



**ROCKLIN**  
CALIFORNIA

THE CITY OF ROCKLIN ANNOUNCES AN  
OPENING FOR:

## DEPUTY FIRE CHIEF

**\$128,630 - \$177,318 per year**

*The Mission Statement of the City of Rocklin is to become a city that provides its citizens with exceptional quality of life while maintaining its small town sense of community.*

***Application Deadline:  
Friday, November 8, 2019  
by 5:00 p.m.***

**[APPLY HERE](#)**



### CAREER OPPORTUNITY

The City of Rocklin is accepting applications for a Deputy Fire Chief to assist the Fire Chief in managing and directing the Fire Department. The Deputy Fire Chief is responsible for assisting in the development and implementation of Fire Department goals, objectives, guidelines and priorities; directing, managing, coordinating, and supervising the personnel and activities of the Operations and Training Divisions; commanding and coordinating emergency incidents including fire suppression, rescue, emergency medical services and hazardous material response; and providing responsible administrative support to the Fire Chief and others.

The Deputy Fire Chief is a single position management class that is not assigned to a shift, works forty (40) hours per week, and is exempt in accordance with the Fair Labor Standards Act (FSLA). This classification is distinguished from the Fire Battalion Chief-Line in that the latter responds to emergency and non-emergency events and if warranted assumes and maintains command.

The Deputy Fire Chief reports to the Fire Chief and is responsible for providing direct and indirect supervision to management, professional, supervisory, public safety volunteers, and clerical personnel within the Fire Department.



## COMMUNITY

The people who live and work in the City of Rocklin are the heart of the community and have built a special place for residents and visitors. Rocklin is a preferred location for business and living due to its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety. Rocklin was recently named as one of top 100 Cities to live in America by *Money Magazine*, and was named the best place in Placer County to raise a family by Niche.com. Rocklin's outstanding educational systems includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to UC and CSU universities and William Jessup University, a fast-growing private, 4-year university.

Due to Rocklin's low crime rates and top-notch public safety professionals, Rocklin is one of the top 20 safest cities in California. Rocklin also has a flourishing park system, with a park located within a half mile of nearly every resident in the City. Public and private development is creating an environment that supports vibrant entertainment, commercial activity, and residential options. Business attractions in the City feature large retailers like Bass Pro Shops, farm-to-fork restaurants including the Chef's Table, and award winning breweries such as Mokska Brewing Co.

The City of Rocklin is located in South Placer County at the intersection of Interstate 80 and State Highway 65, and is characterized by rolling hill terrain with 360-degree panoramic views of the Sierra Nevada Mountains to the northeast and to the Sutter-Butte mountain range in the West. With an estimated population of 70,000 people, Rocklin is one of the fastest growing cities in California, with approximately 65% of its growth since 2000. Rocklin was first recognized as a destination along the transcontinental railroad in 1864, about the same time granite mining began. The City was incorporated in 1863 during the heyday of railroad and granite mining activity. By 1910, 22 quarries operated in Rocklin, and in 1912, nearly 2,000 train carloads of granite were sent out of town to become part of the state capitol building and buildings in San Francisco.

## TEAM ROCKLIN CULTURE

As an organization, the City of Rocklin is dedicated to maintaining a high standard of service, a collaborative team environment, innovative ideas, transparency, and on-going training and development. Team Rocklin takes pride in serving the citizens and maintaining a safe and thriving community. Rocklin team members appreciate the strong support they receive from the citizens who respect and value what they do to keep the City a great place to live, work and play. Working at the City of Rocklin, you can see firsthand the strong sense of community and high standard of service. Rocklin continues to be an innovative leader that is creating its own identity by challenging the status quo. Team Rocklin members are capable experts in their fields, who work together to accomplish the strategic objectives set forth by the City Council.

## SALARY AND BENEFITS

### ■ Salary Range

\$128,630 - \$177,318 per year

### ■ Medical/Retiree Health

A variety of plans are offered through CalPERS. The City contributes up to \$1,200 per month to active employees and eligible retirees, and the employee pays the difference. Employees who retire prior to the Management Employees Resolution being repealed are guaranteed the City's \$1,200 per month contribution for retiree health.

### ■ Dental and Vision

City-paid for employee and dependents.

### ■ Leave Accruals

Management: up to 80 hours per fiscal year

Sick Leave: 12 sick days per year

Vacation: 15 days first year, progresses up to 27 days based upon years of service

Holidays: 10 paid holidays per year

### ■ Retirement-CalPERS (In accordance with Public Employees' Retirement Law)

3% @ 50 (Classic) Employees: Current CalPERS members or former CalPERS members without a break of service of more than 180 days.

2.7% @ 57 (PEPRA) Employees: Hired on or after January 1, 2013 with no prior membership with a California public retirement system or not eligible for reciprocity.

### ■ Uniform

Allowance of \$36.54 per pay period.

### ■ Deferred Compensation

Rocklin offers optional programs for employee participation (457 plans).

