



ANNUAL BUDGET

**FISCAL YEAR
2024/25**

Vision Statement

To become a City that provides
its citizens with exceptional quality of life
while maintaining
its small-town sense of community



CITY COUNCIL



GREG JANDA
Mayor



JILL GAYALDO
Vice-Mayor



DAVID BASS
Councilmember



KEN BROADWAY
Councilmember



BILL HALLDIN
Councilmember

City Officials

COUNCIL-APPOINTED REPRESENTATIVES

Aly Zimmermann, *City Manager*
Matthew McOmber, *City Attorney*
Avinta Singh, *City Clerk*
Daniel Choe, *City Treasurer*

DEPARTMENT DIRECTORS

Sherri Conway, *Assistant City Manager*
Tameka Usher, *Director of Administrative Services*
David Mohlenbrok, *Director of Community Development*
Reginald Williams, *Fire Chief*
Veronica Tracy, *Director of Parks and Recreation*
Rustin Banks, *Police Chief*
Justin Nartker, *Director of Public Works*

Prepared by
ADMINISTRATIVE SERVICES DEPARTMENT
FINANCE DIVISION

Daniel Choe, *Deputy Director of Administrative Services/City Treasurer*
Megan Bressem, *Management Analyst*
Angela Doyle, *Senior Accountant*
Valerie Bignault, *Accountant II*

In conjunction with Department Staff

3970 ROCKLIN ROAD
ROCKLIN, CA 95677

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BUDGET MESSAGE

July 1, 2024

Honorable Mayor and City Council Members:

On behalf of Team Rocklin, it is my privilege to present to you and the community the City of Rocklin Annual Budget for Fiscal Year (FY) 2024/2025. The FY 2024/25 Annual Budget totals \$115 million (\$105.4 million for operations, \$9.9 million for capital expenditures).

This budget provides an overview and detailed information on each of the City's departments and describes the activities and programs included in the budget. It also incorporates the City's Capital Improvement Program for the incoming budget year.

The budget documents are the product of collaborative teamwork to align resources that are consistent with the City Council and community's priorities, while continuing to maintain fiscal responsibility. In implementing the FY 2024/25 Annual Budget, our team has aligned projected available resources to services needed by the community, including police, fire, recreation, community development, public works, and administrative services.

The City Council's 2023-2025 Strategic Plan identified priority programming and services for the community, which are represented in this spending plan. Details of each division's budget, project description, and funding requirements can be found in the accompanying operating departments and Capital Improvement Program sections of this document.

Current Fiscal Year 2023/24

The approved budget for FY 2023/24 totaled \$119 million across all funds, with \$103 million for operations, and \$16 million for capital expenditures. Revenues totaled \$115 million. General Fund expenditures were budgeted at \$67.4 million, with \$65.9 million for operations and \$1.5 million for capital expenditures. General Fund revenues totaled \$65.7 million.

Our staff continue to provide excellent service to the community through ongoing efforts, and to make great strides towards new projects and programs. Some of the notable projects and expenditures in the current year include:

Hired an architectural/engineering consultant to design Rocklin's fourth fire station.

Reconfiguration of the City Council Chambers to enhance existing technology, thereby optimizing how public meetings are conducted.

Upgraded the Tyler Munis Enterprise Resource Management System, including the Tyler Content Management System City-wide.

Replaced an antiquated fire station alerting system for the Fire Department, improving response times and streamlining fire dispatch process.

Enhanced the online permit guide tool to streamline the permit process, for a smoother customer experience and reduced staff guidance time.

Completed the demolition of SWRA Buildings and the installation of the Historical Society Surfacing Machine Project at Quarry Park.

Completed the Mountaingate Area Pavement Reconstruction and Springview Area Pavement Resurfacing projects.

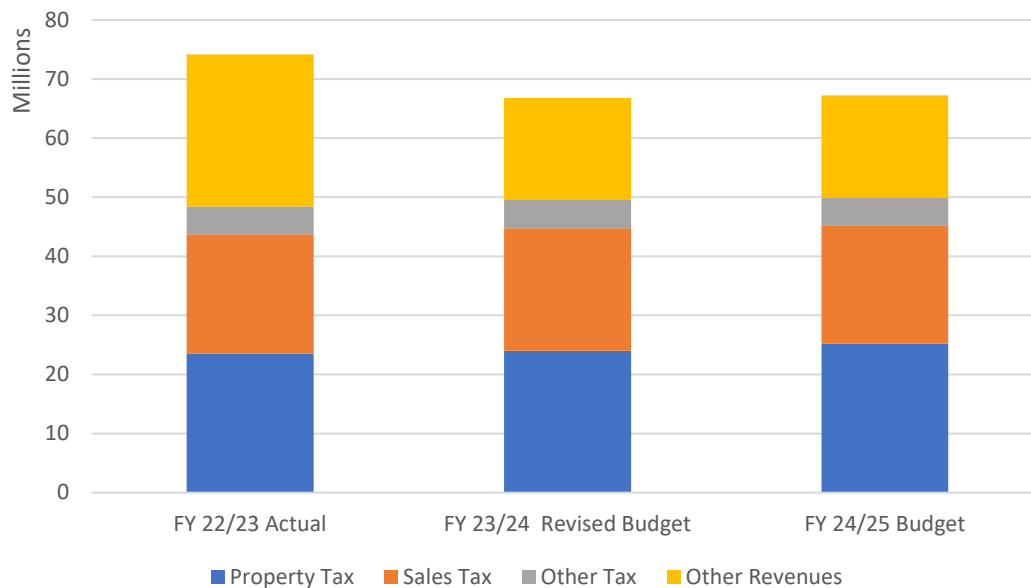
Fiscal Year 2024/25

As we look towards FY 2024/25, Rocklin remains strong due to the City Council's conservative fiscal planning with a generally positive revenue outlook. A forecast look of the City's anticipated revenues and expenses over the next five-years will require strategic maneuvers to enhance revenues and/or reduce expenditures in an effort to combat naturally rising costs that are currently outpacing projected revenues. Factors such as increased operational and labor costs met with slowing residential development require judicious monitoring to ensure future financial stability.

The FY 2024/25 expenditure budget totals \$115.3 million across all funds, with \$105.4 million for operations, \$9.9 million for capital expenditures and supports 272.5 full-time equivalent (FTE) positions.

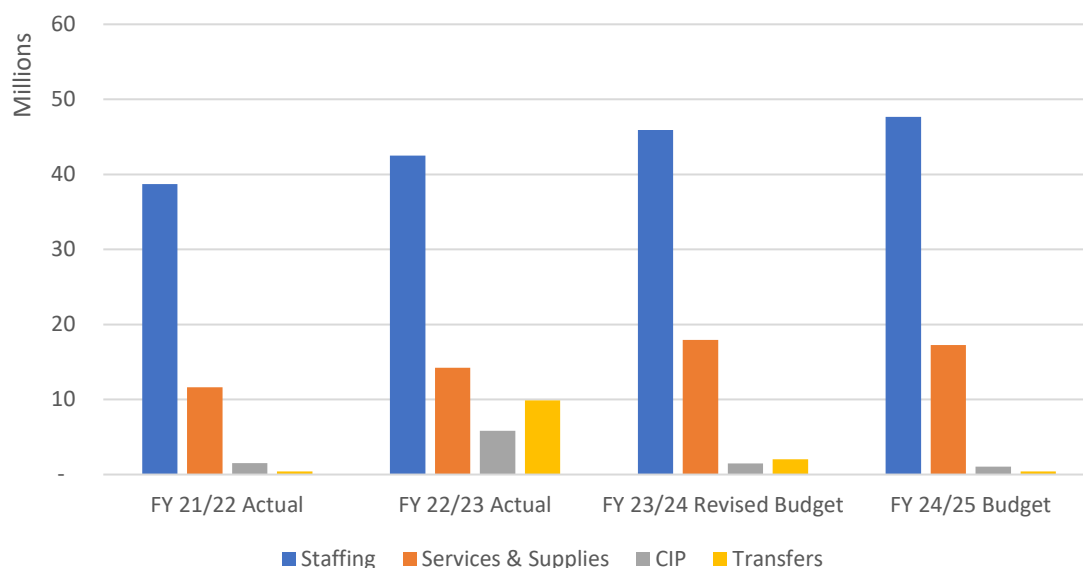
General Fund revenue projections for FY 2024/25 include a 5% increase in property taxes, for a total of \$25 million, and a 3.4% decrease in sales tax, for a total of \$20 million. The increase in property taxes are due to rising home values and new home construction. The decrease in sales tax is a result of consumers prioritizing essential household items, while spending less on discretionary taxable merchandise.

General Fund Revenues



General Fund expenditures are budgeted at \$66.9 million, with \$65.9 million for operations, \$485 thousand for capital expenditures, and \$506 thousand contributed to the City's operating reserve.

General Fund Expenditures



The most significant City costs in the General Fund are related to personnel, which comprise approximately \$48 million. Public Safety (police and fire/EMS services) totals \$32 million.

Citywide, there are 2 new FTE positions being added, funded predominantly by the Community Facilities District No. 5, Gas Tax, and Landscape and Lighting Maintenance District No. 2.

Some of the significant projects and/or expenditures planned for FY 2024/25 include, but are not limited to:

- Complete the sale of the Successor Agency Owned Big Gun Property;
- Continue work on the Oak & Pine affordable housing project and support efforts to increase the availability of affordable housing;
- Update the City's enterprise records management system to a user-friendly platform for both City staff and the public;
- Implement a new online applicant tracking system to provide efficiencies and increase automated processes;
- Commence design, environmental work, and right-of-way assessment on projects including the Sunset Boulevard Widening Project, Rocklin Road widening, and the At-Grade Railroad Roadway and Pedestrian Improvements Project;
- Conduct a comprehensive update of the City's Zoning Code and Map;
- Expand the digital radio program to improve communications efficiency;
- Expand Premiere Showcase Softball Tournament in 2024 to incorporate additional fields, teams, and tourism;
- Continue to build and shape the Rocklin Intelligence Center to best fit the needs of the community;
- Update the City-wide Americans with Disability Act Transition Plan to set project priorities; and
- Complete construction of the Whitney Park Bike Pump Track.

Consistent with City Council direction, long-term fiscal sustainability is reflected in this budget. By year end, General Fund operating reserves will be approximately \$16.2 million; reserved funds for the emergency reserve and self-insured losses will be \$1 million and \$2 million, respectively, with an unreserved fund balance of approximately \$18.5 million.

The ratio between personnel expenditures and operations/maintenance for all funds is 55:45, in keeping with the "75:25" operating expenditure rule.

Acknowledgements

The budget documents are the product of Team Rocklin members working in a collaborative manner, led by Deputy Director of Administrative Services/City Treasurer Daniel Choe and supported by our dedicated Finance Division staff including, Megan Bressemer, Management Analyst, Angela Doyle, Senior Accountant, and Valerie Bignault, Accountant II. Additionally, I would like to acknowledge the time and effort put forth by our Team Rocklin staff who contributed hours of work and planning to develop a balanced budget, while striving to prioritize the needs of our community. Members from Team Rocklin, across various departments,

contributed to the production of the budget and have committed to putting into action the programming and services.

Lastly, I would like to acknowledge and share my sincere appreciation to our City Council. Your leadership and dedication to the health and welfare of the Rocklin community provides a strong foundation to build upon going forward.

It is a great honor to serve as your City Manager, and to ensure the City of Rocklin remains strong, vibrant, and fiscally sustainable.

Respectfully submitted,



Aly Zimmermann
City Manager

INTRODUCTION

The City of Rocklin AT A GLANCE



GEOGRAPHY

SIZE 19.87 square miles
ELEVATION 249' above sea level
FIRE PROTECTION ISO Rating 2



ECONOMICS

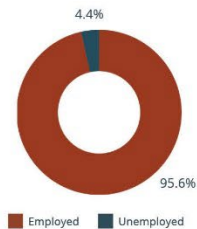
SALES TAX 7.25%
BOND RATING
 Fitch Ratings AAA
 Standard & Poor's AA+
SALES TAX PER CAPITA \$280
SALES TAX REVENUE \$20,024,200
MEDIAN HOUSEHOLD INCOME \$119,436
LABOR FORCE 35,900
EMPLOYMENT 34,300



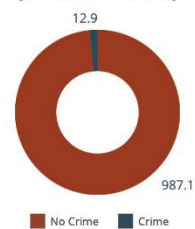
DEMOGRAPHICS

POPULATION 71,609
MEDIAN AGE 39.9

UNEMPLOYMENT RATE

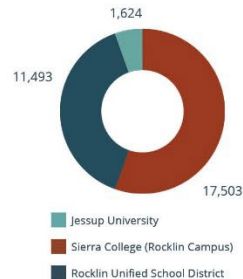


CRIME RATE (PER 1000 RESIDENTS)

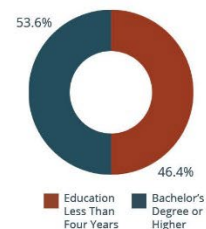


EDUCATION

ENROLLMENT



RESIDENTS WITH 4-YEAR DEGREES





Top 10 Employers

1. Sierra Joint Community College District
2. Scher Corporation
3. Oracle
4. American Healthcare
5. United Natural Foods
6. Pacific Secured Equities
7. JELD-WEN
8. Educational Median Foundation
9. SMA Solar Technology
10. Verifone



Top 10 Property Taxpayers

1. Meridian Apartments, LP
2. Rhino Holdings Blue Oaks, LLC
3. TCG Rocklin Campus, LLC
4. Garnet Creek, LLC
5. Evergreen SR 1011, LP
6. PF Portfolio 2, LP
7. Winsted Apartments, LP
8. MG Rocklin California, LLC
9. Demmon Rocklin Ranch Partners, LP
10. Walmart Real Estate Business Trust



Sources: California Department of Finance, City of Rocklin Community Development Department, City of Rocklin Finance Department, Jessup University, Rocklin Police Annual Report 2022, Rocklin Unified School District, Sierra College, State of California Employment Development Department, U.S. Bureau of Labor Statistics, U.S. Census Bureau

City of Rocklin

About Rocklin

Located in south Placer County at the intersection of Interstate 80 and State Highway 65, Rocklin is characterized by rolling hill terrain with 360-degree panoramic views of the Sierra Nevada mountains to the northeast and to the Sutter-Butte mountain range in the west.

Rocklin is a preferred location to live, work, visit, and grow business because of its convenient location, excellent schools and universities, abundant recreational opportunities, and the highest commitment to public safety.

Rocklin is located in proximity to many tourist locations and recreational amenities; it is within 20 minutes of Folsom Lake, 30 minutes of downtown Sacramento, and less than two hours from Lake Tahoe, the Pacific Ocean, and the Bay Area.



Rocklin has been one of the fastest growing cities in California. The City's population grew 98% from 2000 to 2023 with a current population of approximately 71,609, according to the California Department of Finance. In 2021, Money Magazine ranked the City in the top 50 Best Places to Live in America. The City was one of only two California cities to make the list. In addition, the City was ranked in the top 10 safest cities in California in 2024 by SafeWise using FBI crime statistics and demographic information.

The City's strongest assets are its residents, where citizen input and participation set Rocklin apart from other communities. We are proud of Rocklin's rich heritage and excited about its future. Thanks to residents, businesses and community leaders working together, we can ensure a bright future.

GOVERNANCE

The City operates under a Council-Manager form of government, which vests authority in an elected City Council. The City Council is the City's legislative and policy-making body and appoints the City Manager who is responsible for the overall administration of the City. In addition to the appointment of the City Manager, the City Council also appoints the City Attorney; City Treasurer; and members of the Architectural Review Committee, Arts Commission, Board of Appeals, Community Recognition Commission, Investment Advisory Committee, Parks and Recreation Commission, and Planning Commission.

The City-wide organizational chart displays the relationships between organizational units of the City government. Day-to-day operations are handled by the City departments, and departments are run by department directors who report to the City Manager. This organizational structure ensures the City Manager can keep the City Council apprised of operational issues of importance and of City-wide concern.

HISTORY OF ROCKLIN

Founded on Granite

While Rocklin has a long history, much of the growth has been within the last 30 years. Rocklin was first recognized as a destination along the transcontinental railroad in 1864, about the same time granite mining began. The City incorporated in 1893 during the heyday of railroad and granite mining activity. By 1910, 22 quarries operated in Rocklin and, in 1912 nearly 2,000 train carloads of granite were sent out of town to become part of the state capitol building and buildings in San Francisco.

First Developed Land

North of Rocklin's core was Spring Valley Ranch, founded in 1855 by the Whitney family, which included sheep and a wide variety of agricultural products. Over the years, 25 miles of crushed stone roads, 12 granite bridges, stables, barns, and housing for 200 ranch hands and their families were all constructed on this sprawling 30,000 acres, now considered the first developed property in Rocklin.

The ranch was eventually subdivided and sold off to various development interests as the expansion of suburban communities from Sacramento to the northeast led to the growth of the housing market in Rocklin during the late 1950s and early 1960s. This resulted in the development of the Sunset Whitney neighborhood, centered around a beautiful golf course.

Modern Business Expansion

Beginning in the 1980s, Rocklin realized the benefits of a lower cost of living and land that drew high technology firms and other industries to the region. This resulted in an expansion of commercial and residential development, including Stanford Ranch, the 3,000-acre master planned community that had also been part of Spring Valley Ranch. A steady period of growth continued in Rocklin with additional master plan areas including Whitney Oaks (1,000 acres) and Whitney Ranch (1,300 acres).



Looking Forward

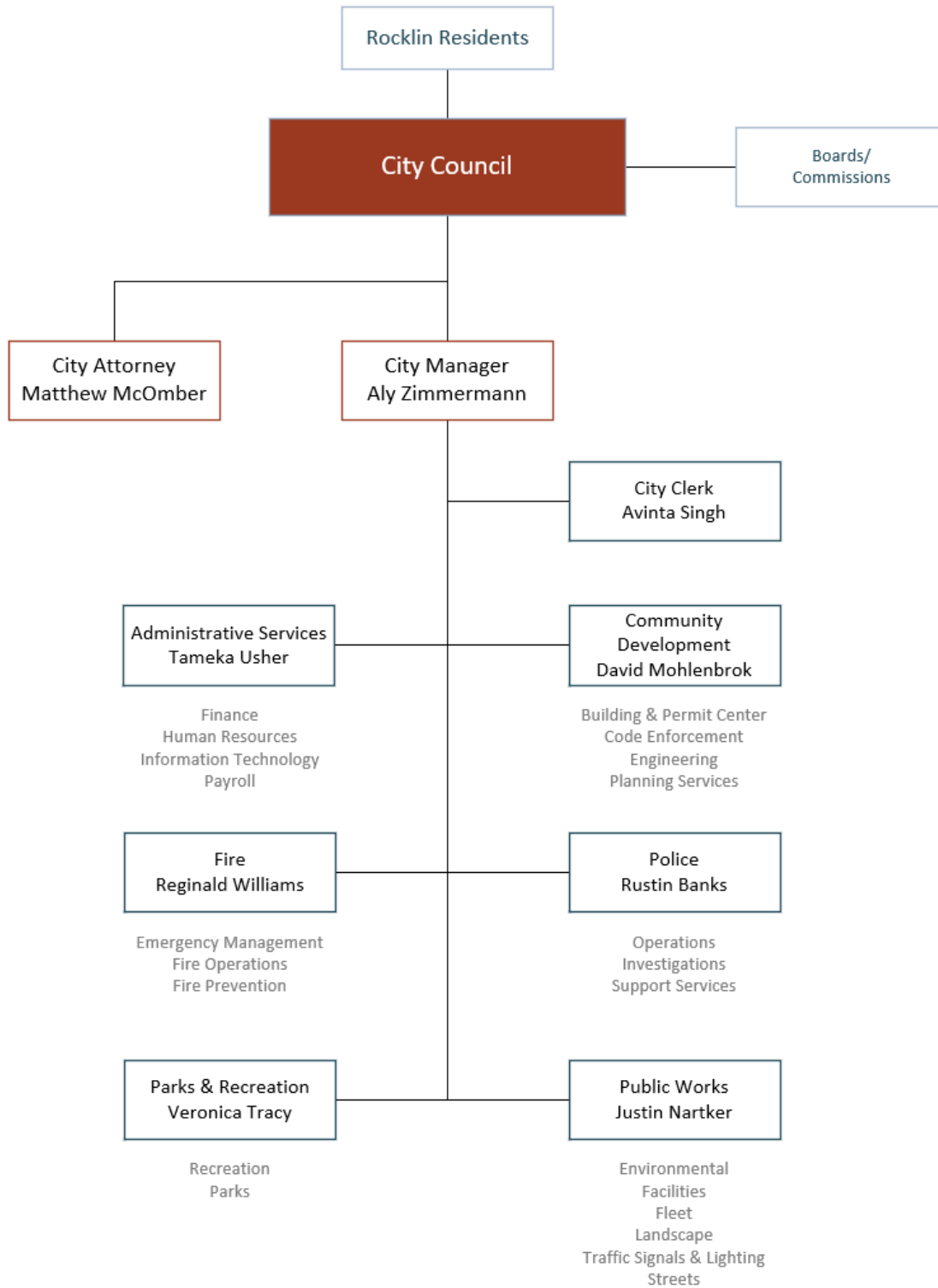
As Rocklin has evolved, the City has saved many of the original granite bridges used to cross creeks on the Spring Valley Ranch and has designed parks to include these bridges.

Rocklin is now nearing the end of its growth phase. With few remaining large, undeveloped parcels and no opportunities for annexation, City leaders are shifting their focus from one of growth to long-term sustainability. Rocklin must ensure that the City's high quality of life can be sustained in the years to come. This shift in focus requires new thinking and new ways of doing things, but also provides for new opportunities.

