

# City of Rocklin Part-Time Custodian Public Services Department – Facilities



\$16.00 - \$17.64 per hour Application Deadline: Continuous

### POSITION

The Custodian works under minimal supervision and incumbents are expected to perform the full realm of custodial duties which include a variety of facility cleaning procedures and techniques.

The work schedule will be based on the needs of the department; working no more than 28 hours per week, not to exceed 999 hours in a fiscal year (July 1 thru June 30). There will be two work shifts. The hours will be from 4:00 AM to 12:30 PM, Mondays – Wednesdays, and Wednesdays – Fridays. This is a temporary at-will position and does not offer benefits. Hourly rate is determined based on experience.

## **EMPLOYMENT STANDARDS**

- Must be at least 18 years old.
- Have the equivalent to the completion of the 12th grade.
- Have at least one year of experience of performing duties similar to a custodian.
- Must possess a current valid California driver license.

#### **ESSENTIAL DUTIES:**

- Sweeps, mops, waxes, buffs, and polishes floors; cleans carpets and repairs carpet damage; dusts and polishes furniture, woodwork, fixtures, and equipment.
- Washes windows and walls; empties and cleans waste receptacles; cleans and maintains supplies in restrooms.
- Maintains proper standards of cleanliness in assigned areas.
- Operates a variety of electrical cleaning equipment; maintains and orders custodial equipment and supplies.
- Performs other duties as assigned.

## SUPPLEMENTAL QUESTIONNAIRE

Describe your experience performing custodial work.

## **APPLICATION PROCESS**

Applicants may <u>apply online</u> or by submitting <u>a hard copy employment application</u> at the address below. Offers of employment are conditional upon successful completion of a pre-employment drug screen, an extensive background check, and fingerprint clearance. All applicants will be notified by e-mail following the application review.

City of Rocklin-Human Resources Office 3970 Rocklin Road Rocklin, CA 95677 Phone: (916) 625-5050 / FAX: (916) 625-5099 / Job Line: (916) 625-5060

The City of Rocklin is an Equal Opportunity Employer.

If you possess any disabling limitation that would require test/interview accommodation, please inform the Human Resources Office in writing upon submittal of the application. Medical disability verification may be required prior to accommodation.