placer County Housing Authority. The City will continue to provide assistance to outside organizations when necessary and as funds are available.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City has completed several of the implementation tasks identified in the Analysis of Impediments to Fair Housing. Many of them have been ongoing tasks that have been addressed throughout the year.

Fair Housing pamphlets and literature are also made available to the public. Housing Division staff continues to further their knowledge of fair housing laws and issues, including making pamphlets and news articles available to staff. Housing Division staff continues to address all housing-related complaints, including those regarding discrimination. In the case of alleged discrimination, those residents are provided with information regarding fair housing law, a HUD discrimination complaint form, and referrals to legal services, the State Department of Fair Housing and Employment, and other appropriate agencies.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Each year, the City conducts a risk assessment of subrecipients to determine the need for monitoring. All subrecipients are subject to an annual risk assessment and on-site monitoring visit to ensure compliance with the CDBG program requirements. The City of Rocklin has developed a monitoring system to ensure that the activities carried out in the furtherance of the Consolidated Plan are done in a timely manner and in accordance with the federal monitoring requirements of 24 CFR 570.501 (b) and 24 CFR 85.40 and all other applicable laws, regulations, policies, and sound management and accounting practices. All subrecipients received ongoing monitoring in PY 2023. In May of 2023, City staff conducted an on-sight monitoring visit to Stand Up Placer (2023 Standard CDBG Counseling/Advocacy Services).

In terms of the actions taken for compliance with minority business outreach and comprehensive planning requirements, the City's Notice to Bid is advertised in the local paper twice (two consecutive weeks), posted on the City's website and on CIPList.com. The CIPList.com subscribers include many minority or women owned businesses.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A notice of the Draft CAPER's availability, public review period (July 26, 2024 through August 16, 2024) and anticipated public hearing date of September 10, 2024 was published in the Placer Herald newspaper on July 26, 2024.

The City notified public service agencies directly via an email to local non-profit collaborations (Placer Collaborative Network and Placer Consortium on Homelessness) regarding the availability of the 2023 CAPER and attached electronic copies/links of the public review/hearing notice and Draft document. These organizations provide services to minorities and non-English speaking persons, as well as, persons with disabilities. The City encourages all agencies who receive these types of notices to share this information with their clients and other organizations who may be interested in the Draft CAPER.

Comments on the Draft Plan are due by Friday, August 16, 2024.

The CAPER will be submitted to HUD by September 28, 2024 for review.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were two programs identified in the previous Annual Action Plan that were unable to spend the total allocation amount awarded. Due to HUD's 15% spending caps associated with the public services category, these unspent funds were reallocated to public facilities for the ADA improvement project identified in the 2023 Annual Action Plan.

In PY 2022 there was carry over funds to PY 2023. The Public Services ADA project had \$2,886.85 in unspent funds and the KidsFirst program had \$90.06 in unspent funds.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0				
Direct, on-the job training (including apprenticeships).	0				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0				
Outreach efforts to identify and secure bids from Section 3 business concerns.	0				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0				
Held one or more job fairs.	0				
Provided or connected residents with supportive services that can provide direct services or referrals.	0				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0				
Assisted residents with finding child care.	0				
Assisted residents to apply for, or attend community college or a four year educational institution.	0				
Assisted residents to apply for, or attend vocational/technical training.	0				
Assisted residents to obtain financial literacy training and/or coaching.	0				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0				
Provided or connected residents with training on computer use or online technologies.	0				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0				
Other.	0				

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

Section 3 did not apply to any programs in PY 2023. Therefore, the above section does not apply.