Part of the City's long-term model for sustainability is to look back on where it all began: The City's core. Downtown and Historic Rocklin are ripe with opportunities for redevelopment. Quarries still dot the landscape, providing a unique asset for new community park and recreational uses.



Organizational Chart



Reader's Guide to the Budget

The City of Rocklin's annual operating budget serves many purposes:

- To establish financial guidelines to meet the City Council's priorities and policies;
- To allocate or reallocate resources to reflect the City Council's priorities and policies;
- A communication tool for residents to understand City services and programs, and their cost; and
- A planning tool for City staff in programming and making spending decisions.

The City's fiscal year is July 1 through June 30. The City Council annually adopts the budget for the ensuing fiscal year prior to July 1.

The budget document is divided into eight sections:

BUDGET MESSAGE

This section includes the City Manager's budget message.

INTRODUCTION

The introductory section of the budget provides general information about the City, City-wide organizational chart, City's history, and reader's guide.

BUDGET OVERVIEW

This section provides an overview of the budget summarizing the budget, financial and economic trends, five-year forecast, basis of budgeting, budget process, and City Council Two-Year Strategic Plan.

BUDGET SCHEDULES

The budget schedules section includes information such as appropriations, sources and uses, changes in fund balance, summary of capital improvement program, and general fund reserves.

DEPARTMENTS

This section provides major categories of expenditures in the following services: general government, community development, fire, police, parks and recreation, and public works. Each section includes a department-specific overview of services, an organizational chart, past accomplishments, upcoming year's goals and objectives, significant changes from the prior budget, and budget and staffing charts.

DEBT SERVICE

This section provides an overview of the City's debt service.

DEFINITIONS

This section includes information intended to assist readers in understanding the budget and terminology used.

APPENDICES

This section includes salary schedules, fund analysis, and budget resolution.

BUDGET OVERVIEW

Budget Overview

The fiscal year (FY) 2024/25 Operating and Capital Improvement Program budgets total \$115 million across all funds, supporting 272.5 full-time equivalent (FTE) positions and resources necessary for providing essential public services. These services include police, fire, planning and community development, construction and maintenance of streets, storm drains and public infrastructure, parks and recreation, and general government services. The budget is balanced and is developed with focus on the City's long-term needs and fiscal sustainability, consistent with City Council direction.

Anticipated General Fund resources total \$67 million, comprising a General Fund revenue estimate of \$66.8 million (a 1.7% increase from the FY 2023/24 adopted budget) and \$250,000 from the General Fund balance. The funding from the General Fund balance will be used to offset the Sunset Whitney Recreation Area Improvements project. The increase in the General Fund revenue is primarily due to rising assessed values for existing properties. Higher interest rates are anticipated to continue to result in fewer transactions for single-family residential homes. Homeowners with lower interest rates have shown little inclination to sell, opting to retain their properties rather than search for new ones with higher prices and higher mortgage rates. Conversely, sales taxes are expected to decline by 5.4% from the FY 2023/24 adopted budget, reflecting an anticipated reduction in consumer spending across various sectors, including restaurants, hotels, groceries, and general consumer goods, throughout FY 2024/25. Similarly, transient occupancy tax (TOT) revenue is forecasted to decline by 24.2% from the FY 2023/24 budget based on current trends within the City. However, the net increase from other revenue sources is projected at 2.1% from FY 2023/24.

The projected General Fund obligations total \$66.9 million, comprising \$65.9 million for operating expenses (a 0.7% increase from the FY 2023/24 adopted budget), \$484,500 for capital outlay, and a \$506,000 contribution towards the operating reserve, as required by the City's Key Management Practices. Excluding aberrations, operating expenses increased by 3.3%. The increase in operating expenses is primarily attributed to a 3.8% rise in labor costs, a 1.5% increase in supplies and services, and a 2.4% increase in transfers out compared to the FY 2023/24 adopted budget. Labor costs are increasing primarily due to increases in contracted cost of living adjustments, pension costs, and worker's compensation costs. Meanwhile, the principal cost driver in supplies and services are general liability insurance premiums, utilities, and maintenance contracts.

The FY 2024/25 insurance premium and workers' compensation budgets are \$4.4 million across all funds (an increase of \$721,800 from the prior fiscal year). The City is a member of the Northern California Cities Self Insurance Fund (NCCSIF), a Joint Powers Authority, established to protect member resources by stabilizing risk costs in a reliable, economical, and beneficial manner. NCCSIF provides coverage and services in risk management and claims management, utilizing historical loss data from its members when budgeting for claims costs and expenses for the upcoming fiscal year.

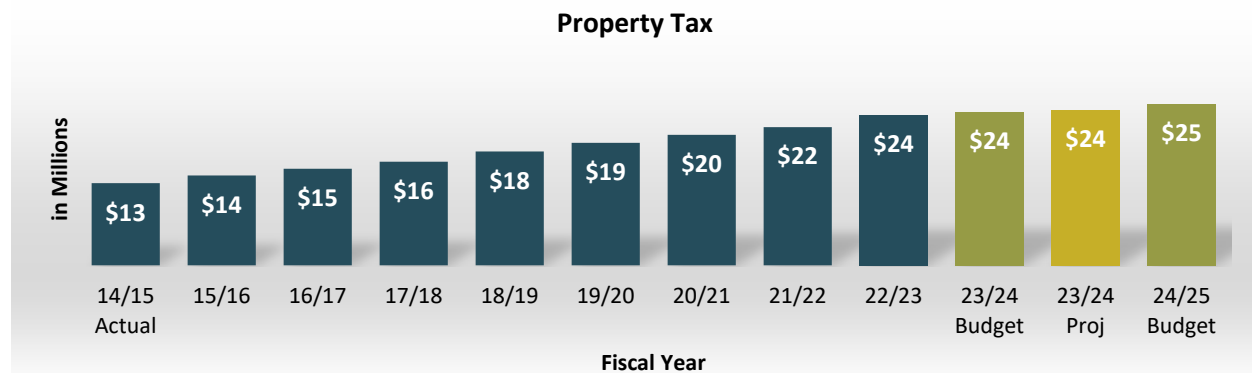
The FY 2024/25 budget reflects two new FTE positions. These positions are to support the City's landscape and park maintenance services, predominantly funded by the Community Facilities District No. 5, Gas Tax, and Landscape and Lighting Maintenance District No. 2.

GENERAL FUND REVENUES

Major sources of the City's General Fund revenue come from property tax and sales and use tax. Estimates were developed in coordination with the City's tax revenue consultant based on economic indicators, information from other agencies, and historical data.

Property Tax

The FY 2024/25 property tax budget is \$25 million, a 5% increase from the FY 2023/24 budget. Property taxes are the largest component of General Fund revenues, accounting for 38% of the total General Fund revenue. Property tax has risen by \$10.7 million between FY 2014/15 and FY 2022/23, attributed to a combination of rising home values and new home construction. Between 2022 to 2023, the volume of home sales decreased, primarily due to the Federal Reserve repeatedly raising interest rates. While this trend is anticipated to continue through FY 2024/25, there remains insufficient supply in the market that could lead to acute price declines.



Under California law, property taxes are assessed and collected by the counties, typically up to 1% of the assessed value, with additional increases approved by the voters. These property taxes are pooled and subsequently allocated to cities based on statutory formula. Approximately 12.7% of ad valorem property taxes levied in Rocklin are allocated to the City.

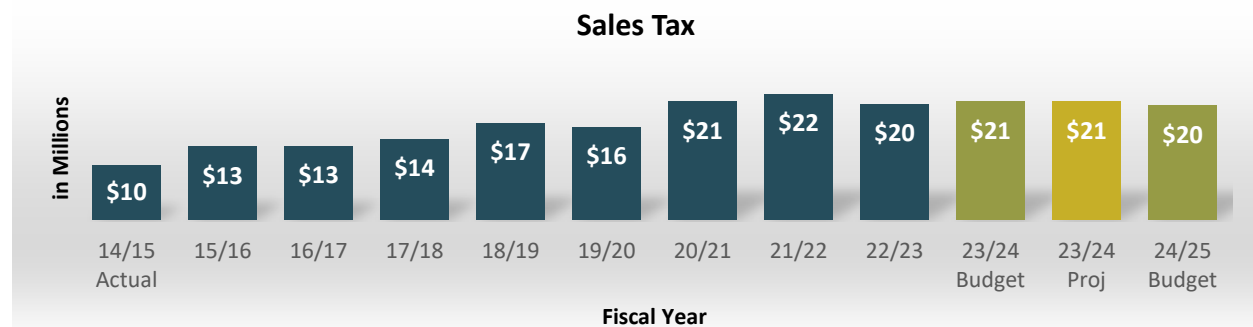


Sales Tax

The FY 2024/25 sales tax budget totals \$20 million, a 3.4% decrease from the FY 2023/24 revised budget. Sales taxes are the second largest source of General Fund revenues, comprising 30% of all General Fund revenues. Between FY 2014/15 and FY 2022/23, sales revenue increased by more than \$10.8 million, driven by sales growth in many Rocklin businesses as well as higher online purchases.

In FY 2023/24, sales tax revenue only modestly increased due to a slowdown in spending on taxable merchandise. Looking ahead, this trend is anticipated to continue as consumers are making more cost-conscious decisions, resulting in anticipated reduction in consumer spending across various sectors, including restaurants, hotels, groceries, and general consumer goods. They are prioritizing household items and non-taxable goods over more expensive purchases. This trend is compounded by increased consumer debt and a decline in personal savings. A negative trend is anticipated as the market normalizes going into FY 2024/25, with a modest increase anticipated in the latter part of the fiscal year.

Sales tax is volatile and can change quickly; therefore, staff will constantly monitor sales tax revenues for signs of above or below budget performance.



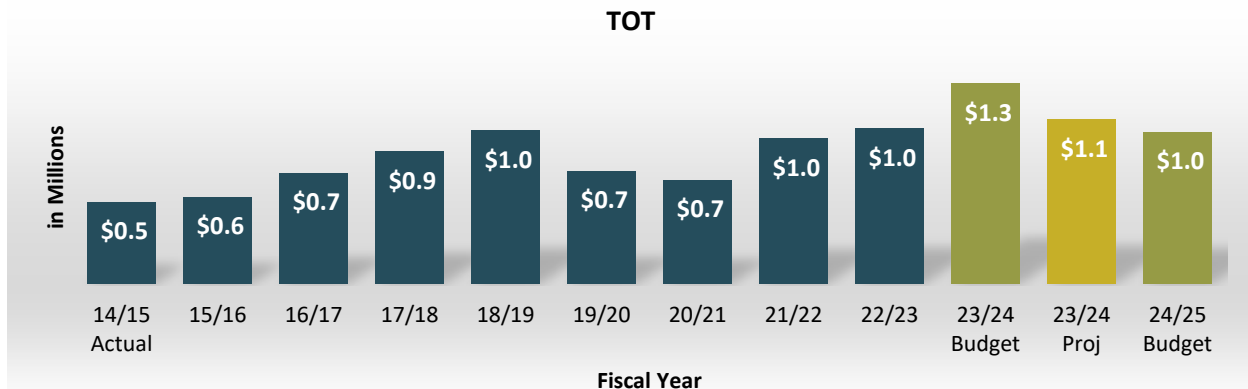
Sales tax is imposed on retailers who sell tangible personal property in California. A use tax is imposed on purchasers whenever sales tax does not apply, such as for goods purchased out of state for use in California. The current sales tax rate in Placer County – City of Rocklin – is 7.25%. The 7.25% is distributed to various agencies with 1% going to the City of Rocklin.

In comparison, in 2023, the City ranked 174th for sales tax per capita, with \$287, among all California local agencies. Surrounding cities ranked as follows:

| Agency | Rank | Tax per Capita |
|----------------|------|----------------|
| Auburn | 22 | 729 |
| Citrus Heights | 330 | 164 |
| Davis | 400 | 130 |
| Folsom | 139 | 316 |
| Lincoln | 433 | 109 |
| Loomis | 338 | 161 |
| Rancho Cordova | 143 | 313 |
| Rocklin | 174 | 287 |
| Roseville | 67 | 454 |

Transient Occupancy Tax

The transient occupancy tax (TOT) budget for FY 2024/25 is \$1 million, representing a 24.2% reduction from the FY 2023/24 budget. The forecast is attributed to an expected continuation of decline in rental activities within the City. TOT is levied on the rent charged to transient guests in various accommodations such as hotels, campgrounds, inns, tourist homes or houses, motels, studio hotels, and any facilities intended for transient occupancy for dwelling, lodging or sleeping purposes. The City's current TOT rate is set at 10% on rents. TOT collected from short-term rentals makes up approximately 2% of total TOT revenues.



Charges for Services

The FY 2024/25 budget for fees and charges totals \$2.9 million, accounting for 4.3% of the total General Fund revenues. Local government has the authority to implement fees to fund City facilities, infrastructure, and services. Through the enactment of Rocklin Municipal Code Chapter 3.32, the City maintains a service fee cost comparison system. This system aims to recover some or all of the costs reasonably borne in providing services of a voluntary and limited nature through fees. The objective is to ensure that general taxes are not diverted from broad-based general services to subsidize such limited-benefit services.

Annually, the City conducts reviews and updates service fees, rental fees, regulatory fees, and penalties/fines to reflect changes in reasonably borne costs. To implement fee updates for calendar year 2025, the Finance Division in the Administrative Services Department will present the annual Schedule of Fees to the City Council for adoption by resolution in Fall 2024. The new and revised fee amounts adopted will take effect on January 1, 2025.

Licenses and Permits

The licenses and permits budget for FY 2024/25 is \$4.3 million, representing 6.4% of the total General Fund revenues. These revenues derive from issuing licenses and permits for a range of activities, including certificate of occupancy, conducting specific activities, constructing buildings, obtaining zoning permissions, and engaging in other regulated activities that necessitate review and authorization by the City.

Key Management Practices

By the end of FY 2024/25, the General Fund operating reserve will be approximately \$16.2 million. Additionally, the emergency reserve and self-insured losses reserve will be \$1 million and \$2 million, respectively. The ratio between personnel expenditures and operations/maintenance for all funds is 55:45, aligning with the “75:25” operating expenditure rule. Finally, projected ending fund balances for all funds is estimated to be approximately \$114 million, with approximately \$18.5 million for the General Fund.

General Fund Five-Year Forecast

The five-year forecast is a financial tool to help evaluate current and future fiscal conditions to guide policy and programmatic decisions, including identifying future revenue and expenditure trends that may have immediate or long-term influence on City policies, strategic goals, and delivering City services.

In an effort to develop a budget with focus on both short- and long-term context, staff developed the following General Fund five-year forecast as part of the annual budget process:

| General Fund 5-Year Forecast | FY2024/25 Approved | FY2025/26 Projection | FY2026/27 Projection | FY2027/28 Projection | FY2028/29 Projection |
|-----------------------------------|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Sources | | | | | |
| Revenue | \$ 66,772,600 | \$ 67,799,100 | \$ 69,459,900 | \$ 71,460,600 | \$ 73,134,400 |
| Other Sources | 250,000 | - | - | - | - |
| Total Sources | 67,022,600 | 67,799,100 | 69,459,900 | 71,460,600 | 73,134,400 |
| Uses | | | | | |
| Operation Expenditures | 65,924,230 | 67,177,450 | 68,999,150 | 70,836,600 | 72,773,850 |
| Capital Improvements | 484,500 | 349,450 | 585,950 | 644,900 | 364,650 |
| Contribution to Operating Reserve | 506,000 | 451,500 | 430,900 | 456,500 | 481,400 |
| Total Uses | 66,914,730 | 67,978,400 | 70,016,000 | 71,938,000 | 73,619,900 |
| Net Resources / (Deficit) | \$ 107,870 | \$ (179,300) | \$ (556,100) | \$ (477,400) | \$ (485,500) |

The five-year revenue forecast is based on the FY 2024/25 budget, which was developed in coordination with the City’s tax revenue consultant based on national, state, regional, and local economic data; information received from City Departments; historical data; and data from other agencies. Expenditures in the forecast incorporate the City’s Key Management Practices in maintaining an operating reserve equal to 25% of the budgeted expenditures in the General Fund (less any capital equipment, fleet purchases, projects, and transfers out).

FY 2024/25 is balanced; however, the growth in expenditures is anticipated to outpace revenues beginning in FY 2025/26. Ongoing challenges include increasing labor costs, utility rate increases impacting the City, and liabilities that continue to compete with the priorities and needs of our community. Insurance premiums and workers’ compensation costs continue to increase and are expected to rise by \$2.7 million over the forecast period. Additionally, as the City reaches built-out state, building permit revenue is expected to level out, impacting the amount received as fewer building permits are expected to be issued. Moreover, uncertainty regarding when consumer spending will rebound adds more

pressure to the budget. Therefore, as we face these challenges, it is important to maintain a sufficient level of fund balance, strategically use one-time resources to mitigate future challenges, and proactively seek opportunities to diversify City funding sources.

Operating Budget Award

The City's FY 2023/24 Adopted Operating Budget document received the Operating Excellence Award from the California Society of Municipal Officers. The award process includes peer reviews of cities' operating budgets. Peer review methods are employed to maintain standards, improve performance, and provide credibility.



Basis of Budgeting

City accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which the liability is incurred.

Descriptions of the funds included in the budget are found in the Definitions section.

The City's budget process and financial procedures are in accordance with all applicable standards of the Government Accounting Standards Board, Generally Accepted Accounting Principles, and the City's internal financial policies and Key Management Practices.

Key Management Practices

The City's budget is developed following the City's Key Management Practices as detailed herein:

Capital Improvement Program

The City will develop and implement a five-year capital improvement program requiring the City to anticipate long-term needs, which will determine the capital improvement priorities, provide for current fiscal year projects, and provide for forecasting and anticipation of future fiscal year expenditures.

Capital Assets

Capital assets, including property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are defined by the City as assets with an initial individual cost equal to or greater than \$10,000 (\$5,000 if grant funded) or \$100,000 for infrastructure, with an estimated life in excess of one year.

Fleet Equipment

The City's budget will provide for the adequate maintenance and repair of fleet equipment and for orderly replacement.

Risk Management

The City operates a risk management and loss prevention program to minimize losses.

One-Time Revenue

An organization that depends on one-time revenue or on a source of revenue that will soon disappear, can, in essence, create deficits for itself. As such, the City will utilize the General Fund for one-time or temporary funds to obtain capital assets, fund capital projects, replenish the General Fund Operating Reserve, and/or make other nonrecurring purchases. Otherwise, strategic planning to earmark replacement revenue must be identified at the onset.

Debt Policy

Sound budget management requires the City to determine the availability of revenue to support future capital improvements. In addition to the policies and procedures for land-secured financing as enacted by Resolution No. 2005-112 and Debt Management Policy Resolution No. 2018-291, the City utilizes “Capital Needs Financing”, as noted below, and conducts ongoing analysis of refunding opportunities.

Capital Needs Financing

The City will, where possible, and in accordance with the adopted Capital Improvement Program, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and not encumber future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures, which are determined to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

Capital Expenditures

All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that all projects are subject to funding already received in prior fiscal years. Funds that are earmarked for receipt in the current fiscal year will not be utilized for current year expenditures.

Indirect Cost Allocation

An Indirect Cost Allocation (ICA) calculation is done during the budget process to allocate General Fund support service costs to other funds. City Council, City Clerk, City Attorney, City Manager, Finance, Human Resources, Information Technology, and Building Maintenance including the Building Repair Allocation are the support divisions and the remaining divisions are service divisions. Expenditures charged to the support divisions of the General Fund are the City's indirect costs pool. Allocation of indirect costs to the service divisions is conducted on a prorated basis based on total expenditures. The City will exclude Capital Project Funds from the ICA calculations for the budget year. Capital Projects Funds consist of nonrecurring purchases; therefore, exclusion from the ICA calculation will prevent reliance on one-time funds to balance the General Fund budget. For the year-end actuals, the ICA calculations will include Capital Projects Funds.

Operating Funds – Operating Expenditures

All non-General Fund operating funds will maintain sufficient cash balances to cover a minimum of seven months of operating expenditures planned and budgeted at the end of each fiscal year. This means that operations within these funds are subject to funding already received. This policy will ensure the City maintains sufficient cash on hand to cover its normal operations and enable it to identify and avoid potential cash flow issues.

De-Obligation

In the event an unplanned capital project is identified as a higher priority than a budget initially appropriated, the funded project list may be altered to take the new project into account. In this event, all projects will be reviewed, and a new priority list established. Any projects that are removed from the current funded project list will have the attached funding source de-obligated and that funding source will be attached to the new projects and/or returned to the reserve.

General Fund Operating Reserve

The City will maintain an operating reserve in the General Fund equivalent to, at a minimum, 25% of the planned budgeted operating expenditures. These reserved dollars will be used to support unforeseen emergencies, operating insufficiencies, and short-term internal loans. Management will exercise every mechanism available (e.g., budget cuts, hiring freezes, etc.) to avoid use of the reserve. To the extent the reserve level falls below 25%, a plan will be developed and executed to replenish the reserve at the targeted funding level within three years.

Building Reserve

The City will maintain a building reserve to fund capital maintenance projects to sustain existing City facilities or to support the expansion of existing City facilities to address workforce needs of City services.

Disaster Contingency Reserve

The City will maintain an emergency reserve equal to \$1 million as set by Resolution No. 2012-136. These reserve dollars will be used in the event of a “declared emergency” providing financial support for recovery efforts as directed by the City Council.

Self-Insured Losses Reserve

The City will maintain a self-insured loss reserve equal to \$2 million. These reserve dollars will be used for losses not covered under existing insurance programs.

Retirees’ Health Fund

The City will maintain a Retirees’ Health Fund, which will be used to fund the Retirees’ Health Trust to offset retirees’ health accrued liability.