### ■ Insurance

Life Insurance and AD&D: City paid \$50,000

Long-Term Disability: coverage is 60% of monthly salary up to \$6,000/month.

[Click here to view Benefits Summary](#)

## ESSENTIAL DUTIES, KNOWLEDGE AND ABILITIES

Duties may include, but are not limited to the following:

- Assists the Fire Chief in managing and directing the fire department; acts as the Fire Chief in his/her absence.
- Assists in planning, organizing and supervising all services and activities of the Operations/Training Divisions of the Fire Department, including fire suppression, emergency preparedness, public services, programs, training, and administration.
- Manages the development and implementation of goals, objectives, administrative /standard operating guidelines, and standards of safety to ensure compliance with applicable laws and regulations.
- Participates in the development and administration of the department budget.
- Interprets and applies provisions of laws, rules, and regulations related to Fire Department matters.
- Trains employees in work procedures, standards and safety practices, and reviews work in progress or upon completion for compliance with standards
- Interviews and recommends selection of job applicants, appraises employee performance, conducts informal counseling on work issues, prepares documentation and improvement plans for deficiencies, and recommends disciplinary action.
- Reviews and approves employee work schedules, overtime, vacation, sick leave and time cards.
- Conducts staff and safety meetings.
- Coordinates the department's work plan; meets with other management staff to identify and resolve problems; assigns projects and programmatic areas of responsibility; assists with division scheduling as needed.
- Confers with citizens and City officials on fire-related problems; assists in the development of innovative fire-related programs, policies and practices.
- Supervises the delivery of emergency services; responds to alarms as necessary, makes technical decisions as to the best methods of extinguishing fires, and assumes command of emergency operations.
- Oversees the maintenance and repair of department vehicles, apparatus, equipment and facilities; coordinates annual apparatus service testing; ensures equipment is maintained in a constant state of readiness for emergency operations; conducts safety inspections; selects, recommends, and purchases equipment and vehicles as needed.

[Click here to view job description](#)

## MINIMUM QUALIFICATIONS

*Any combination of education and experience that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the required qualifications would be:*

- A bachelor's degree with major coursework in fire science, fire administration, business administration, public administration, or a related field) and
- Eight (8) years of increasingly responsible full-time experience in an organized fire department including at least two (2) years of full-time experience working as a chief officer, or working in a responsible command position within an organized fire department.

## GENERAL QUALIFICATIONS

### Licenses, Certificates, and Registrations:

- State of California Certified Firefighter I & II Certificate, or equivalent.
- Possession of a valid State of California Class C driver license with a satisfactory driving record is required at the time of appointment.
- Possession of valid First Aid and Cardiopulmonary Resuscitation cards (a valid EMT card meets the requirement of a valid First Aid card).
- Possession of a State of California Certified Fire Officer or Company Officer Certificate or equivalent.
- Possession of either a State of California Chief Officer Certificate or equivalent (old curriculum), or all coursework completed for the State of California Chief Fire Officer Certificate or equivalent (new curriculum).

## PRE-QUALIFICATION QUESTIONNAIRE

1. Do you possess a bachelor's degree with major coursework in fire science, fire administration, business administration, public administration, or a related field?
2. Do you have eight (8) years of increasingly responsible full-time experience in an organized fire department including at least two (2) years of full-time experience working as a chief officer, or working in a responsible command position within an organized fire department?
3. Do you possess a State of California Certified Firefighter I & II Certificate, or equivalent?
4. Do you possess a valid First Aid and Cardiopulmonary Resuscitation cards (a valid EMT card meets the requirement of a valid First Aid card)?
5. Do you possess a State of California Certified Fire Officer or Company Officer Certificate or equivalent?
6. Do you possess either a State of California Chief Officer Certificate or equivalent (old curriculum), or all coursework completed for the State of California Chief Fire Officer Certificate or equivalent (new curriculum)?



The City of Rocklin is an equal opportunity employer.

If you possess any disabling limitation that would require text/interview accommodation, please inform the Human Resources Department upon submittal of the application. Medical disability may be required prior to accommodation.

## SUPPLEMENTAL QUESTIONNAIRE

(Please limit your response to one page)

1. After reviewing the minimum qualifications, please describe how your education and experience qualifies you for this position.

## APPLICATION PROCESS

Applicants may [apply on-line](#) or by submitting a [hard copy employment application](#) to the Human Resources Department, together with the supplemental questionnaire at the address below. Incomplete applications will not be accepted. [Electronic submittals](#) are preferred.

*City of Rocklin - Human Resources Department  
2<sup>nd</sup> Floor City Hall  
3970 Rocklin Road  
Rocklin, CA 95677*

*Telephone: (916) 625-5050 / FAX: (916) 625-5099 / Job Line: (916) 625-5060*

## SELECTION PROCESS

Applications will be screened based on qualifications, and those applicants that best meet the needs of the City will be invited to participate in the next step in the City's selection process. Offers of employment are conditional upon successful completion of a pre-employment background investigation, physical and psychological examination, drug screening, and live scan clearance.

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