Fleet Capital Reserve

The City will maintain Fleet Capital Reserves in the Fleet Fund for the purchase of new and replacement vehicles and other capital assets. Reserve amounts will be expensed to each operating fund on the division where vehicles are assigned. These amounts will be calculated utilizing the annual asset depreciation expense, and allocated through a modified Fleet Allocation process. In the case where funds reserved in the Fleet Fund for a particular asset to be replaced, or an additional new asset to be purchased, are insufficient to cover the entire cost of the asset, additional amounts will be expensed to the appropriate operating division in that year.

General Fund – Use of Surplus

In the event the General Fund realizes a surplus, after calculating the General Fund Operating Reserve target, remaining General Fund surplus (net amount by which the unreserved unassigned fund balance is increased in that fiscal year), in an amount not to exceed 5% of the current fiscal year’s revenue budget will be assigned to: (i) fund long-term accrued liabilities, including but not limited to debt service, pension liability, and retiree’s health benefits (e.g. other post-employment benefits liability, Section 115 Trust); (ii) provide funding for the Economic Reserve Fund; (iii) increase the contributions needed to fund the Fleet Capital Reserve; (iv) provide funding for the Building Reserve Fund; and (v) surplus funds in excess of the minimum reserve targets and requirements in this section can be used for other specific purposes consistent with the General Fund – use of surplus. After assigning the General Fund surplus as outlined above, the remaining General Fund surplus may be used in the following ways provided that such action is approved by the City Council: (i) increase the contributions needed to fund one-time expenditures; or

(ii) start-up expenditures for new programs or construction and considered in the context of multi-year projections of revenue and expenditures. Any remaining General Fund surplus shall be added to its unassigned fund balance.

Reserve Targets

| Reserve | Minimum Target | Maximum Target |
|--------------------------------|---|--|
| General Fund Operating Reserve | 25% of planned operating expenditures | Undefined |
| Building Reserve | Undefined | Undefined |
| Economic Reserve | Undefined | Undefined |
| Fleet Capital Reserve | Value of fleet replacement needs for next five years | Total purchase value of fleet assets |
| Pension Liability | 80% funded status based on the most recent valuation report | 100% funded status based on the most recent valuation report |
| Retiree's Health Fund | 80% funded status based on the most recent valuation report | 100% funded status based on the most recent valuation report |

Monitoring Performance

The City will review the current and five-year projected reserve to ensure that they are appropriate, given the economic and financial risk factors the City is subject to on an annual basis during the City's budget process.

"75:25" Operating Expenditure Rule

To support fiscal stability, the City will work to maintain personnel to operations/maintenance expenditure ratio no greater than 75:25. Pension and health care costs can be extremely volatile, and can lead to significant year-over-year expenditure increases. Maintaining a healthy balance between personnel and operations/maintenance expenditures allows for greater control over total expenditures and allows the City to more easily respond to unforeseen costs. The City will analyze its personnel to operations/maintenance expenditure ratio during the budget process each year and make prudent adjustments to bring the ratio back to appropriate levels within three years.

Budget Process

The City prepares and submits an annual operating budget and a five-year capital improvement program budget to the City Council for review and approval. The annual budget process is driven by the City's Strategic Plan.



The annual budget preparation begins by creating a budget calendar, in which due dates are established in order to meet the budget adoption date. Pursuant to Rocklin Municipal Code Chapter 3.28, the City Council must adopt the final budget by June 30th of each year.

To establish the annual budget, departments estimate revenue anticipated for the succeeding year, along with operating expenses to support the City Council priorities, objectives of each program, and proposed program expansions and augmentations. These estimates are continuously reevaluated and revised before the budget is transmitted to the City Manager.

The next step is for the City Manager and department staff to meet and review budget estimates. Revisions from these meetings are made and the budget estimates are reassessed. This step may repeat until the budget is balanced.

When the City Manager is satisfied with the proposed operating and capital budgets, they are transmitted to the City Council on or before May 15th of each

year. The City Council reviews and may revise, the proposed budget in a public workshop. Any changes to the proposed budget, as considered and approved by the City Council during budget workshops, are included in the final budget. The budget is then formally adopted by the City Council on or before June 30th of each year.

Two-Year Strategic Plan

On March 22, 2023, the City Council held a City Council retreat to develop the City's Strategic Plan for the next two years. At the conclusion of the retreat, the City Council agreed to the following "five pillars" and developed directional statements for each area:



RESILIENT

Rocklin is resilient and seeks ways to assist the community, businesses and citizens to be adaptable in the face of a changing world. The community is connected through a network of roadways, trails, and sidewalks that allow people and goods to move safely and efficiently throughout the City. Rocklin's infrastructure is designed, built, and maintained to withstand and quickly recover from disasters and disruptions.

VIBRANT

Rocklin stimulates a vibrant and diverse community through technology and efficient planning that is flexible and responsive. Rocklin's business-friendly environment promotes economic vitality, welcoming new and supporting existing businesses through excellent customer service.

LIVABLE

Rocklin is responsive to the unique and emerging needs of the community and offers a quality of life that supports health, happiness, and prosperity to all. This results in a community where residents have access to diverse parks, unique amenities, inviting gathering spaces, quality events, and exceptional educational opportunities.

SUSTAINABLE

Rocklin seeks opportunities to diversify its funding sources to ensure a strong fiscal foundation. Intentional long-term financial planning ensures community success and supports the City's quality of life.

SAFE

Rocklin residents feel comfortable walking and biking throughout the community, enjoying parks and public spaces, and know that the City is prioritizing the safety, health and well-being of its community. Rocklin invests in public safety by providing resources and technology to consistently reduce crime and ensure the City remains safe. The City partners with nonprofits, social service agencies, and the community to address the root causes of crime and social instability.

BUDGET SCHEDULES

Schedule 1A
Appropriations by Departments

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|-------------------------|----------------------|-----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| DEPARTMENT | | | | | | |
| City Council | \$ 89,291 | \$ 67,045 | \$ 99,400 | \$ 99,400 | \$ 120,500 | \$ 21,100 |
| City Manager | 1,339,754 | 4,065,284 | 4,650,700 | 6,398,413 | 6,897,300 | 498,887 |
| City Attorney | 878,160 | 1,817,278 | 1,142,400 | 1,429,617 | 1,157,800 | (271,817) |
| City Clerk | 324,053 | 352,598 | 329,000 | 329,000 | 405,550 | 76,550 |
| Administrative Services | 9,536,920 | 11,595,532 | 15,426,700 | 15,652,801 | 15,340,330 | (312,471) |
| Community Development | 5,014,086 | 5,396,330 | 18,329,000 | 20,890,851 | 13,991,100 | (6,899,751) |
| Fire | 14,455,733 | 14,330,419 | 15,865,050 | 17,759,449 | 15,573,400 | (2,186,049) |
| Information Technology | 2,758,897 | 3,216,959 | - | - | - | - |
| Parks and Recreation | 7,848,339 | 8,866,698 | 10,326,500 | 14,327,793 | 9,630,300 | (4,697,493) |
| Police | 20,195,244 | 28,152,067 | 24,368,450 | 25,828,182 | 24,591,100 | (1,237,082) |
| Public Works | 21,292,522 | 24,659,566 | 22,450,900 | 25,594,013 | 21,545,500 | (4,048,513) |
| Non-Departmental | 3,065,368 | 30,625,530 | 5,728,800 | 7,133,350 | 6,053,700 | (1,079,650) |
| TOTAL | \$ 86,798,364 | \$ 133,145,306 | \$ 118,716,900 | \$ 135,442,869 | \$ 115,306,580 | \$ (20,136,289) |

Schedule 1B
Appropriations by Category and Department

| | Revenues | Staffing | Contracted Services | Operating Expenses | Other Uses/ Debt Service/ Depreciation | Capital Outlay | Total Obligations | Net Operating |
|-------------------------|-----------------------|----------------------|------------------------|-----------------------|--|---------------------|-----------------------|-----------------------|
| DEPARTMENT | | | | | | | | |
| City Council | \$ - | \$ 50,300 | \$ 10,400 | \$ 59,800 | \$ - | \$ - | \$ 120,500 | \$ (120,500) |
| City Manager | 263,250 | 1,273,600 | 5,292,750 | 164,450 | 166,500 | - | 6,897,300 | (6,634,050) |
| City Attorney | 28,100 | 734,300 | 376,400 | 19,000 | 28,100 | - | 1,157,800 | (1,129,700) |
| City Clerk | - | 301,700 | 16,000 | 87,850 | - | - | 405,550 | (405,550) |
| Administrative Services | 19,867,900 | 9,464,100 | 1,427,500 | 3,333,730 | 1,115,000 | - | 15,340,330 | 4,527,570 |
| Community Development | 8,870,000 | 4,692,700 | 2,449,400 | 455,300 | 403,700 | 5,990,000 | 13,991,100 | (5,121,100) |
| Fire | 5,438,200 | 11,343,300 | 282,200 | 1,482,900 | 2,400,500 | 64,500 | 15,573,400 | (10,135,200) |
| Parks and Recreation | 4,184,300 | 3,385,700 | 1,885,500 | 3,207,200 | 731,900 | 420,000 | 9,630,300 | (5,446,000) |
| Police | 1,787,000 | 20,816,700 | 907,200 | 2,553,600 | 313,600 | - | 24,591,100 | (22,804,100) |
| Public Works | 4,014,900 | 5,886,100 | 4,102,700 | 6,740,900 | 1,378,300 | 3,437,500 | 21,545,500 | (17,530,600) |
| Non-Departmental | 66,646,800 | 40,000 | - | 3,245,700 | 2,768,000 | - | 6,053,700 | 60,593,100 |
| TOTAL | \$ 111,100,450 | \$ 57,988,500 | \$ 16,750,050 | \$ 21,350,430 | \$ 9,305,600 | \$ 9,912,000 | \$ 115,306,580 | \$ (4,206,130) |

Schedule 2

Sources, Uses, and Changes in Fund Balance

| | Sources | | Uses | | Contribution | | | Fund Balance | |
|--|---------------|---------------|------------|-------------------|------------------|--------------------|-------------------|----------------|--|
| | Revenues | Operations | CIP | Total Obligations | / Use of Reserve | Surplus/ (Deficit) | Beginning Balance | Ending Balance | |
| FUNDS | | | | | | | | | |
| General Funds | | | | | | | | | |
| General Fund (100) | \$ 66,772,600 | \$ 65,924,230 | \$ 484,500 | \$ 66,408,730 | \$ (256,000) | \$ 107,870 | \$ 18,426,100 | \$ 18,533,970 | |
| General Fund Reserve ¹ | - | - | - | - | 256,000 | 256,000 | 20,849,150 | 21,105,150 | |
| Boroski Landfill Monitoring (727) | 28,100 | 28,100 | - | 28,100 | - | - | - | - | |
| Building Reserve (180) | - | - | - | - | - | - | 1,387,000 | 1,387,000 | |
| Economic Development (122) | - | 102,500 | - | 102,500 | - | (102,500) | 692,200 | 589,700 | |
| Park Infrastructure Reserve (170) | 240,000 | - | - | - | - | 240,000 | 424,100 | 664,100 | |
| Quarry Park Adventures Reserve (115) | - | 240,000 | - | 240,000 | - | (240,000) | 240,000 | - | |
| Quarry Park Amphitheater Events (111) | 85,000 | 140,900 | - | 140,900 | - | (55,900) | (21,600) | (77,500) | |
| Retirees Health (151) | 1,981,000 | 1,944,000 | - | 1,944,000 | - | 37,000 | 1,651,900 | 1,688,900 | |
| Technology Fee (130) | 510,800 | 596,200 | - | 596,200 | - | (85,400) | 760,800 | 675,400 | |
| American Rescue Plan Act (166) | - | - | - | - | - | - | 2,115,900 | 2,115,900 | |
| Subtotal General Funds | 69,617,500 | 68,975,930 | 484,500 | 69,460,430 | - | 157,070 | 46,525,550 | 46,682,620 | |
| Capital Projects Funds | | | | | | | | | |
| Capital Construction Fees (304) | 623,000 | 557,400 | - | 557,400 | - | 65,600 | 3,341,700 | 3,407,300 | |
| Reserve for LRBS Debt Service | - | - | - | - | - | - | 1,059,300 | 1,059,300 | |
| Community Park Fees (301) | 466,900 | - | - | - | - | 466,900 | 212,300 | 679,200 | |
| Community Recreation Center Facility Impact Fees (328) | 36,900 | - | - | - | - | 36,900 | 67,500 | 104,400 | |
| North West Rocklin Community Park Fees (307) | 71,100 | - | - | - | - | 71,100 | 233,000 | 304,100 | |
| Oak Tree Mitigation Fees (305) | 40,000 | 159,900 | - | 159,900 | - | (119,900) | 436,800 | 316,900 | |
| Public Facilities Impact Fees (308) | 80,100 | - | - | - | - | 80,100 | 1,235,500 | 1,315,600 | |
| Traffic Circulation Impact Fee (302) | 2,238,500 | 573,400 | 200,000 | 773,400 | - | 1,465,100 | 15,701,900 | 17,167,000 | |
| Traffic Circulation Impact Fee Loans | - | - | - | - | - | - | 759,800 | 759,800 | |
| Trails Impact Fees (321) | 26,200 | - | - | - | - | 26,200 | 26,100 | 52,300 | |
| Whitney Ranch Interchange Fees (325) | 90,900 | 47,300 | 700,000 | 747,300 | - | (656,400) | 1,442,900 | 786,500 | |
| Whitney Ranch Trunk Sewer Project (306) | 28,900 | 28,900 | - | 28,900 | - | - | - | - | |
| Subtotal Project Funds | 3,702,500 | 1,366,900 | 900,000 | 2,266,900 | - | 1,435,600 | 24,516,800 | 25,952,400 | |
| Debt Service Fund | | | | | | | | | |
| Capital Construction - Debt Service (400) | 532,400 | 532,400 | - | 532,400 | - | - | - | - | |
| Subtotal Debt Service Fund | 532,400 | 532,400 | - | 532,400 | - | - | - | - | |
| Internal Service Funds | | | | | | | | | |
| Risk Management (525) | 5,028,400 | 4,975,100 | - | 4,975,100 | - | 53,300 | 1,246,400 | 1,299,700 | |
| Self Insured Losses | - | - | - | - | - | - | 3,078,500 | 3,078,500 | |
| Disaster Contingency | - | - | - | - | - | - | 1,000,000 | 1,000,000 | |
| Vehicle Fleet Management (500) | 3,640,500 | 3,705,400 | - | 3,705,400 | - | (64,900) | 5,829,600 | 5,764,700 | |
| Vehicle Fleet Net Capitalized Assets | - | - | - | - | - | - | 6,063,600 | 6,063,600 | |
| Subtotal Internal Service Funds | 8,668,900 | 8,680,500 | - | 8,680,500 | - | (11,600) | 17,218,100 | 17,206,500 | |
| Permanent Funds | | | | | | | | | |
| Cons. Easement Endowment (729) | 14,100 | 14,100 | - | 14,100 | - | - | 453,500 | 453,500 | |
| Wetlands Maintenance Parcel 34 (728) | - | 2,700 | - | 2,700 | - | (2,700) | 53,800 | 51,100 | |
| Subtotal Permanent Funds | 14,100 | 16,800 | - | 16,800 | - | (2,700) | 507,300 | 504,600 | |
| Special Revenue Funds | | | | | | | | | |
| Asset Forfeiture - Federal (243) | 600 | - | - | - | - | 600 | 18,400 | 19,000 | |
| Asset Forfeiture - State (242) | 17,500 | 65,000 | - | 65,000 | - | (47,500) | 443,400 | 395,900 | |
| CASp Certification & Training (248) | - | 10,000 | - | 10,000 | - | (10,000) | 83,300 | 73,300 | |
| CDBG - First Time Home Buyers (254) | - | - | - | - | - | - | 103,200 | 103,200 | |
| CDBG - First Time Home Buyers Loans | - | - | - | - | - | - | 21,000 | 21,000 | |
| CDBG - HUD Entitlement (257) | 302,750 | 102,750 | 200,000 | 302,750 | - | - | - | - | |
| CDBG 2000 - Oak Court (253) | - | - | - | - | - | - | 265,600 | 265,600 | |
| CDBG 2000 - Oak Court Loans | - | - | - | - | - | - | 110,000 | 110,000 | |
| CDBG Housing Rehabilitation (251) | - | - | - | - | - | - | 155,700 | 155,700 | |
| CDBG Housing Rehabilitation Loans | - | - | - | - | - | - | 188,000 | 188,000 | |
| CFD No. 6 Open Space Maintenance (233) | 389,000 | 380,800 | - | 380,800 | - | 8,200 | 299,300 | 307,500 | |
| Community Facilities District No. 1 (231) | 2,410,200 | 2,410,200 | - | 2,410,200 | - | - | - | - | |
| Community Facilities District No. 5 (232) | 7,521,300 | 6,894,600 | - | 6,894,600 | - | 626,700 | 5,825,200 | 6,451,900 | |
| Costco Settlement (209) | - | - | - | - | - | - | 3,755,200 | 3,755,200 | |
| Gas Tax (201) | 2,015,100 | 1,771,800 | - | 1,771,800 | - | 243,300 | 1,588,800 | 1,832,100 | |
| Grants/Other Reimbursables (275) | 251,200 | 251,200 | - | 251,200 | - | - | - | - | |
| Landscaping & Lighting Maint. District No. 2 (235) | 2,789,900 | 3,181,800 | - | 3,181,800 | - | (391,900) | 1,400,100 | 1,008,200 | |
| Lighting Maintenance District No. 1 (230) | 251,800 | 251,800 | - | 251,800 | - | - | - | - | |
| Low & Moderate Income Housing Asset (270) | 270,300 | 5,147,500 | - | 5,147,500 | - | (4,877,200) | 6,666,000 | 1,788,800 | |
| Low- & Moderate Income Loans | - | - | - | - | - | - | 3,939,400 | 3,939,400 | |
| Opioid Settlement (247) | - | - | - | - | - | - | 1,300 | 1,300 | |

Schedule 2 (continued)
Sources, Uses, and Changes in Fund Balance

| | Sources | | Uses | | Contribution / Use of Reserve | Surplus/ (Deficit) | Fund Balance | |
|--|---------------|---------------|--------------|----------------------|-------------------------------------|-----------------------|----------------------|-------------------|
| | Revenues | Operations | CIP | Total Obligations | | | Beginning Balance | Ending Balance |
| FUNDS | | | | | | | | |
| Park Development Fees (300) | \$ 297,800 | \$ - | \$ - | \$ - | \$ - | \$ 297,800 | \$ 596,700 | \$ 894,500 |
| Park Tax Special Assessment (236) | 659,000 | 659,000 | - | 659,000 | - | - | - | - |
| Recreation Facilities Contribution (221) | 100 | - | - | - | - | 100 | 2,300 | 2,400 |
| Sales Tax SB 325 (210) | 4,531,300 | 3,059,900 | 3,427,500 | 6,487,400 | - | (1,956,100) | 2,051,000 | 94,900 |
| SB 1 - Road Maintenance & Rehabilitation (205) | 1,759,200 | - | 1,350,000 | 1,350,000 | - | 409,200 | 1,879,100 | 2,288,300 |
| SB 325 Transit Fund (211) | 1,227,300 | 1,315,000 | - | 1,315,000 | - | (87,700) | 87,700 | - |
| Streets Sr/Grants Fund (240) | 3,550,000 | - | 3,550,000 | 3,550,000 | - | - | - | - |
| Supp Law Enforcement Services AB 3229 (736) | 190,000 | 190,000 | - | 190,000 | - | - | - | - |
| Traffic Safety/Police Grants (244) | 130,700 | 130,700 | - | 130,700 | - | - | - | - |
| Subtotal Special Revenue Funds | 28,565,050 | 25,822,050 | 8,527,500 | 34,349,550 | - | (5,784,500) | 29,480,700 | 23,696,200 |
| TOTAL | \$111,100,450 | \$105,394,580 | \$ 9,912,000 | \$115,306,580 | \$ - | \$ (4,206,130) | \$118,248,450 | \$114,042,320 |

¹ Refer to Schedule 8 for General Fund reserves.

Schedule 3

Revenues By Category for General Fund

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| GENERAL FUND | | | | | | |
| Taxes | | | | | | |
| Property Tax - Secured | \$ 13,445,416 | \$ 14,574,138 | \$ 14,947,500 | \$ 14,947,500 | \$ 15,570,000 | \$ 622,500 |
| Property Tax - RDA Residual Distribution | 1,015,932 | 1,106,930 | 1,200,000 | 1,200,000 | 1,200,000 | - |
| Property Tax - Unsecured | 274,240 | 296,799 | 293,400 | 293,400 | 335,600 | 42,200 |
| Property Tax - Prior Unsecured | 2,931 | 5,777 | 1,700 | 1,700 | 1,700 | - |
| Property Tax - Supplemental | 572,997 | 742,379 | 435,400 | 435,400 | 550,000 | 114,600 |
| Property Tax In Lieu MVLf | 6,288,982 | 6,804,676 | 7,128,800 | 7,128,800 | 7,556,300 | 427,500 |
| Subtotal Property Taxes | 21,600,498 | 23,530,699 | 24,006,800 | 24,006,800 | 25,213,600 | 1,206,800 |
| Sales Tax | 21,366,903 | 19,607,292 | 20,487,500 | 20,067,500 | 19,405,300 | (662,200) |
| Sales Tax - Public Safety | 658,054 | 675,926 | 669,800 | 669,800 | 618,900 | (50,900) |
| Subtotal Sales Taxes | 22,024,957 | 20,283,218 | 21,157,300 | 20,737,300 | 20,024,200 | (713,100) |
| Business License Tax | 417,138 | 439,255 | 419,600 | 419,600 | 423,800 | 4,200 |
| STR Transient Occupancy Tax | 15,629 | 18,655 | 18,000 | 18,000 | 18,000 | - |
| Transfer Tax | 900,285 | 586,263 | 540,000 | 540,000 | 450,000 | (90,000) |
| Transient Occupancy Tax | 959,236 | 1,024,294 | 1,320,000 | 1,320,000 | 1,000,000 | (320,000) |
| Utility Franchise Tax | 2,443,215 | 2,615,012 | 2,465,100 | 2,465,100 | 2,802,900 | 337,800 |
| Subtotal Other Taxes | 4,735,503 | 4,683,479 | 4,762,700 | 4,762,700 | 4,694,700 | (68,000) |
| Total Taxes | 48,360,958 | 48,497,396 | 49,926,800 | 49,506,800 | 49,932,500 | 425,700 |
| Licenses and Permits | | | | | | |
| Animal License | 74,046 | 58,904 | 65,000 | 65,000 | 60,000 | (5,000) |
| Building Permit | 4,085,542 | 2,969,765 | 3,515,300 | 3,515,300 | 3,881,900 | 366,600 |
| Certificate of Occupancy | 14,805 | 15,777 | 19,000 | 19,000 | 11,700 | (7,300) |
| EIQ - CEQA | 55,617 | 35,858 | 36,300 | 36,300 | 44,500 | 8,200 |
| Encroachment Permit | 113,204 | 70,791 | 100,000 | 100,000 | 90,000 | (10,000) |
| Fire Operational Permits | 44,233 | 89,603 | 45,000 | 45,000 | 45,000 | - |
| Grazing Permit | 1,232 | 618 | 1,000 | 1,000 | 800 | (200) |
| Home Occupation Permit | 26,011 | 31,008 | 22,900 | 22,900 | 29,700 | 6,800 |
| Land Use Permits | 132,794 | 123,994 | 101,400 | 101,400 | 131,500 | 30,100 |
| Land Use Variances | - | - | 1,000 | 1,000 | - | (1,000) |
| Other Licenses & Permits | 2,260 | 4,486 | 3,750 | 3,750 | 4,300 | 550 |
| Oversize Load Permits | 4,448 | 9,502 | 5,000 | 5,000 | 8,000 | 3,000 |
| Plan Duplication Processing | 3,028 | 383 | 1,900 | 1,900 | 400 | (1,500) |
| Short Term Rental Permit | 695 | 3,037 | 2,100 | 2,100 | 2,500 | 400 |
| Subtotal Licenses and Permits | 4,557,915 | 3,413,726 | 3,919,650 | 3,919,650 | 4,310,300 | 390,650 |
| Fines, Forfeitures, & Penalties | | | | | | |
| Business License Penalties | 6,260 | 9,952 | 7,000 | 7,000 | 7,000 | - |
| DUI Cost Recovery | 1,412 | 525 | - | - | 1,000 | 1,000 |
| Parking Citations | 15,444 | 15,466 | 11,000 | 11,000 | 15,000 | 4,000 |
| Statute Violation Fines | 109,161 | 74,627 | 60,000 | 60,000 | 60,000 | - |
| Vehicle Cite Corr-Sign Off | 1,536 | 333 | - | - | 500 | 500 |
| Other Fines/Forfeiture/Penalties | 12,279 | 22,495 | 10,600 | 10,600 | 10,600 | - |
| Subtotal Fines, Forfeitures, & Penalties | 146,092 | 123,398 | 88,600 | 88,600 | 94,100 | 5,500 |
| Charges for Services | | | | | | |
| Admission Fees | - | 6,066 | 6,000 | 6,000 | 8,000 | 2,000 |
| Animal Return Fee | 1,115 | 357 | 1,000 | 1,000 | 500 | (500) |
| Annexation Fees | 43,485 | 17,044 | - | - | - | - |
| Annual Business Inspection | 6,150 | 5,612 | 6,000 | 6,000 | 500 | (5,500) |
| Brycer Inspection Compliance Fees | 4,346 | 9,105 | 7,500 | 7,500 | 8,000 | 500 |
| Business License Applic. Fee | 15,468 | 15,976 | 14,400 | 14,400 | 15,000 | 600 |

Schedule 3 (continued)
Revenues By Category for General Fund

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| GENERAL FUND (continued) | | | | | | |
| Charges for Services | | | | | | |
| Concurrent Application Fees | \$ 112,297 | \$ 114,942 | \$ 100,200 | \$ 100,200 | \$ 109,600 | \$ 9,400 |
| Contract Services | 164,305 | 159,066 | 250,700 | 250,700 | 266,600 | 15,900 |
| Copies | 918 | 2,778 | 3,000 | 3,000 | 1,200 | (1,800) |
| Engineering Inspection Fees | 371,325 | 89,272 | 400,000 | 400,000 | 425,000 | 25,000 |
| Engineering Map Check Fees | 30,955 | 37,144 | 40,000 | 40,000 | 50,000 | 10,000 |
| Engineering Plan Check Fees | 288,823 | 215,251 | 280,000 | 280,000 | 375,000 | 95,000 |
| False Alarm Fee | 57,875 | 55,937 | 40,000 | 40,000 | 45,000 | 5,000 |
| Fingerprinting Fees | 349 | 10,272 | 10,000 | 10,000 | 10,000 | - |
| Fire Fees | 154,731 | 184,727 | 174,000 | 174,000 | 215,200 | 41,200 |
| First Responder Fees | 106,662 | 407,406 | 300,000 | 300,000 | 350,000 | 50,000 |
| Flood Zone | - | - | 1,200 | 1,200 | 1,500 | 300 |
| Impound & Repo Fees | 21,782 | 25,325 | 20,000 | 20,000 | 25,000 | 5,000 |
| Improvement Plan Revision Fee | - | 671 | 2,000 | 2,000 | 1,000 | (1,000) |
| Massage Technician Permits | 6,653 | 7,958 | 7,000 | 7,000 | 10,000 | 3,000 |
| Miscellaneous Engineering Fees | 3,273 | - | 5,600 | 5,600 | 3,000 | (2,600) |
| Program Fees | 152,508 | 228,508 | 165,450 | 165,450 | 235,100 | 69,650 |
| Records Maintenance Fee | 26,853 | 24,082 | 28,000 | 28,000 | 27,000 | (1,000) |
| Reports | 1,040 | 1,479 | 500 | 500 | 800 | 300 |
| Sale of Advertising | 7,000 | 14,500 | 11,000 | 11,000 | 27,500 | 16,500 |
| SB 330 Fee | - | 1,190 | - | - | - | - |
| Sierra College Contract | 663,102 | 552,362 | 615,000 | 615,000 | 615,000 | - |
| State Bldg Std'd Admin Fee | 1,073 | 698 | 800 | 800 | 1,000 | 200 |
| Tentative Subdivision Maps | 39,845 | 68,053 | 58,100 | 58,100 | 14,800 | (43,300) |
| Weed Abatement Fees | 62,182 | 62,093 | 55,000 | 55,000 | 50,000 | (5,000) |
| Subtotal Charges for Services | 2,344,115 | 2,317,874 | 2,602,450 | 2,602,450 | 2,891,300 | 288,850 |
| Intergovernmental | | | | | | |
| County/Local Grants | 37,000 | - | - | - | - | - |
| Federal Grants | 5,184 | 18,823 | - | - | - | - |
| Post Reimbursements | 10,749 | 29,870 | 26,000 | 26,000 | 20,000 | (6,000) |
| RATTF Revenue | 107,770 | 120,222 | 115,000 | 115,000 | 100,000 | (15,000) |
| Reimbursement Revenue | 941,778 | 489,351 | 287,400 | 287,400 | 198,300 | (89,100) |
| Special Revenue | - | - | 9,000 | 9,000 | - | (9,000) |
| State Grants | 105,355 | 4,152 | - | - | - | - |
| State HOPTR | 85,172 | 82,486 | 80,800 | 80,800 | 80,300 | (500) |
| State Motor Vehicle In - Lieu | 81,409 | 73,456 | - | - | 60,000 | 60,000 |
| State Realignment | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | - |
| Successor Agency Admin Fee | 60,400 | 60,000 | 70,000 | 70,000 | 70,000 | - |
| Subtotal Intergovernmental | 1,534,817 | 978,360 | 688,200 | 688,200 | 628,600 | (59,600) |
| Miscellaneous | | | | | | |
| Cap Fac Impact Admin Fee | 36,750 | 18,403 | 11,000 | 11,000 | 11,000 | - |
| Contributed Capital | - | 4,130,600 | - | - | - | - |
| Donations | - | 7,800 | 12,000 | 12,000 | 10,000 | (2,000) |
| Mandated Payments Revenue | 30,674 | 17,716 | - | - | 10,000 | 10,000 |
| Miscellaneous Revenues | 386,617 | 121,483 | 33,500 | 33,500 | 32,600 | (900) |
| Rebate Payment | 43,914 | 26,199 | 30,000 | 30,000 | 25,000 | (5,000) |
| Sale of Taxable Items | 1,131 | 273 | 500 | 500 | 600 | 100 |
| Special Assessment Admin Fee | 117,800 | 120,600 | 119,700 | 119,700 | 120,300 | 600 |
| Subtotal Miscellaneous | 616,886 | 4,443,074 | 206,700 | 206,700 | 209,500 | 2,800 |

Schedule 3 (continued)
Revenues By Category for General Fund

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---|----------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| GENERAL FUND (continued) | | | | | | |
| Use of Money and Property | | | | | | |
| GASB No. 31 FMV Adjustment | \$ (1,144,398) | \$ (482,854) | \$ - | \$ - | \$ - | \$ - |
| Interest Income | 95,905 | 938,003 | 909,200 | 1,359,200 | 1,017,900 | (341,300) |
| Rental Income | 1,184,201 | 1,258,951 | 1,586,400 | 1,586,400 | 1,575,900 | (10,500) |
| Sale of Assets | 2,684 | - | - | - | - | - |
| Vending Machine | 568 | - | - | - | - | - |
| Subtotal Use of Money and Property | 138,960 | 1,714,100 | 2,495,600 | 2,945,600 | 2,593,800 | (351,800) |
| Other Sources | | | | | | |
| Engineering Transfer In | 79,800 | 165,600 | 53,600 | 53,600 | 61,900 | 8,300 |
| Transfer In Fac Maint Allocation | 165,700 | 179,100 | 199,100 | 199,100 | 218,800 | 19,700 |
| Transfer In From General Fund | - | 79,900 | - | - | - | - |
| Transfer In From Spec Revenue | 3,176,793 | 10,133,143 | 3,366,800 | 3,366,800 | 3,639,400 | 272,600 |
| Transfer In From CIP | - | 333,564 | 44,500 | 44,500 | 28,900 | (15,600) |
| Transfer In From Trust/Agency | 2,427 | 2,512 | 2,600 | 2,600 | 2,700 | 100 |
| Transfer In Indirect Cost Allocation | 1,436,490 | 1,786,489 | 2,077,100 | 2,077,100 | 2,160,800 | 83,700 |
| Subtotal Other Sources | 4,861,210 | 12,680,308 | 5,743,700 | 5,743,700 | 6,112,500 | 368,800 |
| TOTAL | \$ 62,560,953 | \$ 74,168,235 | \$ 65,671,700 | \$ 65,701,700 | \$ 66,772,600 | \$ 1,070,900 |

Schedule 4

Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---|-----------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| GENERAL FUND (FUND 100) | | | | | | | |
| Charges for Services | | | | | | | |
| 4159 | SB 330 Fee | \$ - | \$ 1,190 | \$ - | \$ - | \$ - | \$ - |
| 4100 | Business License Applic. Fee | 15,468 | 15,976 | 14,400 | 14,400 | 15,000 | 600 |
| 4108 | Records Maintenance Fee | 26,853 | 24,082 | 28,000 | 28,000 | 27,000 | (1,000) |
| 4118 | Engineering Inspection Fees | 371,325 | 89,272 | 400,000 | 400,000 | 425,000 | 25,000 |
| 4120 | Engineering Plan Check Fees | 288,823 | 215,251 | 280,000 | 280,000 | 375,000 | 95,000 |
| 4122 | Engineering Map Check Fees | 30,955 | 37,144 | 40,000 | 40,000 | 50,000 | 10,000 |
| 4128 | Improvement Plan Revision Fee | - | 671 | 2,000 | 2,000 | 1,000 | (1,000) |
| 4130 | Miscellaneous Engineering Fees | 3,273 | - | 5,600 | 5,600 | 3,000 | (2,600) |
| 4131 | Flood Zone | - | - | 1,200 | 1,200 | 1,500 | 300 |
| 4132 | Fingerprinting Fees | 349 | 10,272 | 10,000 | 10,000 | 10,000 | - |
| 4134 | Reports | 1,040 | 1,479 | 500 | 500 | 800 | 300 |
| 4135 | Copies | 918 | 2,778 | 3,000 | 3,000 | 1,200 | (1,800) |
| 4136 | Animal Return Fee | 1,115 | 357 | 1,000 | 1,000 | 500 | (500) |
| 4138 | Massage Technician Permits | 6,653 | 7,958 | 7,000 | 7,000 | 10,000 | 3,000 |
| 4140 | False Alarm Fee | 57,875 | 55,937 | 40,000 | 40,000 | 45,000 | 5,000 |
| 4141 | Brycer Inspection Compliance Fees | 4,346 | 9,105 | 7,500 | 7,500 | 8,000 | 500 |
| 4142 | Impound & Repo Fees | 21,782 | 25,325 | 20,000 | 20,000 | 25,000 | 5,000 |
| 4146 | Weed Abatement Fees | 62,182 | 62,093 | 55,000 | 55,000 | 50,000 | (5,000) |
| 4149 | Fire Fees | 154,731 | 184,727 | 174,000 | 174,000 | 215,200 | 41,200 |
| 4150 | Tentative Subdivision Maps | 39,845 | 68,053 | 58,100 | 58,100 | 14,800 | (43,300) |
| 4151 | Annual Business Inspection | 6,150 | 5,612 | 6,000 | 6,000 | 500 | (5,500) |
| 4158 | Concurrent Application Fees | 112,297 | 114,942 | 100,200 | 100,200 | 109,600 | 9,400 |
| 4160 | Annexation Fees | 43,485 | 17,044 | - | - | - | - |
| 4170 | Admission Fees | - | 6,066 | 6,000 | 6,000 | 8,000 | 2,000 |
| 4172 | Sale of Advertising | 7,000 | 14,500 | 11,000 | 11,000 | 27,500 | 16,500 |
| 4235 | Sierra College Contract | 663,102 | 552,362 | 615,000 | 615,000 | 615,000 | - |
| 4240 | Contract Services | 164,305 | 159,066 | 250,700 | 250,700 | 266,600 | 15,900 |
| 4475 | State Bldg Stdrd Admin Fee | 1,073 | 698 | 800 | 800 | 1,000 | 200 |
| 4511 | First Responder Fees | 106,662 | 407,406 | 300,000 | 300,000 | 350,000 | 50,000 |
| 4700 | Program Fees | 152,508 | 228,508 | 165,450 | 165,450 | 235,100 | 69,650 |
| Subtotal Charges for Services | | 2,344,115 | 2,317,874 | 2,602,450 | 2,602,450 | 2,891,300 | 288,850 |
| Fines, Forfeitures, & Penalties | | | | | | | |
| 4102 | Business License Penalties | 6,260 | 9,952 | 7,000 | 7,000 | 7,000 | - |
| 4200 | Statute Violation Fines | 109,161 | 74,627 | 60,000 | 60,000 | 60,000 | - |
| 4210 | Parking Citations | 15,444 | 15,466 | 11,000 | 11,000 | 15,000 | 4,000 |
| 4215 | Vehicle Cite Corr-Sign Off | 1,536 | 333 | - | - | 500 | 500 |
| 4220 | DUI Cost Recovery | 1,412 | 525 | - | - | 1,000 | 1,000 |
| 4225 | Other Fines/Forfeiture/Penalties | 12,279 | 22,495 | 10,600 | 10,600 | 10,600 | - |
| Subtotal Fines, forfeitures, & Penalties | | 146,092 | 123,398 | 88,600 | 88,600 | 94,100 | 5,500 |
| Intergovernmental | | | | | | | |
| 4500 | Federal Grants | 5,184 | 18,823 | - | - | - | - |
| 4505 | State Grants | 105,355 | 4,152 | - | - | - | - |
| 4510 | County/Local Grants | 37,000 | - | - | - | - | - |
| 4513 | Special Revenue | - | - | 9,000 | 9,000 | - | (9,000) |
| 4514 | Reimbursement Revenue | 941,778 | 489,351 | 287,400 | 287,400 | 198,300 | (89,100) |
| 4520 | State Motor Vehicle In - Lieu | 81,409 | 73,456 | - | - | 60,000 | 60,000 |

Schedule 4 (continued)
Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|----------------------------------|---|-------------------|-------------------|---------------------------|--------------------------|---------------------------|-----------------------------|
| GENERAL FUND (FUND 100) | | | | | | | |
| 4521 | RATTF Revenue | \$ 107,770 | \$ 120,222 | \$ 115,000 | \$ 115,000 | \$ 100,000 | \$ (15,000) |
| 4522 | State Realignment | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | - |
| 4530 | State HOPTR | 85,172 | 82,486 | 80,800 | 80,800 | 80,300 | (500) |
| 4535 | Post Reimbursements | 10,749 | 29,870 | 26,000 | 26,000 | 20,000 | (6,000) |
| 4740 | Successor Agency Admin Fee | 60,400 | 60,000 | 70,000 | 70,000 | 70,000 | - |
| | Subtotal Intergovernmental | 1,534,818 | 978,360 | 688,200 | 688,200 | 628,600 | (59,600) |
| Licenses and Permits | | | | | | | |
| 4047 | Short Term Rental Permit | 695 | 3,037 | 2,100 | 2,100 | 2,500 | 400 |
| 4104 | Animal License | 74,046 | 58,904 | 65,000 | 65,000 | 60,000 | (5,000) |
| 4106 | Building Permit | 4,085,542 | 2,969,765 | 3,515,300 | 3,515,300 | 3,881,900 | 366,600 |
| 4107 | Plan Duplication Processing | 3,028 | 383 | 1,900 | 1,900 | 400 | (1,500) |
| 4110 | Certificate of Occupancy | 14,805 | 15,777 | 19,000 | 19,000 | 11,700 | (7,300) |
| 4112 | Encroachment Permit | 113,204 | 70,791 | 100,000 | 100,000 | 90,000 | (10,000) |
| 4114 | Oversize Load Permits | 4,448 | 9,502 | 5,000 | 5,000 | 8,000 | 3,000 |
| 4116 | Other Licenses & Permits | 2,260 | 4,486 | 3,750 | 3,750 | 4,300 | 550 |
| 4152 | Land Use Permits | 132,794 | 123,994 | 101,400 | 101,400 | 131,500 | 30,100 |
| 4154 | Land Use Variances | - | - | 1,000 | 1,000 | - | (1,000) |
| 4155 | Fire Operational Permits | 44,233 | 89,603 | 45,000 | 45,000 | 45,000 | - |
| 4156 | EIQ - CEQA | 55,617 | 35,858 | 36,300 | 36,300 | 44,500 | 8,200 |
| 4164 | Home Occupation Permit | 26,011 | 31,008 | 22,900 | 22,900 | 29,700 | 6,800 |
| 4165 | Grazing Permit | 1,232 | 618 | 1,000 | 1,000 | 800 | (200) |
| | Subtotal Licenses and Permits | 4,557,915 | 3,413,726 | 3,919,650 | 3,919,650 | 4,310,300 | 390,650 |
| Taxes | | | | | | | |
| 4000 | Property Tax - Secured | 13,445,416 | 14,574,138 | 14,947,500 | 14,947,500 | 15,570,000 | 622,500 |
| 4005 | Property Tax - Unsecured | 274,240 | 296,799 | 293,400 | 293,400 | 335,600 | 42,200 |
| 4010 | Property Tax - Prior Unsecured | 2,931 | 5,777 | 1,700 | 1,700 | 1,700 | - |
| 4011 | Property Tax - RDA Residual Distribution | 1,015,932 | 1,106,930 | 1,200,000 | 1,200,000 | 1,200,000 | - |
| 4020 | Property Tax - Supplemental | 572,997 | 742,379 | 435,400 | 435,400 | 550,000 | 114,600 |
| 4030 | Sales Tax | 21,366,903 | 19,607,292 | 20,487,500 | 20,067,500 | 19,405,300 | (662,200) |
| 4035 | Sales Tax - Public Safety | 658,054 | 675,926 | 669,800 | 669,800 | 618,900 | (50,900) |
| 4040 | Transfer Tax | 900,285 | 586,263 | 540,000 | 540,000 | 450,000 | (90,000) |
| 4045 | Transient Occupancy Tax | 959,236 | 1,024,294 | 1,320,000 | 1,320,000 | 1,000,000 | (320,000) |
| 4046 | STR Transient Occupancy Tax | 15,629 | 18,655 | 18,000 | 18,000 | 18,000 | - |
| 4050 | Utility Franchise Tax | 2,443,215 | 2,615,012 | 2,465,100 | 2,465,100 | 2,802,900 | 337,800 |
| 4055 | Business License Tax | 417,138 | 439,255 | 419,600 | 419,600 | 423,800 | 4,200 |
| 4515 | Property Tax In Lieu MVLF | 6,288,982 | 6,804,676 | 7,128,800 | 7,128,800 | 7,556,300 | 427,500 |
| | Subtotal Taxes | 48,360,958 | 48,497,396 | 49,926,800 | 49,506,800 | 49,932,500 | 425,700 |
| Use of Money and Property | | | | | | | |
| 4300 | Interest Income | 95,905 | 938,003 | 909,200 | 1,359,200 | 1,017,900 | (341,300) |
| 4310 | GASB No. 31 FMV Adjustment | (1,144,398) | (482,854) | - | - | - | - |
| 4315 | Rental Income | 1,184,201 | 1,258,951 | 1,586,400 | 1,586,400 | 1,575,900 | (10,500) |
| 4400 | Sale of Assets | 2,684 | - | - | - | - | - |
| 4405 | Vending Machine | 568 | - | - | - | - | - |
| | Subtotal Use of Money and Property | 138,960 | 1,714,100 | 2,495,600 | 2,945,600 | 2,593,800 | (351,800) |

Schedule 4 (continued)
Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---|--------------------------------------|----------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| GENERAL FUND (FUND 100) | | | | | | | |
| Miscellaneous | | | | | | | |
| 4320 | Rebate Payment | \$ 43,914 | \$ 26,199 | \$ 30,000 | \$ 30,000 | \$ 25,000 | \$ (5,000) |
| 4430 | Special Assessment Admin Fee | 117,800 | 120,600 | 119,700 | 119,700 | 120,300 | 600 |
| 4435 | Miscellaneous Revenues | 386,617 | 121,483 | 33,500 | 33,500 | 32,600 | (900) |
| 4437 | Mandated Payments Revenue | 30,674 | 17,716 | - | - | 10,000 | 10,000 |
| 4438 | Cap Fac Impact Admin Fee | 36,750 | 18,403 | 11,000 | 11,000 | 11,000 | - |
| 4440 | Sale of Taxable Items | 1,131 | 273 | 500 | 500 | 600 | 100 |
| 4600 | Donations | - | 7,800 | 12,000 | 12,000 | 10,000 | (2,000) |
| 4901 | Contributed Capital | - | 4,130,600 | - | - | - | - |
| Subtotal Miscellaneous | | 616,886 | 4,443,074 | 206,700 | 206,700 | 209,500 | 2,800 |
| Other Sources | | | | | | | |
| 4800 | Transfer In From General Fund | - | 79,900 | - | - | - | - |
| 4810 | Transfer In From Spec Revenue | 3,176,793 | 10,133,143 | 3,366,800 | 3,366,800 | 3,639,400 | 272,600 |
| 4820 | Transfer In From CIP | - | 333,564 | 44,500 | 44,500 | 28,900 | (15,600) |
| 4850 | Transfer In From Trust/Agency | 2,427 | 2,512 | 2,600 | 2,600 | 2,700 | 100 |
| 4860 | Transfer In Indirect Cost Allocation | 1,436,490 | 1,786,489 | 2,077,100 | 2,077,100 | 2,160,800 | 83,700 |
| 4865 | Transfer In Fac Maint Allocation | 165,700 | 179,100 | 199,100 | 199,100 | 218,800 | 19,700 |
| 4895 | Engineering Transfer In | 79,800 | 165,600 | 53,600 | 53,600 | 61,900 | 8,300 |
| Subtotal Other Sources | | 4,861,210 | 12,680,308 | 5,743,700 | 5,743,700 | 6,112,500 | 368,800 |
| GENERAL FUND TOTAL | | \$ 62,560,953 | \$ 74,168,235 | \$ 65,671,700 | \$ 65,701,700 | \$ 66,772,600 | \$ 1,070,900 |
| QUARRY PARK AMPHITHEATER EVENTS (FUND 111) | | | | | | | |
| 4170 | Admission Fees | 12,006 | 159,953 | 203,600 | 203,600 | 50,000 | (153,600) |
| 4172 | Sale of Advertising | - | 55,000 | 75,000 | 75,000 | - | (75,000) |
| 4700 | Program Fees | 37,221 | 28,301 | 21,100 | 21,100 | 35,000 | 13,900 |
| 4514 | Reimbursement Revenue | 4,869 | 1,845 | - | - | - | - |
| 4315 | Rental Income | 2,250 | 2,800 | 5,000 | 5,000 | - | (5,000) |
| QUARRY PARK AMPHITHEATER EVENTS TOTAL | | 56,346 | 247,899 | 304,700 | 304,700 | 85,000 | (219,700) |
| QUARRY PARK ADVENTURES RESERVE (FUND 115) | | | | | | | |
| 4514 | Reimbursement Revenue | 150,000 | - | - | - | - | - |
| QUARRY PARK ADVENTURES RESERVE TOTAL | | 150,000 | - | - | - | - | - |
| ECONOMIC DEVELOPMENT (FUND 122) | | | | | | | |
| 4800 | Transfer In From General Fund | - | 449,000 | - | - | - | - |
| ECONOMIC DEVELOPMENT TOTAL | | - | 449,000 | - | - | - | - |
| TECHNOLOGY FEE (FUND 130) | | | | | | | |
| 4800 | Transfer In From General Fund | - | 181,000 | - | - | - | - |
| 4885 | Transfer In -Tech Fee | 483,049 | 325,240 | 443,400 | 443,400 | 510,800 | 67,400 |
| TECHNOLOGY FEE TOTAL | | 483,049 | 506,240 | 443,400 | 443,400 | 510,800 | 67,400 |
| RETIREEES HEALTH (FUND 151) | | | | | | | |
| 4720 | Retirees Health | 2,213,000 | 2,289,933 | 2,365,000 | 2,365,000 | 1,931,000 | (434,000) |
| 4800 | Transfer In From General Fund | - | 224,500 | - | - | - | - |
| 4300 | Interest Income | 1,039 | 14,238 | 17,800 | 17,800 | 50,000 | 32,200 |
| RETIREEES HEALTH TOTAL | | 2,214,039 | 2,528,671 | 2,382,800 | 2,382,800 | 1,981,000 | (401,800) |

Schedule 4 (continued)
Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|--|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| PARK INFRASTRUCTURE RESERVE (FUND 170) | | | | | | | |
| 4800 | Transfer In From General Fund | \$ - | \$ - | \$ 424,100 | \$ 424,100 | \$ 240,000 | \$ (184,100) |
| | PARK INFRASTRUCTURE RESERVE TOTAL | - | - | 424,100 | 424,100 | 240,000 | (184,100) |
| BUILDING RESERVE (FUND 180) | | | | | | | |
| 4800 | Transfer In From General Fund | - | - | 1,189,000 | 1,239,000 | - | (1,239,000) |
| | BUILDING RESERVE TOTAL | - | - | 1,189,000 | 1,239,000 | - | (1,239,000) |
| GAS TAX (FUND 201) | | | | | | | |
| 4542 | Gas Tax Section 2103 | 521,966 | 619,694 | 710,100 | 710,100 | 633,100 | (77,000) |
| 4551 | Gas Tax Section 2106 | 233,894 | 286,917 | 300,700 | 300,700 | 285,700 | (15,000) |
| 4552 | Gas Tax Section 2107 | 422,910 | 601,212 | 564,800 | 564,800 | 604,900 | 40,100 |
| 4553 | Gas Tax Section 2107.5 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | - |
| 4555 | Gas Tax Section 2105 | 358,589 | 440,842 | 470,300 | 470,300 | 442,600 | (27,700) |
| 4300 | Interest Income | 1,818 | 13,313 | 16,900 | 16,900 | 41,300 | 24,400 |
| | GAS TAX TOTAL | 1,546,677 | 1,969,485 | 2,070,300 | 2,070,300 | 2,015,100 | (55,200) |
| SB 1 - ROAD MAINTENANCE & REHABILITATION (FUND 205) | | | | | | | |
| 4561 | Road Maintenance & Rehabilitation SB 1 | 1,536,090 | 1,599,340 | 1,771,500 | 1,771,500 | 1,706,800 | (64,700) |
| 4300 | Interest Income | 3,465 | 22,646 | 27,800 | 27,800 | 52,400 | 24,600 |
| | SB 1 ROAD MAINT. & REHAB TOTAL | 1,539,555 | 1,621,986 | 1,799,300 | 1,799,300 | 1,759,200 | (40,100) |
| COSTCO SETTLEMENT (FUND 209) | | | | | | | |
| 4435 | Miscellaneous Revenues | - | 3,755,224 | - | - | - | - |
| | COSTCO SETTLEMENT TOTAL | - | 3,755,224 | - | - | - | - |
| SALES TAX SB 325 (FUND 210) | | | | | | | |
| 4500 | Federal Grants | - | 1,532 | - | - | - | - |
| 4525 | State Gas Tax | 5,609,746 | 5,564,624 | 5,058,600 | 5,058,600 | 4,477,100 | (581,500) |
| 4435 | Miscellaneous Revenues | 625 | - | - | - | - | - |
| 4300 | Interest Income | 8,081 | 83,398 | 97,000 | 97,000 | 54,200 | (42,800) |
| | SALES TAX SB 325 TOTAL | 5,618,452 | 5,649,554 | 5,155,600 | 5,155,600 | 4,531,300 | (624,300) |
| SB 325 TRANSIT FUND (FUND 211) | | | | | | | |
| 4540 | State Gas Tax Article 8(C) | 157,360 | 21,863 | 323,300 | 323,300 | 582,500 | 259,200 |
| 4543 | STA Revenue | 555,395 | 666,719 | 650,300 | 650,300 | 644,800 | (5,500) |
| | SB 325 TRANSIT FUND TOTAL | 712,755 | 688,582 | 973,600 | 973,600 | 1,227,300 | 253,700 |
| BICYCLE AND PEDESTRIAN (FUND 212) | | | | | | | |
| 4510 | County/Local Grants | - | 70,000 | 100,000 | 100,000 | - | (100,000) |
| | BICYCLE AND PEDESTRIAN TOTAL | - | 70,000 | 100,000 | 100,000 | - | (100,000) |
| RECREATION FACILITIES CONTRIBUTION (FUND 221) | | | | | | | |
| 4186 | Whitney Oaks Park Dev Fees | 500 | 500 | - | - | - | - |
| 4300 | Interest Income | 6 | 38 | - | - | 100 | 100 |
| | RECREATION FACILITIES CONTRIBUTION TOTAL | 506 | 538 | - | - | 100 | 100 |
| LIGHTING MAINTENANCE DISTRICT NO. 1 (FUND 230) | | | | | | | |
| 4162 | Street Lighting Assessment | 251,440 | 252,348 | 252,400 | 252,400 | 251,800 | (600) |
| | LIGHTING MAINTENANCE DISTRICT NO. 1 TOTAL | 251,440 | 252,348 | 252,400 | 252,400 | 251,800 | (600) |

Schedule 4 (continued)
Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|-------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| COMMUNITY FACILITIES DISTRICT NO. 1 (FUND 231) | | | | | | | |
| 4205 | Int/Penalty Delinquent Assess | \$ 6,661 | \$ 6,203 | \$ - | \$ - | \$ - | \$ - |
| 4425 | Special Tax Revenue | 2,085,355 | 2,262,604 | 2,284,300 | 2,284,300 | 2,410,200 | 125,900 |
| COMMUNITY FACILITIES DISTRICT NO. 1 TOTAL | | 2,092,016 | 2,268,807 | 2,284,300 | 2,284,300 | 2,410,200 | 125,900 |
| COMMUNITY FACILITIES DISTRICT NO. 5 (FUND 232) | | | | | | | |
| 4205 | Int/Penalty Delinquent Assess | 13,008 | 17,005 | - | - | - | - |
| 4850 | Transfer In From Trust/Agency | 1,134 | 8,472 | 11,500 | 11,500 | 14,100 | 2,600 |
| 4425 | Special Tax Revenue | 6,002,943 | 6,720,291 | 6,997,700 | 6,997,700 | 7,311,200 | 313,500 |
| 4300 | Interest Income | 6,149 | 62,452 | 124,500 | 124,500 | 181,000 | 56,500 |
| 4415 | Othr Income - Use of Money/Property | 15,000 | - | 15,000 | 15,000 | 15,000 | - |
| COMMUNITY FACILITIES DISTRICT NO. 5 TOTAL | | 6,038,234 | 6,808,220 | 7,148,700 | 7,148,700 | 7,521,300 | 372,600 |
| CFD NO. 6 OPEN SPACE MAINTENANCE (FUND 233) | | | | | | | |
| 4205 | Int/Penalty Delinquent Assess | 674 | 2,120 | - | - | - | - |
| 4425 | Special Tax Revenue | 337,515 | 352,489 | 351,800 | 351,800 | 380,400 | 28,600 |
| 4300 | Interest Income | 458 | 4,983 | 6,200 | 6,200 | 8,600 | 2,400 |
| CFD NO. 6 OPEN SPACE MAINTENANCE TOTAL | | 338,647 | 359,592 | 358,000 | 358,000 | 389,000 | 31,000 |
| LANDSCAPING & LIGHTING MAINT. DISTRICT NO. 2 (FUND 235) | | | | | | | |
| 4162 | Street Lighting Assessment | 2,495,424 | 2,591,555 | 2,684,700 | 2,684,700 | 2,757,900 | 73,200 |
| 4300 | Interest Income | 3,058 | 23,272 | 32,900 | 32,900 | 32,000 | (900) |
| LLMD NO. 2 TOTAL | | 2,498,482 | 2,614,827 | 2,717,600 | 2,717,600 | 2,789,900 | 72,300 |
| PARK TAX SPECIAL ASSESSMENT (FUND 236) | | | | | | | |
| 4166 | Special District Assessment | 637,420 | 653,165 | 653,200 | 653,200 | 659,000 | 5,800 |
| PARK TAX SPECIAL ASSESSMENT TOTAL | | 637,420 | 653,165 | 653,200 | 653,200 | 659,000 | 5,800 |
| STREETS SR/GRANTS FUND (FUND 240) | | | | | | | |
| 4500 | Federal Grants | 470,962 | 3,758,008 | 1,750,500 | 2,361,630 | 450,000 | (1,911,630) |
| 4513 | Special Revenue | 1,037,616 | 544,227 | 3,375,000 | 4,316,390 | - | (4,316,390) |
| 4514 | Reimbursement Revenue | 193,615 | 558,843 | 345,000 | 345,000 | 3,100,000 | 2,755,000 |
| STREETS SR/GRANTS FUND TOTAL | | 1,702,193 | 4,861,078 | 5,470,500 | 7,023,020 | 3,550,000 | (3,473,020) |
| ASSET FORFEITURE - STATE (FUND 242) | | | | | | | |
| 4230 | Asset Forfeiture | 146,969 | 93,799 | 100,000 | 100,000 | - | (100,000) |
| 4300 | Interest Income | - | - | 16,300 | 16,300 | 17,500 | 1,200 |
| ASSET FORFEITURE - STATE TOTAL | | 146,969 | 93,799 | 116,300 | 116,300 | 17,500 | (98,800) |
| ASSET FORFEITURE - FEDERAL (FUND 243) | | | | | | | |
| 4230 | Asset Forfeiture | - | 7,312 | - | - | - | - |
| 4300 | Interest Income | 25 | 275 | 400 | 400 | 600 | 200 |
| ASSET FORFEITURE - FEDERAL TOTAL | | 25 | 7,587 | 400 | 400 | 600 | 200 |
| TRAFFIC SAFETY/POLICE GRANTS (FUND 244) | | | | | | | |
| 4500 | Federal Grants | 154,557 | 131,893 | 15,000 | 128,270 | 5,000 | (123,270) |
| 4505 | State Grants | 266,199 | 185,011 | 127,300 | 504,840 | 124,000 | (380,840) |
| 4510 | County/Local Grants | - | 9,730 | - | - | 1,700 | 1,700 |
| 4800 | Transfer In From General Fund | 3,143 | 11,442 | 44,400 | 44,400 | - | (44,400) |
| TRAFFIC SAFETY/POLICE GRANTS TOTAL | | 423,899 | 338,076 | 186,700 | 677,510 | 130,700 | (546,810) |

Schedule 4 (continued)
Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---|---|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| CASP CERTIFICATION & TRAINING (FUND 248) | | | | | | | |
| 4101 | BL CASp Fee -SB 1186 | \$ 16,043 | \$ 16,850 | \$ - | \$ - | \$ - | \$ - |
| | CASP TOTAL | 16,043 | 16,850 | - | - | - | - |
| CDBG HOUSING REHABILITATION (FUND 251) | | | | | | | |
| 4300 | Interest Income | 259 | 1,063 | - | - | - | - |
| | CDBG HOUSING REHABILITATION TOTAL | 259 | 1,063 | - | - | - | - |
| CDBG - HUD ENTITLEMENT (FUND 257) | | | | | | | |
| 4500 | Federal Grants | 296,982 | 281,972 | 300,100 | 302,570 | 302,750 | 180 |
| | CDBG - HUD ENTITLEMENT TOTAL | 296,982 | 281,972 | 300,100 | 302,570 | 302,750 | 180 |
| CDBG - COVID-19 CARES ACT (FUND 258) | | | | | | | |
| 4500 | Federal Grants | 57,477 | 338,611 | - | 67,210 | - | (67,210) |
| | CDBG - COVID-19 CARES ACT TOTAL | 57,477 | 338,611 | - | 67,210 | - | (67,210) |
| AMERICAN RESCUE PLAN ACT (FUND 266) | | | | | | | |
| 4500 | Federal Grants | 200,295 | 6,838,730 | 500,000 | - | - | - |
| | AMERICAN RESCUE PLAN ACT TOTAL | 200,295 | 6,838,730 | 500,000 | - | - | - |
| LOW & MODERATE INCOME HOUSING ASSET (FUND 270) | | | | | | | |
| 4225 | Other Fines/Forfeiture/Penalties | 14,974 | - | - | - | - | - |
| 4300 | Interest Income | 228,529 | 1,606,868 | 190,200 | 190,200 | 270,300 | 80,100 |
| | LOW & MOD INCOME HOUSING TOTAL | 243,503 | 1,606,868 | 190,200 | 190,200 | 270,300 | 80,100 |
| GRANTS/OTHER REIMBURSABLES (FUND 275) | | | | | | | |
| 4500 | Federal Grants | - | 50,247 | - | - | - | - |
| 4505 | State Grants | - | 9,926 | 60,300 | 60,300 | 201,200 | 140,900 |
| 4514 | Reimbursement Revenue | - | - | - | 82,400 | 50,000 | (32,400) |
| | GRANTS/OTHER REIMBURSABLES TOTAL | - | 60,173 | 60,300 | 142,700 | 251,200 | 108,500 |
| PARK DEVELOPMENT FEES (FUND 300) | | | | | | | |
| 4174 | Park Development Fees | 110,103 | 337,314 | 801,900 | 801,900 | 297,800 | (504,100) |
| 4300 | Interest Income | 2,021 | 14,107 | 33,900 | 33,900 | - | (33,900) |
| | PARK DEVELOPMENT FEES TOTAL | 112,124 | 351,421 | 835,800 | 835,800 | 297,800 | (538,000) |
| COMMUNITY PARK FEES (FUND 301) | | | | | | | |
| 4174 | Park Development Fees | 112,646 | 120,821 | 677,900 | 677,900 | 466,900 | (211,000) |
| 4300 | Interest Income | - | - | 3,100 | 3,100 | - | (3,100) |
| | COMMUNITY PARK FEES TOTAL | 112,646 | 120,821 | 681,000 | 681,000 | 466,900 | (214,100) |
| TRAFFIC CIRCULATION IMPACT FEE (FUND 302) | | | | | | | |
| 4514 | Reimbursement Revenue | 502,511 | 502,511 | 502,500 | 502,500 | 502,500 | - |
| 4176 | Traffic Impact Fees | 2,014,806 | 675,895 | 1,215,000 | 1,215,000 | 1,215,000 | - |
| 4300 | Interest Income | 67,242 | 301,608 | 443,400 | 443,400 | 521,000 | 77,600 |
| | TRAFFIC CIRCULATION IMPACT FEE TOTAL | 2,584,559 | 1,480,014 | 2,160,900 | 2,160,900 | 2,238,500 | 77,600 |

Schedule 4 (continued)
Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|---|-------------------|------------------|---------------------------|--------------------------|---------------------------|-----------------------------|
| CAPITAL CONSTRUCTION FEES (FUND 304) | | | | | | | |
| 4178 | Capital Construction Fees | \$ 1,752,919 | \$ 883,895 | \$ 703,200 | \$ 703,200 | \$ 623,000 | \$ (80,200) |
| 4810 | Transfer In From Spec Revenue | - | - | 500,000 | - | - | - |
| 4300 | Interest Income | 12,332 | 107,605 | 142,600 | 142,600 | - | (142,600) |
| | CAPITAL CONSTRUCTION FEES TOTAL | 1,765,251 | 991,500 | 1,345,800 | 845,800 | 623,000 | (222,800) |
| OAK TREE MITIGATION FEES (FUND 305) | | | | | | | |
| 4184 | Oak Tree Mitigation Fees | 63,666 | 48,097 | 44,000 | 44,000 | 40,000 | (4,000) |
| 4300 | Interest Income | 1,643 | 5,892 | - | - | - | - |
| | OAK TREE MITIGATION FEES TOTAL | 65,309 | 53,989 | 44,000 | 44,000 | 40,000 | (4,000) |
| WHITNEY RANCH TRUNK SEWER PROJECT (FUND 306) | | | | | | | |
| 4195 | Whitney Rnch Trunk Sew Prj Fee | 113,753 | 18,760 | 33,800 | 33,800 | 28,900 | (4,900) |
| 4800 | Transfer In From General Fund | - | 1,098,000 | - | - | - | - |
| 4300 | Interest Income | 1,396 | - | 10,700 | 10,700 | - | (10,700) |
| | WHITNEY RANCH TRUNK SEWER PROJECT TOTAL | 115,149 | 1,116,760 | 44,500 | 44,500 | 28,900 | (15,600) |
| NORTH WEST ROCKLIN COMMUNITY PARK FEES (FUND 307) | | | | | | | |
| 4196 | Whitney Ranch- NWR Park Fee | 44,178 | 10,290 | 419,400 | 419,400 | 71,100 | (348,300) |
| 4300 | Interest Income | 2,307 | 17,865 | 7,100 | 7,100 | - | (7,100) |
| | NW ROCKLIN COMMUNITY PARK FEES TOTAL | 46,485 | 28,155 | 426,500 | 426,500 | 71,100 | (355,400) |
| PUBLIC FACILITIES IMPACT FEES (FUND 308) | | | | | | | |
| 4190 | Public Facilities Impact Fee | 349,530 | 54,640 | 23,400 | 23,400 | 80,100 | 56,700 |
| 4300 | Interest Income | 2,078 | 18,760 | 37,600 | 37,600 | - | (37,600) |
| | PUBLIC FACILITIES IMPACT FEES TOTAL | 351,608 | 73,400 | 61,000 | 61,000 | 80,100 | 19,100 |
| COMMUNITY FACILITIES DISTRICT NO. 10 (FUND 318) | | | | | | | |
| 4999 | Proceeds From Bond Issue | 13,000,000 | - | - | - | - | - |
| 4850 | Transfer In From Trust/Agency | - | 8,238 | - | - | - | - |
| 4300 | Interest Income | - | 87,969 | - | - | - | - |
| | COMMUNITY FACILITIES DISTRICT NO. 10 TOTAL | 13,000,000 | 96,207 | - | - | - | - |
| TRAILS IMPACT FEES (FUND 321) | | | | | | | |
| 4174 | Park Development Fees | - | 853 | 52,900 | 52,900 | 25,000 | (27,900) |
| 4300 | Interest Income | - | 1 | 700 | 700 | 1,200 | 500 |
| | TRAILS IMPACT FEES TOTAL | - | 854 | 53,600 | 53,600 | 26,200 | (27,400) |
| WHITNEY RANCH INTERCHANGE FEES (FUND 325) | | | | | | | |
| 4198 | Whitney Ranch Interchange | 212,372 | 43,540 | 74,900 | 74,900 | 53,300 | (21,600) |
| 4300 | Interest Income | 3,229 | 27,415 | 41,300 | 41,300 | 37,600 | (3,700) |
| | WHITNEY RANCH INTERCHANGE FEES TOTAL | 215,601 | 70,955 | 116,200 | 116,200 | 90,900 | (25,300) |
| COMMUNITY RECREATION CENTER FACILITY IMPACT FEES (FUND 328) | | | | | | | |
| 4190 | Public Facilities Impact Fee | - | 3,700 | 54,700 | 54,700 | 34,300 | (20,400) |
| 4300 | Interest Income | - | 3 | 700 | 700 | 2,600 | 1,900 |
| | COMM REC CENTER FACILITY IMPACT FEES TOTAL | - | 3,703 | 55,400 | 55,400 | 36,900 | (18,500) |
| CAPITAL CONSTRUCTION - DEBT SERVICE (FUND 400) | | | | | | | |
| 4820 | Transfer In From CIP | 530,918 | 531,840 | 532,800 | 532,800 | 532,400 | (400) |
| 4300 | Interest Income | 8 | 419 | - | - | - | - |
| | CAPITAL CONSTRUCTION - DEBT SERVICE TOTAL | 530,926 | 532,259 | 532,800 | 532,800 | 532,400 | (400) |

Schedule 4 (continued)
Revenues by Fund and Object

| Object Code | Object Description | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---|---|----------------------|----------------------|---------------------------|--------------------------|---------------------------|-----------------------------|
| VEHICLE FLEET MANAGEMENT (FUND 500) | | | | | | | |
| 4500 | Federal Grants | \$ - | \$ 2,804 | \$ - | \$ - | \$ - | \$ - |
| 4514 | Reimbursement Revenue | 128,166 | - | - | - | - | - |
| 4435 | Miscellaneous Revenues | 26,598 | 11,047 | - | - | - | - |
| 4900 | Fleet Internal Service Revenue | 2,381,526 | 2,732,704 | 3,363,400 | 3,363,400 | 3,468,200 | 104,800 |
| 4901 | Contributed Capital | 1,770,472 | 402,595 | - | - | - | - |
| 4800 | Transfer In From General Fund | - | 898,000 | - | 54,500 | - | (54,500) |
| 4300 | Interest Income | 10,135 | 89,632 | 118,800 | 118,800 | 172,300 | 53,500 |
| | VEHICLE FLEET MANAGEMENT TOTAL | 4,316,897 | 4,136,782 | 3,482,200 | 3,536,700 | 3,640,500 | 103,800 |
| RISK MANAGEMENT (FUND 525) | | | | | | | |
| 4188 | Insurance Claim Revenue | 7,165 | 8,853 | - | - | - | - |
| 4735 | Cobra Revenue | 274 | 1,398 | - | - | - | - |
| 4710 | Dental Benefits Revenue | 346,331 | 359,697 | 325,800 | 325,800 | 407,700 | 81,900 |
| 4715 | Vision Benefits Revenue | 44,855 | 45,409 | 29,300 | 29,300 | 54,700 | 25,400 |
| 4718 | Workers Compensation Insurance | 2,001,331 | 1,508,092 | 1,821,800 | 1,821,800 | 2,208,500 | 386,700 |
| 4719 | General Liability Insurance | 1,093,704 | 1,255,521 | 1,859,100 | 1,859,100 | 2,193,800 | 334,700 |
| 4721 | Unemployment Insurance Allocations | - | - | 40,000 | 40,000 | 40,000 | - |
| 4300 | Interest Income | 5,991 | 46,384 | 99,600 | 99,600 | 123,700 | 24,100 |
| | RISK MANAGEMENT TOTAL | 3,499,651 | 3,225,354 | 4,175,600 | 4,175,600 | 5,028,400 | 852,800 |
| BOROSKI LANDFILL MONITORING (FUND 727) | | | | | | | |
| 4800 | Transfer In From General Fund | 62,578 | 22,213 | 28,100 | 28,100 | 28,100 | - |
| | BOROSKI LANDFILL MONITORING TOTAL | 62,578 | 22,213 | 28,100 | 28,100 | 28,100 | - |
| WETLANDS MAINTENANCE PARCEL 34 (FUND 728) | | | | | | | |
| 4300 | Interest Income | 1,465 | 2,022 | 2,600 | 2,600 | - | (2,600) |
| 4310 | GASB No. 31 FMV Adjustment | (10,450) | (1,409) | - | - | - | - |
| | WETLANDS MAINTENANCE PARCEL 34 TOTAL | (8,985) | 613 | 2,600 | 2,600 | - | (2,600) |
| CONS. EASEMENT ENDOWMENT (FUND 729) | | | | | | | |
| 4300 | Interest Income | 1,134 | 8,472 | 11,500 | 11,500 | 14,100 | 2,600 |
| | CONS. EASEMENT ENDOWMENT TOTAL | 1,134 | 8,472 | 11,500 | 11,500 | 14,100 | 2,600 |
| SUPPLEMENTAL LAW ENFORCEMENT SERVICES AB 3229 (FUND 736) | | | | | | | |
| 4505 | State Grants | 173,673 | 181,147 | 189,300 | 189,300 | 190,000 | 700 |
| | AB 3229 TOTAL | 173,673 | 181,147 | 189,300 | 189,300 | 190,000 | 700 |
| AMERICAN RESCUE PLAN ACT (FUND 166) | | | | | | | |
| 4800 | Transfer In From General Fund | - | 6,838,730 | - | - | - | - |
| | AMERICAN RESCUE PLAN ACT TOTAL | - | 6,838,730 | - | - | - | - |
| OPIOID SETTLEMENT (FUND 247) | | | | | | | |
| 4300 | Interest Income | - | 1,339 | - | - | - | - |
| | OPIOID SETTLEMENT TOTAL | - | 1,339 | - | - | - | - |
| | GRAND TOTAL | \$116,770,819 | \$138,391,870 | \$115,000,000 | \$116,329,910 | \$111,100,450 | \$ (5,229,460) |

Schedule 5
Staffing (in Full-Time Equivalent) by Department

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| DEPARTMENT/OFFICE | | | | | | |
| City Council | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - |
| City Manager | 4.47 | 4.47 | 5.50 | 5.50 | 5.50 | - |
| City Attorney | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| City Clerk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Administrative Services | 17.00 | 16.00 | 27.00 | 27.50 | 27.50 | - |
| Community Development | 25.00 | 25.00 | 28.00 | 28.00 | 28.00 | - |
| Fire | 43.50 | 43.50 | 44.50 | 44.50 | 44.50 | - |
| Information Technology | 8.00 | 10.00 | - | - | - | - |
| Parks and Recreation | 20.82 | 21.94 | 22.50 | 22.50 | 23.50 | 1.00 |
| Police | 90.44 | 92.44 | 94.50 | 94.50 | 94.50 | - |
| Public Works | 39.00 | 40.00 | 38.00 | 38.00 | 39.00 | 1.00 |
| TOTAL | 258.23 | 263.35 | 270.00 | 270.50 | 272.50 | 2.00 |

Schedule 6

Capital Projects by Fund

| | Approved FY2024/25 | Projection FY2025/26 | Projection FY2026/27 | Projection FY2027/28 | Projection FY2028/29 | Total |
|--|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|----------------------|
| FUND/PROJECT (PROJECT NO) | | | | | | |
| General Fund (Fund 100) | | | | | | |
| Park Amenity Replacement Program (10605) | \$ 170,000 | \$ - | \$ 240,000 | \$ 255,000 | \$ - | \$ 665,000 |
| Sunset Whitney Recreation Area Improvements (21005) | 250,000 | - | - | - | - | 250,000 |
| Subtotal General Fund | 420,000 | - | 240,000 | 255,000 | - | 915,000 |
| SB 1 Road Maintenance & Rehabilitation (Fund 205) | | | | | | |
| Pavement Management Program (50007) | 1,350,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 5,350,000 |
| Subtotal General Fund | 1,350,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 5,350,000 |
| SB 325 - Sales Tax (Fund 210) | | | | | | |
| ADA Transition Program - Non HUD Areas (45295) | 450,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,650,000 |
| At-Grade Railroad Roadway/Pedestrian Imprv. (50159) | 250,000 | - | - | 356,000 | - | 606,000 |
| Bridge Preventative Maintenance Program (50016) | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| China Garden Drainage Improvements (50008) | 100,000 | - | - | - | - | 100,000 |
| Local Roadway Safety Plan Implementation Program (50017) | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |
| Oak & Pine Apartments - Offsite Improvemnts (50021) | 150,000 | - | 1,700,000 | - | - | 1,850,000 |
| Pavement Management Program (50007) | 805,000 | 805,000 | 805,000 | 805,000 | 805,000 | 4,025,000 |
| Placer County Water Agency Roadway Improv. (50174) | - | 150,000 | 200,000 | 200,000 | 200,000 | 750,000 |
| Sierra College Boulevard @ I-80 Resurfacing (50087) | 200,000 | - | - | - | - | 200,000 |
| Stormwater Pipe Replacement Program (50139) | 632,500 | 632,500 | 632,500 | 632,500 | 632,500 | 3,162,500 |
| Uncontrolled Crosswalk Enhancements (50158) | 615,000 | 325,000 | 325,000 | - | - | 1,265,000 |
| Subtotal SB 325 - Sales Tax | 3,427,500 | 2,437,500 | 4,187,500 | 2,518,500 | 2,162,500 | 14,733,500 |
| Community Facilities District No. 5 (Fund 232) | | | | | | |
| Park Amenity Replacement Program (10605) | - | 225,000 | - | - | 270,000 | 495,000 |
| Subtotal Community Facilities District #5 | - | 225,000 | - | - | 270,000 | 495,000 |
| Streets Grants (Fund 240) | | | | | | |
| At-Grade Railroad Roadway/Pedestrian Imprv. (50159) | 450,000 | - | - | 3,101,900 | - | 3,551,900 |
| Rocklin Road/Sierra College Corridor Multimodal (50162) | - | 981,800 | 5,917,000 | - | - | 6,898,800 |
| Whitney Ranch Parkway Widening (50081) | 3,100,000 | - | - | - | - | 3,100,000 |
| Subtotal Streets Grants | 3,550,000 | 981,800 | 5,917,000 | 3,101,900 | - | 13,550,700 |
| CDBG - HUD Entitlement (Fund 257) | | | | | | |
| ADA Transition Program - HUD Specific Areas (Multi) | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Subtotal CDBG - HUD Entitlement | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Traffic Circulation Impact Fees (Fund 302) | | | | | | |
| Monument Springs Drive Roadway/Bridge Impr. (50173) | - | - | 10,000,000 | - | - | 10,000,000 |
| Rocklin Road/Sierra College Corridor Multimodal (50162) | - | - | 6,000,000 | - | - | 6,000,000 |
| Sunset Boulevard Widening (50094) | 200,000 | - | - | - | - | 200,000 |
| Subtotal Traffic Circulation Impact Fees | 200,000 | - | 16,000,000 | - | - | 16,200,000 |
| Whitney Ranch Interchange Impact Fees (Fund 325) | | | | | | |
| Whitney Ranch Parkway Widening (50081) | 700,000 | - | - | - | - | 700,000 |
| Subtotal NW Rocklin Community Park Fee | 700,000 | - | - | - | - | 700,000 |
| TOTAL | \$ 9,847,500 | \$ 4,844,300 | \$ 27,544,500 | \$ 7,075,400 | \$ 3,632,500 | \$ 52,944,200 |

Schedule 7A
Fleet Replacement by Unit and Fund

| | Department | General Fund (100) | Gas Tax (201) | CFD No. 5 (232) | CFD No. 6 (233) | Fleet Fund (500) | Total |
|---|-----------------------|-----------------------|------------------|--------------------|--------------------|---------------------|-------------------|
| FLEET EQUIPMENT | | | | | | | |
| Building Inspector SUV (3201) | Community Development | \$ 24,300 | \$ - | \$ - | \$ - | \$ 7,200 | \$ 31,500 |
| Building Inspector SUV (3202) | Community Development | 24,300 | - | - | - | 7,200 | 31,500 |
| Community Services Officer Pickup (5211) | Police | 31,400 | - | - | - | 13,600 | 45,000 |
| Police Marked Patrol Unit (5239) | Police | 73,100 | - | - | - | 26,900 | 100,000 |
| Police Marked Patrol Unit (5240) | Police | 73,100 | - | - | - | 26,900 | 100,000 |
| Police Marked Patrol Unit (5241) | Police | 74,300 | - | - | - | 25,700 | 100,000 |
| Police Marked Patrol Unit (5243) | Police | 76,400 | - | - | - | 23,600 | 100,000 |
| Police Marked Patrol Unit (5245) | Police | 76,500 | - | - | - | 23,500 | 100,000 |
| Police Unmarked SUV (5264) | Police | 61,000 | - | - | - | 24,000 | 85,000 |
| Police Volunteer Vehicle (5105) | Police | 12,900 | - | - | - | 27,100 | 40,000 |
| Building Trades Worker Utility Truck (7401) | Public Works | 36,300 | - | - | - | 18,700 | 55,000 |
| Streets Worker Pickup (4407) | Public Works | | 27,000 | 3,400 | 3,400 | 16,200 | 50,000 |
| TOTAL | | \$ 563,600 | \$ 27,000 | \$ 3,400 | \$ 3,400 | \$ 240,600 | \$ 838,000 |

Schedule 7B
Equipment by Funding Source

| | Approved FY2024/25 | Projection FY2025/26 | Projection FY2026/27 | Projection FY2027/28 | Projection FY2028/29 | Total |
|-----------------------------------|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------|
| FUND/EQUIPMENT | | | | | | |
| General Fund (Fund 100) | | | | | | |
| LUCAS Mechanical Compression Unit | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ - | \$ 80,000 |
| Stryker Lifepak 15 Heart Monitor | 44,500 | 45,000 | 46,000 | 46,500 | 47,000 | 229,000 |
| Subtotal General Fund | 64,500 | 65,000 | 66,000 | 66,500 | 47,000 | 309,000 |
| Total Equipment | \$ 64,500 | \$ 65,000 | \$ 66,000 | \$ 66,500 | \$ 47,000 | \$ 309,000 |

Schedule 8

General Fund Reserve

| | Commitments Through FY2023/24 | Budget FY2024/25 | Ending Balance |
|---|-------------------------------------|---------------------|----------------------|
| COMMITTED RESERVE | | | |
| Assigned Reserve | | | |
| Department Organizational Assessment | \$ 75,000 | \$ - | \$ 75,000 |
| Document Digitization | 80,000 | - | 80,000 |
| Enterprise Asset Management System | 1,000,000 | - | 1,000,000 |
| Fleet Zero Emission Study | 100,000 | - | 100,000 |
| Future Fire Station | 2,121,500 | - | 2,121,500 |
| Quarry District Property Acquisition | 1,496,250 | - | 1,496,250 |
| SWRA Building Demolition and Improvements | 250,000 | (250,000) | - |
| Total Assigned Reserve | 5,122,750 | (250,000) | 4,872,750 |
| Operating Reserve (25% of Operations) | 15,726,400 | 506,000 | 16,232,400 |
| TOTAL | \$ 20,849,150 | \$ 256,000 | \$ 21,105,150 |

Schedule 9A
GANN Appropriations Limit
City-wide

Article XIII B of the California Constitution restricts California governmental agencies to the amount of annual appropriations from proceeds of taxes. This initiative is commonly known as the GANN Spending Limitations Initiative. The appropriations limit is required to be calculated based on the limit for the fiscal year 1986/87, adjusted for the inflation and population factors. Only those revenues that are considered proceeds of taxes are subject to the limit. These calculations are based on the California Department of Finance estimate of the percentage change in per capita cost of living and the percentage change in population. The City is in compliance with Article XIII B for each of the fiscal years as shown below.

| Appropriations Year | Price Factor | Population Factor | Calculation Factor | Prior Year Limit | Current Year Limit |
|------------------------|--------------|----------------------|-----------------------|---------------------|-----------------------|
| 2018/19 | 1.0367 | 1.0345 | 1.0725 | 42,374,155 | 45,446,281 |
| 2019/20 | 1.0385 | 1.0314 | 1.0711 | 45,446,281 | 48,677,512 |
| 2020/21 | 1.0373 | 1.0130 | 1.0508 | 48,677,512 | 51,150,329 |
| 2021/22 | 1.0573 | 1.0279 | 1.0868 | 51,150,329 | 55,590,178 |
| 2022/23 | 1.0755 | 1.0047 | 1.0806 | 55,590,178 | 60,070,746 |
| 2023/24 | 1.0444 | ^a 1.0021 | ^b 1.0466 | 60,070,746 | 62,870,043 |
| 2024/25 | 1.0362 | ^a 1.0067 | ^b 1.0432 | 62,870,043 | 65,586,029 |

The calculations for FYs 2023/24 and 2024/25 are derived from the State Department of Finance (DOF) estimate of the percent change in per capita cost of living (^a – Price Factor) and the percentage change in population (^b – Population Factor) of local governments as outlined in the California Revenue and Taxation Code, Section 2227.

| Appropriation Limit Supporting Calculations | | |
|---|---------------|---------------|
| Description | City | County |
| 2024/25 Population Factor: | | |
| Base percent | 100.00 | 100.00 |
| Increase (decrease) percent | 0.26 | 0.67 |
| Total percent | 100.26 | 100.67 |
| Population Factor (divided by 100) | 1.0026 | 1.0067 |

Schedule 9B
GANN Appropriations Limit
Special Districts

| Appropriations Year | Price Factor | Population Ratio | Calculation Factor | CFD No. 1 | CFD No. 5 | CFD No. 6 |
|------------------------|---|---|-----------------------|-----------------------|-----------------------|-----------------------|
| | | | | Current Year Limit | Current Year Limit | Current Year Limit |
| 2018/19 | 1.0367 | 1.0345 | 1.0725 | 7,971,751 | 48,324,068 | 5,975,196 |
| 2019/20 | 1.0385 | 1.0314 | 1.0711 | 8,538,542 | 51,759,909 | 6,400,032 |
| 2020/21 | 1.0373 | 1.0130 | 1.0508 | 8,972,300 | 54,389,313 | 6,725,154 |
| 2021/22 | 1.0573 | 1.0279 | 1.0868 | 9,751,096 | 59,110,305 | 7,308,898 |
| 2022/23 | 1.0755 | 1.0047 | 1.0806 | 10,537,034 | 63,874,596 | 7,897,995 |
| 2023/24 | 1.0444 a | 1.0021 b | 1.0466 | 11,028,060 | 66,851,152 | 8,266,041 |
| 2024/25 | 1.0362 a | 1.0067 b | 1.0432 | 11,504,472 | 69,739,121 | 8,623,134 |

The calculations for FYs 2023/24 and 2024/25 are derived from the State Department of Finance (DOF) estimate of the percent change in per capita cost of living (a – Price Factor) and the percentage change in population (b – Population Factor) of local governments as outlined in the California Revenue and Taxation Code, Section 2227.

| Appropriation Limit Supporting Calculations | | |
|---|---------------|---------------|
| Description | City | County |
| 2024/25 Population Factor: | | |
| Base percent | 100.00 | 100.00 |
| Increase (decrease) percent | 0.26 | 0.67 |
| Total percent | 100.26 | 100.67 |
| Population Factor (divided by 100) | 1.0026 | 1.0067 |

DEPARTMENTS

The City Council is the governing body of the Rocklin Municipal Government. The City Council adopts ordinances and resolutions, appoints the City Manager, City Attorney, City Clerk, and City Treasurer, and reviews and approves the major policies, programs, and the annual budget. The City Council consists of five members elected at-large alternately at the general election. The Mayor and Vice Mayor are appointed by the City Council each November for a one-year term. The City Council also serves as the governing board for the Rocklin Public Financing Authority and the Successor Agency.

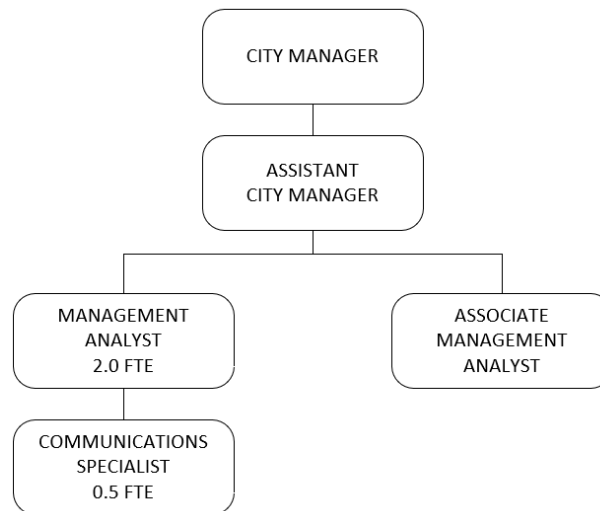
SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- Professional services have been included to support the expenses for the City Council's Two-year Strategic Planning session.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Mayor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Vice Mayor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Council Member | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| TOTAL | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - |
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 89,290 | \$ 67,045 | \$ 99,400 | \$ 99,400 | \$ 120,500 | \$ 21,100 |
| TOTAL | 89,290 | 67,045 | 99,400 | 99,400 | 120,500 | 21,100 |
| Department Revenues | - | - | - | - | - | - |
| Net Resources/(Uses) | \$ (89,290) | \$ (67,045) | \$ (99,400) | \$ (99,400) | \$ (120,500) | \$ (21,100) |
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | 44,124 | 43,877 | 44,000 | 44,000 | 50,300 | 6,300 |
| Subtotal Staffing | 44,124 | 43,877 | 44,000 | 44,000 | 50,300 | 6,300 |
| Contracted Services | | | | | | |
| Professional Services | - | - | - | - | 10,400 | 10,400 |
| Subtotal Professional Services | - | - | - | - | 10,400 | 10,400 |
| Operating Expenses | | | | | | |
| Licenses and Memberships | 22,012 | 4,674 | 23,000 | 23,300 | 23,300 | - |
| Supplies | 2,776 | 1,010 | 1,000 | 700 | 1,100 | 400 |
| Travel/Training/Meals | 20,378 | 17,484 | 31,400 | 31,400 | 35,400 | 4,000 |
| Subtotal Operating Expenses | 45,166 | 23,168 | 55,400 | 55,400 | 59,800 | 4,400 |
| Capital Outlay | | | | | | |
| | - | - | - | - | - | - |
| TOTAL | \$ 89,290 | \$ 67,045 | \$ 99,400 | \$ 99,400 | \$ 120,500 | \$ 21,100 |

City Manager

The City Manager is appointed by the City Council and is responsible for implementing and carrying out the policies of the City Council. As the chief executive officer of the City, the City Manager supervises operations, directs departments and services, and enforces the laws and policies as adopted by the City Council. The office of the City Manager is the primary contact for providing current information to the public, the media, and City employees.



The City Manager's Office coordinates: Administration; Economic Development; Legislative Advocacy; Housing; and Public Affairs.

ECONOMIC DEVELOPMENT DIVISION

The Economic Development Division is responsible for implementing, coordinating and monitoring policies and programs to improve the City's business climate. This division works to keep Rocklin prosperous by acting on two overarching approaches to economic vitalization – 1) strengthening what the City already has, and 2) pursuing what the City needs to achieve a strong, diversified local economy.

HOUSING DIVISION

The Housing Division coordinates initiatives to address homelessness, administers the City's affordable housing programs, and oversees annual funding received from the U.S. Department of Housing and Urban Development in the form of Community Development Block Grants (CDBG). The Housing Division also administers the Vicara affordable housing purchase program.

ACCOMPLISHMENTS

- Released \$800,000 in American Rescue Plan Act (ARPA) funding for a business retention grant program and the second cohort of Build Up Rocklin in partnership with the Growth Factory.
- Created an Economic Development newsletter to directly connect with the Rocklin business community and promote Economic Development-centered programming.

- Conducted a professional communications assessment and provided training to key communications staff City-wide for the purpose of increasing public messaging.
- Launched the Rocklin Arts Commission planning and engagement Community Survey to understand how best to meet the needs of the Rocklin community.
- Established the City's Affordable Housing Incentive Program.
- Entered into a Purchase and Sale Agreement for the Big Gun Property.
- Established a small business outreach program with the Community Development Department to assist business owners with planning, permitting, and inspections of new and tenant improvement projects.
- Hired an architectural/engineering consultant to design Rocklin's fourth fire station.
- Received a state budget appropriation of \$500,000 to help build the SWRA-JSP connector bridge.

GOALS AND OBJECTIVES

- Strengthen interagency relationships with FEMA, Caltrans, CalOES, Army Corps, CDFW, etc. *(SAFE)*
- Complete architectural and construction plans for the fourth fire station. *(SAFE)*
- Continue working with regional partners and establish local strategies to address homelessness in the City. *(SAFE)*
- Explore opportunities to improve utility services to Rocklin residents and business owners, and communicate those processes with the community. *(LIVABLE)*
- Create and promote events and activities that will attract outside visitors and overnight stays. *(LIVABLE, VIBRANT)*
- Complete the Oak & Pine affordable housing project and support efforts to increase the availability of affordable housing. *(LIVABLE)*
- Prepare a comprehensive update of the City's Zoning Ordinance and Map in coordination with the Community Development Department. *(LIVABLE, VIBRANT)*
- Continue implementing the Economic Development Strategy by identifying and leveraging the strengths of the City of Rocklin and its public and private partners in order to foster a thriving business environment that is conducive to business growth, attraction, and creation. *(VIBRANT)*
- Nurture efforts to establish the Quarry District as a regional downtown destination. *(VIBRANT)*
- Support the newly created Arts Commission's efforts to encourage programs in the arts and to promote the cultural enrichments of the community. *(VIBRANT)*
- Expend all remaining ARPA funding and propose Revenue Loss programming to City Council. *(SUSTAINABLE)*
- Complete a five-year Consolidated Plan for the Community Development Block Grant (CDBG) program and funding as required by the U.S. Department of Housing and Urban Development (HUD). *(SUSTAINABLE)*
- Complete the sale of the Successor Agency Owned Big Gun Property. *(VIBRANT)*

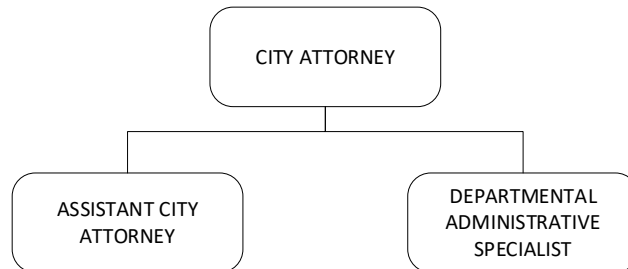
SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|-----------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Assistant City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Associate Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Communications Specialist | - | - | - | 0.50 | 0.50 | - |
| Management Analyst | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | - |
| Website Technician | 0.47 | 0.47 | 0.50 | - | - | - |
| TOTAL | 4.47 | 4.47 | 5.50 | 5.50 | 5.50 | - |
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 1,071,578 | \$ 1,094,508 | \$ 1,561,900 | \$ 2,810,058 | \$ 1,515,550 | \$ (1,294,508) |
| American Rescue Plan Act | 100,000 | 2,881,123 | - | 418,000 | - | (418,000) |
| CDBG - Covid-19 Cares Act | - | - | - | 67,214 | - | (67,214) |
| CDBG - HUD Entitlement | - | - | 45,000 | 45,000 | 92,750 | 47,750 |
| Economic Development | 70,015 | 70,902 | 95,000 | 95,000 | 102,500 | 7,500 |
| Grants/Other Reimbursables | - | - | - | - | 4,000 | 4,000 |
| Low & Moderate Income Housing Asset | 23,161 | - | 2,930,000 | 2,944,341 | 5,107,500 | 2,163,159 |
| Sales Tax SB 325 | 75,000 | 18,750 | 18,800 | 18,800 | 75,000 | 56,200 |
| TOTAL | 1,339,754 | 4,065,283 | 4,650,700 | 6,398,413 | 6,897,300 | 498,887 |
| Department Revenues | 250,000 | 3,722,134 | 170,000 | 237,210 | 263,250 | 26,040 |
| Net Resources/(Uses) | \$ (1,089,754) | \$ (343,149) | \$ (4,480,700) | \$ (6,161,203) | \$ (6,634,050) | \$ (472,847) |
| DIVISION BUDGET SUMMARY | | | | | | |
| City Manager | 1,339,754 | 4,065,283 | 4,053,700 | 5,693,858 | 6,368,950 | 675,092 |
| Housing | - | - | 597,000 | 704,555 | 528,350 | (176,205) |
| TOTAL | \$ 1,339,754 | \$ 4,065,283 | \$ 4,650,700 | \$ 6,398,413 | \$ 6,897,300 | \$ 498,887 |
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | 984,410 | 966,603 | 1,209,400 | 1,209,400 | 1,273,600 | 64,200 |
| Subtotal Staffing | 984,410 | 966,603 | 1,209,400 | 1,209,400 | 1,273,600 | 64,200 |
| Contracted Services | | | | | | |
| Professional Services | 172,659 | 483,461 | 3,148,800 | 3,627,013 | 5,292,750 | 1,665,737 |
| Subtotal Professional Services | 172,659 | 483,461 | 3,148,800 | 3,627,013 | 5,292,750 | 1,665,737 |
| Operating Expenses | | | | | | |
| Advertising | 14,038 | 6,000 | 19,600 | 26,600 | 20,000 | (6,600) |
| Communications | - | - | 500 | 500 | 500 | - |
| Licenses and Memberships | 54,741 | 73,017 | 76,000 | 76,000 | 79,500 | 3,500 |
| Non-Capital Equipment | 512 | - | - | - | - | - |
| Other Operating Expenses | 8,475 | 5,248 | 52,500 | 43,800 | 40,500 | (3,300) |
| Small Business Support Grant | 100,000 | 2,522,482 | - | 40,000 | - | (40,000) |
| Supplies | 518 | 647 | 2,900 | 3,100 | 7,950 | 4,850 |
| Travel/Training/Meals | 4,401 | 7,825 | 16,000 | 18,500 | 16,000 | (2,500) |
| Subtotal Operating Expenses | 182,685 | 2,615,219 | 167,500 | 208,500 | 164,450 | (44,050) |
| Other Uses | | | | | | |
| Transfer to General Fund | - | - | 125,000 | 125,000 | 166,500 | 41,500 |
| Subtotal Other Uses | - | - | 125,000 | 125,000 | 166,500 | 41,500 |
| Capital Outlay | - | - | - | 1,228,500 | - | (1,228,500) |
| TOTAL | \$ 1,339,754 | \$ 4,065,283 | \$ 4,650,700 | \$ 6,398,413 | \$ 6,897,300 | \$ 498,887 |

City Attorney

The City Attorney's Office advises City officials in all legal matters, frames ordinances and resolutions required by the City Council, and performs other legal services required by the City Council.



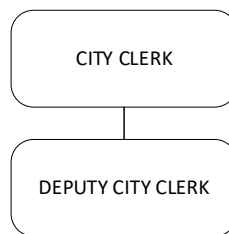
SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|---------------------|-----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Assistant City Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| City Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Departmental Administrative Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| TOTAL | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 878,161 | \$ 1,817,278 | \$ 1,142,400 | \$ 1,429,617 | \$ 1,157,800 | \$ (271,817) |
| TOTAL | 878,161 | 1,817,278 | 1,142,400 | 1,429,617 | 1,157,800 | (271,817) |
| Department Revenues | 62,580 | 30,714 | 28,100 | 28,100 | 28,100 | - |
| Net Resources/(Uses) | \$ (815,581) | \$ (1,786,564) | \$ (1,114,300) | \$ (1,401,517) | \$ (1,129,700) | \$ 271,817 |
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | 579,848 | 642,073 | 675,300 | 675,300 | 734,300 | 59,000 |
| Subtotal Staffing | 579,848 | 642,073 | 675,300 | 675,300 | 734,300 | 59,000 |
| Contracted Services | | | | | | |
| Professional Services | 223,936 | 1,112,802 | 400,000 | 687,217 | 376,400 | (310,817) |
| Subtotal Professional Services | 223,936 | 1,112,802 | 400,000 | 687,217 | 376,400 | (310,817) |
| Operating Expenses | | | | | | |
| Licenses and Memberships | 6,390 | 35,736 | 28,000 | 28,000 | 8,000 | (20,000) |
| Non-Capital Equipment | 117 | - | 700 | 700 | 700 | - |
| Supplies | 3,470 | 2,694 | 5,300 | 5,300 | 5,300 | - |
| Travel/Training/Meals | 1,822 | 1,760 | 5,000 | 5,000 | 5,000 | - |
| Subtotal Operating Expenses | 11,799 | 40,190 | 39,000 | 39,000 | 19,000 | (20,000) |
| Other Uses | | | | | | |
| Transfer to General Fund | 62,578 | 22,213 | 28,100 | 28,100 | 28,100 | - |
| Subtotal Other Uses | 62,578 | 22,213 | 28,100 | 28,100 | 28,100 | - |
| TOTAL | \$ 878,161 | \$ 1,817,278 | \$ 1,142,400 | \$ 1,429,617 | \$ 1,157,800 | \$ (271,817) |

City Clerk

The City Clerk is the local official who administers democratic processes such as elections, access to City records, and all legislative actions, ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships, and arranges ceremonial and official functions.



ACCOMPLISHMENTS

- Successfully managed annual recruitment for vacancies on the City's Boards, Commissions and Committees.
- Facilitated the collection of primary election ballots through the Ballot Drop Box in partnership with the County of Placer's Election Office to enhance the convenience and accessibility of voting for residents.
- Assisted with reconfiguration of the City Council Chambers to enhance existing technology, thereby optimizing how public meetings are conducted.
- Coordinated responses to Public Records Act requests in accordance with legal requirements to promote the accessibility of governmental records for the public.

GOALS & OBJECTIVES

- Oversee the 2024 General Election for the City of Rocklin, encompassing three City Council seats. Responsibilities include aiding candidates during the filing period, addressing voter inquiries regarding ballot casting, locating suitable vote center sites City-wide, announcing election outcomes, and ensuring compliance with the California Elections Code. *(LIVABLE, RESILIENT)*
- Maintain transparency by ensuring publicly disclosable permanent records are accessible through the City's Electronic Records Center. *(LIVABLE, RESILIENT)*
- Conduct community outreach efforts to inform residents of the roles and responsibilities of the City Clerk's Office and its service to the public. *(LIVABLE)*
- Upgrade the City's enterprise records management system to a user-friendly platform for both City staff and the public. This upgrade will result in increased government transparency and accessibility of public records for members of the public. *(SUSTAINABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR YEAR

- Operating Expenses increased primarily to support the expenses associated with the 2024 general election.

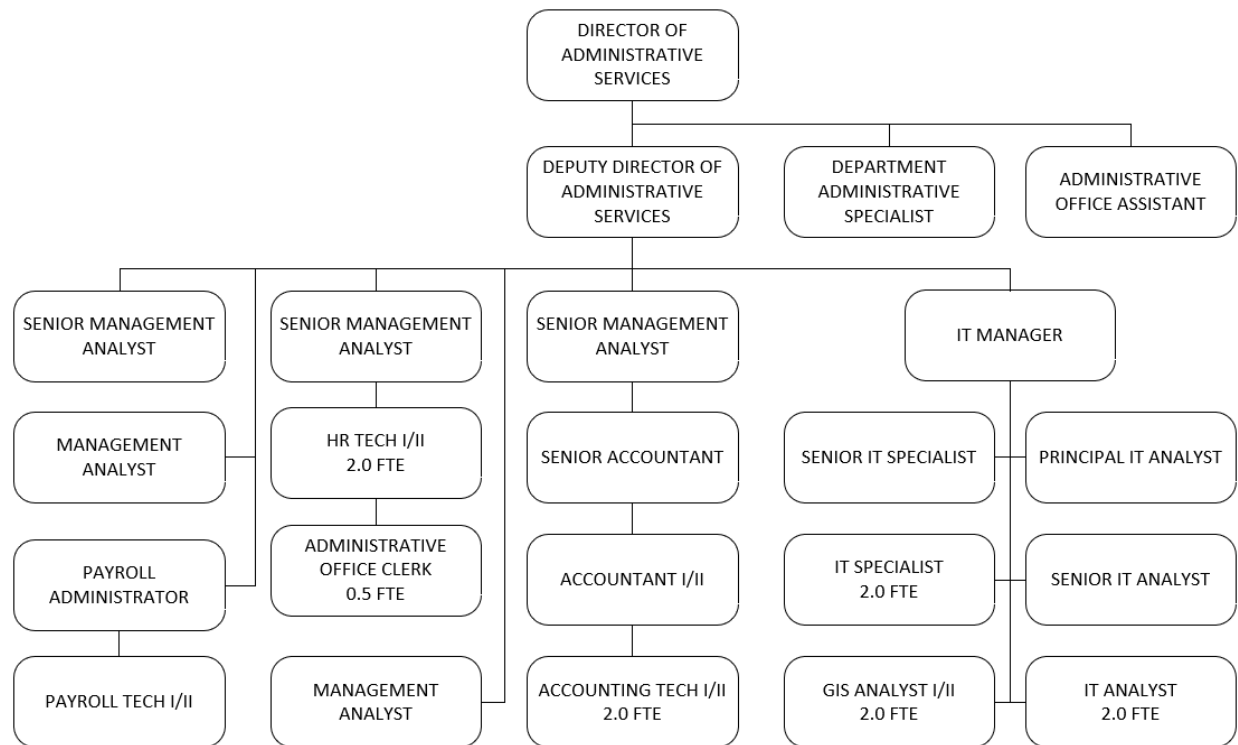
| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|-------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Deputy City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| TOTAL | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |

| | | | | | | |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 324,052 | \$ 352,598 | \$ 329,000 | \$ 329,000 | \$ 405,550 | \$ 76,550 |
| TOTAL | 324,052 | 352,598 | 329,000 | 329,000 | 405,550 | 76,550 |
| Department Revenues | - | - | - | - | - | - |
| Net Resources/(Uses) | \$ (324,052) | \$ (352,598) | \$ (329,000) | \$ (329,000) | \$ (405,550) | \$ (76,550) |

| | | | | | | |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | 283,441 | 251,449 | 279,900 | 279,900 | 301,700 | 21,800 |
| Subtotal Staffing | 283,441 | 251,449 | 279,900 | 279,900 | 301,700 | 21,800 |
| Contracted Services | | | | | | |
| Professional Services | 143 | 153 | 16,000 | 16,000 | 16,000 | - |
| Subtotal Professional Services | 143 | 153 | 16,000 | 16,000 | 16,000 | - |
| Operating Expenses | | | | | | |
| Advertising | 26,649 | 12,279 | 20,000 | 20,000 | 11,800 | (8,200) |
| Elections | - | 71,013 | - | - | 61,300 | 61,300 |
| Licenses and Memberships | 581 | 1,325 | 1,500 | 1,500 | 850 | (650) |
| Non-Capital Equipment | - | 375 | - | - | - | - |
| Supplies | 5,585 | 2,658 | 6,600 | 6,600 | 6,600 | - |
| Travel/Training/Meals | 7,653 | 13,346 | 5,000 | 5,000 | 7,300 | 2,300 |
| Subtotal Operating Expenses | 40,468 | 100,996 | 33,100 | 33,100 | 87,850 | 54,750 |
| Capital Outlay | | | | | | |
| | - | - | - | - | - | - |
| TOTAL | \$ 324,052 | \$ 352,598 | \$ 329,000 | \$ 329,000 | \$ 405,550 | \$ 76,550 |

Administrative Services

The Administrative Services Department provides financial, human resources, information technology, and payroll support to all City departments.



The department consists of three divisions: Finance, Human Resources, and Information Technology.

FINANCE DIVISION

The Finance Division provides a range of services including budgeting, investing and cash management, debt management, infrastructure financing, grant management, procurement, special districts administration, grants management, and accounting. It oversees accounts payable and receivable functions, ensuring financial transparency and accountability.

HUMAN RESOURCES DIVISION

The Human Resources Division oversees the City's benefits administration, recruitment and selection, classification and compensation, employee relations, labor relations, leaves management, risk management (workers compensation and safety), training and staff development, performance management, and organizational development. The HR Division also includes Payroll, which is responsible for overseeing the City's compensation processes, including paychecks for employees and eligible committee and commission members. Additionally, Payroll is responsible for maintaining and monitoring internal controls to ensure transactions comply with current labor agreements, payroll policies, and relevant laws and regulations.

INFORMATION TECHNOLOGY DIVISION

The Information Technology (IT) Division is responsible for maintaining and supporting the City's technology infrastructure, enterprise applications, databases, and information security. IT provides technical support to City departments and Geographic Information System services to City staff and neighboring municipalities. Other services include troubleshooting and issue resolution, systems design, software and hardware specification development, procurement of IT software and equipment, vendor contract and licensing management, project management, and ongoing maintenance and upgrades of existing software and hardware solutions across the City network.

ACCOMPLISHMENTS

- Implemented a Department Annual Services Report.
- Successfully upgraded the Tyler Munis Enterprise Resource Management System, including the Tyler Content Management System City-wide.
- Implemented a Section 115 Trust for pension prefunding, further enhancing the City's fiscal health and local control.
- Obtained an unmodified "clean" audit opinion on the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2023.
- Received the Operating Excellence Award for FY 2023/24 Operating Budget document from the California Society of Municipal Finance Officers.
- Upgraded the audio and video system in the City Council Chambers for public meetings.
- Strengthened IT security by deploying DUO multifactor authentication and collaborating with CrowdStrike Falcon to fortify the City network against attacks.
- Implemented the voluntary telework program.
- Implemented an electronic plan submission and review solution for Community Development, enhancing customer experience and plan submittal efficiency.
- Implemented revision of Personnel Rules.
- Replaced antiquated fire station alerting system for the Fire Department, improving response times and streamlining fire dispatch processes.
- Implemented the backup and recovery solution, as well as redundant internet connections for business continuity and security.
- Implemented an automated web-based photovoltaic permitting solution, complying with SB 379.
- Implemented mobile VPN solutions and a smartphone solution for the CAD system app, enhancing access to criminal justice data from mobile devices.
- Launched Rocklin Leadership Forum for all leaders in the City.

GOALS AND OBJECTIVES

- Develop an IT Strategic Plan to foster transparency, enhance operational efficiency, improve staff satisfaction, and foster trust. *(RESILIENT)*
- Secure an unmodified audit opinion on the financial statements and Annual Comprehensive Financial Report. *(SUSTAINABLE)*
- Implement a new online applicant tracking system to provide efficiencies and increase automated processes. *(VIBRANT)*
- Enhance employee onboarding by implementing a comprehensive program and electronic signatures. *(VIBRANT)*
- Implement an update to the Time Control Timekeeping System. *(SUSTAINABLE)*
- Assist with replacing the outdated document management and retention system. *(VIBRANT)*

- Evaluate opportunities for generating new revenue streams to support core City services. *(SUSTAINABLE)*
- Implement a new performance evaluation system. *(SUSTAINABLE)*
- Implement a two-year operating budget for strategic, efficient, and transparent financial management, supporting organizational goals and objectives over the long term. *(SUSTAINABLE)*
- Update the City's procurement code to promote good governance. *(SUSTAINABLE)*
- Implement comprehensive workforce development and succession planning programs. *(SUSTAINABLE)*
- Establish strategies and plans for achieving 100% funding for the City's facility and fleet replacement reserves. *(SUSTAINABLE)*
- Invest in technology that supports economic development efforts. *(VIBRANT)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

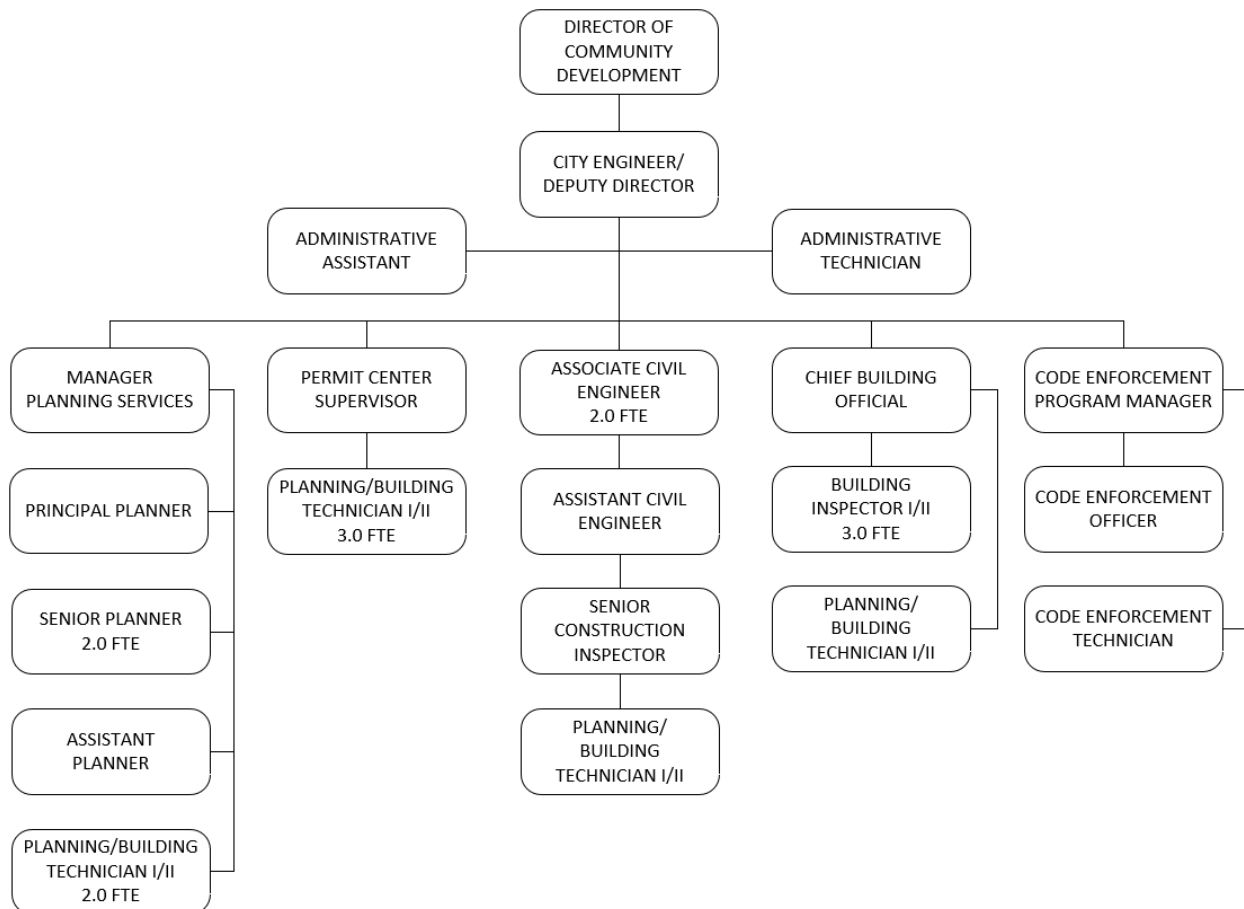
- None.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Accountant I/II | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Accounting Supervisor | 1.00 | 1.00 | 1.00 | - | - | - |
| Accounting Technician I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Administrative Office Assistant | - | - | - | 1.00 | 1.00 | - |
| Administrative Office Clerk | - | - | - | 0.50 | 0.50 | - |
| Departmental Administrative Specialist | - | - | 1.00 | 1.00 | 1.00 | - |
| Deputy Director of Administrative Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Director of Administrative Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| GIS Analyst I/II | - | - | 2.00 | 2.00 | 2.00 | - |
| Human Resources Technician I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Information Technology Analyst | - | - | 2.00 | 2.00 | 2.00 | - |
| Information Technology Manager | - | - | 1.00 | 1.00 | 1.00 | - |
| Information Technology Specialist | - | - | 2.00 | 2.00 | 2.00 | - |
| Management Analyst | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 | - |
| Payroll Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Payroll Technician I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Principal Information Technology Analyst | - | - | 1.00 | 1.00 | 1.00 | - |
| Principal Management Analyst | 1.00 | 1.00 | 1.00 | - | - | - |
| Senior Accountant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Senior Administrative Assistant | 1.00 | 1.00 | 1.00 | - | - | - |
| Senior IT Analyst | - | - | 1.00 | 1.00 | 1.00 | - |
| Senior IT Specialist | - | - | 1.00 | 1.00 | 1.00 | - |
| Senior Management Analyst | - | - | - | 3.00 | 3.00 | - |
| TOTAL | 17.00 | 16.00 | 27.00 | 27.50 | 27.50 | - |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|----------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 2,457,011 | \$ 4,509,613 | \$ 6,137,100 | \$ 6,150,891 | \$ 6,690,130 | \$ 539,239 |
| American Rescue Plan Act | - | 79,900 | - | 50,000 | - | (50,000) |
| Capital Construction - Debt Service | 530,920 | 532,080 | 532,800 | 532,800 | 532,400 | (400) |
| Capital Construction Fees | 533,168 | 531,840 | 532,800 | 532,800 | 532,400 | (400) |
| CASp Certification & Training | 797 | 832 | - | - | - | - |
| CDBG - HUD Entitlement | 3,997 | 7,858 | 10,000 | 10,000 | 10,000 | - |
| CDBG Housing Rehabilitation | 800 | 800 | - | - | - | - |
| CFD No. 6 Open Space Maintenance | 4,308 | 4,344 | 4,600 | 4,600 | 3,800 | (800) |
| Community Facilities District No. 5 | 60,056 | 67,286 | 70,000 | 70,000 | 73,100 | 3,100 |
| Community Park Fees | 77,084 | 68,069 | 125,500 | 125,500 | - | (125,500) |
| Gas Tax | 2,500 | 2,996 | - | - | - | - |
| Landscaping & Lighting Maint. District No. 2 | 24,702 | 25,744 | - | - | - | - |
| Lighting Maintenance District No. 1 | 14,814 | 15,423 | 26,800 | 26,800 | 27,600 | 800 |
| Low & Moderate Income Housing Asset | 65,448 | 61,400 | 15,200 | 15,200 | 15,600 | 400 |
| Oak Tree Mitigation Fees | 249,586 | 249,586 | 25,000 | 25,000 | 37,500 | 12,500 |
| Park Development Fees | 217,936 | 217,936 | - | - | - | - |
| Public Facilities Impact Fees | 1,395 | - | 401,800 | 401,800 | - | (401,800) |
| Retirees Health | 1,787,519 | 2,095,743 | - | - | - | - |
| Risk Management | 3,494,077 | 3,088,034 | 2,365,000 | 2,365,000 | 1,944,000 | (421,000) |
| Technology Fee | 10,635 | 36,048 | 4,144,000 | 4,144,000 | 4,975,100 | 831,100 |
| Traffic Safety/Police Grants | 167 | - | 1,036,100 | 1,198,410 | 498,700 | (699,710) |
| TOTAL | 9,536,920 | 11,595,532 | 15,426,700 | 15,652,801 | 15,340,330 | (312,471) |
| Department Revenues | 30,279,465 | 18,097,893 | 19,365,200 | 19,365,200 | 19,867,900 | 502,700 |
| Net Resources/(Uses) | \$ 20,742,545 | \$ 6,502,361 | \$ 3,938,500 | \$ 3,712,399 | \$ 4,527,570 | \$ 815,171 |
| DIVISION BUDGET SUMMARY | | | | | | |
| Finance | 5,233,802 | 7,504,501 | 5,774,300 | 5,832,610 | 4,939,780 | (892,830) |
| Human Resources/Payroll | 4,303,118 | 4,091,030 | 5,527,200 | 5,540,991 | 6,473,650 | 932,659 |
| Information Technology | - | - | 4,125,200 | 4,279,200 | 3,926,900 | (352,300) |
| TOTAL | \$ 9,536,920 | \$ 11,595,532 | \$ 15,426,700 | \$ 15,652,801 | \$ 15,340,330 | \$ (312,471) |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|---------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | \$ 6,181,268 | \$ 7,723,357 | \$ 8,932,700 | \$ 8,932,700 | \$ 9,464,100 | \$ 531,400 |
| Subtotal Staffing | 6,181,268 | 7,723,357 | 8,932,700 | 8,932,700 | 9,464,100 | 531,400 |
| Contracted Services | | | | | | |
| Professional Services | 323,979 | 461,607 | 809,600 | 975,001 | 546,500 | (428,501) |
| Maintenance Contracts | 666 | 765 | 887,400 | 908,100 | 881,000 | (27,100) |
| Subtotal Professional Services | 324,645 | 462,372 | 1,697,000 | 1,883,101 | 1,427,500 | (455,601) |
| Operating Expenses | | | | | | |
| Communications | - | - | 444,800 | 444,800 | 458,100 | 13,300 |
| Insurance Premiums | 1,093,704 | 1,216,357 | 1,859,100 | 1,859,100 | 2,208,500 | 349,400 |
| Licenses and Memberships | 4,456 | 6,499 | 8,400 | 8,400 | 8,230 | (170) |
| Non-Capital Equipment | 3,408 | 994 | 421,500 | 420,500 | 178,500 | (242,000) |
| Other Operating Expenses | 11,536 | 17,761 | 16,500 | 21,500 | 16,500 | (5,000) |
| Placer County Collection Fee | 91,580 | 99,898 | 103,900 | 103,900 | 107,000 | 3,100 |
| Property Damage Expenditure | 71,975 | 101,955 | 68,000 | 68,000 | 70,000 | 2,000 |
| Recruitments | 37,548 | 76,885 | 39,000 | 75,000 | 65,000 | (10,000) |
| Rental/Lease | - | 1,038 | 69,500 | 69,500 | 75,100 | 5,600 |
| Supplies | 31,612 | 49,334 | 82,600 | 82,600 | 99,000 | 16,400 |
| Travel/Training/Meals | 14,248 | 10,288 | 52,900 | 52,900 | 46,500 | (6,400) |
| Uniforms | 196 | - | - | - | - | - |
| Vehicle O&M/Fuel | - | - | 1,200 | 1,200 | 1,300 | 100 |
| Subtotal Operating Expenses | 1,360,263 | 1,581,009 | 3,167,400 | 3,207,400 | 3,333,730 | 126,330 |
| Other Uses | | | | | | |
| Transfer to Debt Service | 530,918 | 531,840 | 532,800 | 532,800 | 532,400 | (400) |
| Transfer to General Fund | 68,645 | 225,158 | 34,000 | 34,000 | 47,500 | 13,500 |
| Transfer to Technology Fee | 7,240 | 6,731 | 5,600 | 5,600 | 5,600 | - |
| Subtotal Other Uses | 606,803 | 763,729 | 572,400 | 572,400 | 585,500 | 13,100 |
| Debt Service/Depreciation | 1,063,941 | 1,065,066 | 1,057,200 | 1,057,200 | 529,500 | (527,700) |
| Capital Outlay | - | - | - | - | - | - |
| TOTAL | \$ 9,536,916 | \$ 11,595,531 | \$ 15,426,700 | \$ 15,652,801 | \$ 15,340,330 | \$ (312,471) |

The Community Development Department oversees the responsible and sustainable growth of the City while ensuring safety and quality of life.



The department consists of five divisions: Building Services, Code Enforcement, Engineering Services, Permit Center, and Planning Services.

BUILDING SERVICES DIVISION

The Building Services Division is responsible for building plan reviews, building inspections, and building reports and statistics. The division ensures the safety, sustainability, and accessibility of the buildings and facilities being modified in the City.

CODE ENFORCEMENT DIVISION

The Code Enforcement Division provides quality customer service and is responsive to citizen complaints that are potential violations of the Rocklin Municipal Code and California Health and Safety Codes. The division upholds and enforces codes and standards established to protect the public health, safety, and welfare of the City's citizens and maintains or improves quality of life and property values within our community.

ENGINEERING SERVICES DIVISION

The Engineering Services Division provides a host of technical services to the development community, as well as residents and City staff. The division provides engineering review; processing and approval of private development projects; and the issuance of engineering-related permits, including: improvement plans, final maps, lot line adjustments, grant and summary vacation of easements, management of the improvements through the construction stage, and administering City development standards.

PERMIT CENTER DIVISION

The Permit Center Division is the primary point of contact for development-related inquiries, project submittals, plan and permit issuance, and fee calculations and payments.

PLANNING SERVICES DIVISION

The Planning Services Division implements and monitors the City's growth and development policies, processes development entitlement applications, processes administrative permits, updates and maintains the City's long-range planning documents, participates in a variety of regional planning efforts, and assists with implementing the Housing Element of the City's General Plan.

ACCOMPLISHMENTS

BUILDING SERVICES & PERMIT CENTER

- Enhanced the online permit guide tool to streamline the permit process, launching electronic plan submittal process for a smoother customer experience and reduced staff guidance time.
- Provided essential plan review and inspection services facilitating the opening and expansion of businesses in Rocklin.
- Provided ongoing inspections for multi-family projects and finalized inspections for Sierra Gateway Apartments, contributing to new housing opportunities for Rocklin residents.
- Implemented SolarAPP+ online Solar Permitting Application, expediting the permitting timeline for certain solar projects.

ENGINEERING SERVICES

- Reviewed and approved site improvement plans for seven new projects, three subdivision maps, five parcel maps, 12 pre-application projects, eight planning entitlement projects, and multiple site grading reviews for custom home building permit applications.
- Reviewed and approved, for recordation with the County of Placer, three final subdivision maps and five parcel maps, and processed three lot line adjustments and/or lot line mergers, four grant deeds, two Communities Facilities District annexation maps, three easement abandonments, four notices of completion and one certificate of compliance, promoting additional development.
- Established a new funding strategy within the Capital Improvement Program to implement safety improvements stemming from the Local Roadway Safety Plan.
- Developed Rocklin's first Active Transportation Program. This initiative includes a review of non-motorized transportation infrastructure to enhance the City's eligibility for future funding opportunities.
- Designed and oversaw construction of the federally-funded ADA and pavement rehabilitation improvements on Park Drive between Stanford Ranch Road and Bay Street.
- Obtained City Council approval of the environmental document for the Rocklin Road/I-80 interchange project and the preferred alternative for design.

- Awarded a contract and commenced the design phase of the Monument Spring Drive Roadway and Bridge Improvements project. Additionally, began designing pickleball improvements at SWRA.
- Commenced the development of a bridge preventative maintenance program to enhance bridge safety.

CODE ENFORCEMENT

- Implemented sidewalk vending permits and non-commercial sign abatement enforcement.
- Maintained a high-efficient rating in efforts to safeguard public health, safety and welfare, achieving a 95.6% compliance rate in 2023. Opened 1,375 cases and closed 1,314 cases, with 61 cases carrying over to 2024.
- Documented 1,820 violations in the community and resolved 1,729 or 95% of the violations documented in 2023, with 91 remaining violations rolling over to 2024, demonstrating a high compliance rate in resolving community code enforcement issues.
- Achieved a high compliance rate in resolving code compliance issues by implementing a proactive code enforcement model, with proactive enforcement accounting for 48.4% and reactive/complaint-based enforcement for 51.6% of the total cases. Maintained efficient response times, averaging 0.5 days to address citizen complaints.

PLANNING SERVICES

- Processed land use entitlement applications and obtained approvals for various projects, including Pottery World Freeway Wall, Rocklin Volkswagen, Dutch Bros on Whitney Ranch Parkway, Whitney Ranch Unit 1 Subdivision, Wildcat West Subdivision, modification of the Estia project to increase the unit count, Lonetree Apartments Phase II, West Oaks Carwash, Extra Space Storage, Byers Gymnastics, West Oaks Apartments, University Square Shopping Center, and Development Agreements for both the Vista Oaks and Highlands Parcel A projects, as well as several time extensions for previously approved projects, and a tentative parcel map.
- Updated the City's Subdivision Ordinance and developed Objective Design Standards in compliance with SB 330.

GOALS AND OBJECTIVES

BUILDING SERVICES AND PERMIT CENTER

- Continued implementation of the electronic plan submission and review processes to enhance customer experience and streamline plan reviews. *(RESILIENT)*
- Enhance customer service by expanding the Online Permit Guide to cover Commercial building plan submissions, simplifying the permit process and improving overall customer experience. *(RESILIENT)*
- Develop Permit Center and Building Division FAQs for the website to improve access to City information and customer service. *(RESILIENT)*
- Educate business owners on permitting and inspection processes, facilitating easier business opening. *(RESILIENT)*

ENGINEERING SERVICES

- Participate in regional coordination meetings with outside agencies to improve relationships and collaboration. *(RESILIENT)*
- Update City standard design specifications to streamline project planning and construction. *(RESILIENT, LIVABLE)*
- Coordinate the development of the Rocklin Active Transportation Program with the Placer County Transportation Planning Agency's (PCTPA) Countywide Active Transportation Program to ensure a cohesive network of trails and facilities throughout Rocklin and adjacent cities. *(LIVABLE)*
- Construct various Capital Improvement Program projects, including the Whitney Community Park pump track with parking lot, pedestrian traffic signal on Blue Oaks Boulevard at the open space, and crosswalk enhancements on Crest Drive at Valley View Elementary School. *(SAFE, RESILIENT)*
- Commence design, environmental work, and right-of-way assessment on new projects for enhanced safety and congestion reduction. These projects include but not limited to, the Sunset Boulevard Widening Project (Highway 65 to University Avenue), Rocklin Road widening (Aguilar Road to Sierra College Boulevard), and the At-Grade Railroad Roadway and Pedestrian Improvements project to ultimately provide additional roadway capacity, enhance safety and reduce congestion. *(SAFE, RESILIENT)*

CODE ENFORCEMENT

- Maintain and improve code compliance rates and resolve violations to further align the proactive rate with reactive rate. *(LIVABLE)*
- Ensure compliance with Code Enforcement Officer safety standards, providing necessary safety equipment and training as mandated by SB 296. *(SAFE)*
- Research best practices to address vacant/abandoned structures and substandard structures. *(SAFE, LIVABLE)*

PLANNING SERVICES

- Update the Rocklin Municipal Code to comply with state regulations and changes. *(LIVABLE)*
- Update the Circulation Element, along with the associated Environmental Impact Report and Traffic Impact Fees. *(RESILIENT)*
- Amend the Rezones and General Plan, addressing the City's Available Sites Inventory and meeting the RHNA identified in the 2021-2029 Housing Element, while also processing California Environmental Quality Act documents. *(LIVABLE, VIBRANT)*
- Conduct a housing conditions survey and assess local rehabilitation needs. *(SAFE, LIVABLE)*
- Evaluate and process land use entitlement applications, forwarding them for public hearings. *(LIVABLE, RESILIENT, VIBRANT)*
- Conduct a comprehensive update of the City's Zoning Code and Map. *(RESILIENT, VIBRANT)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

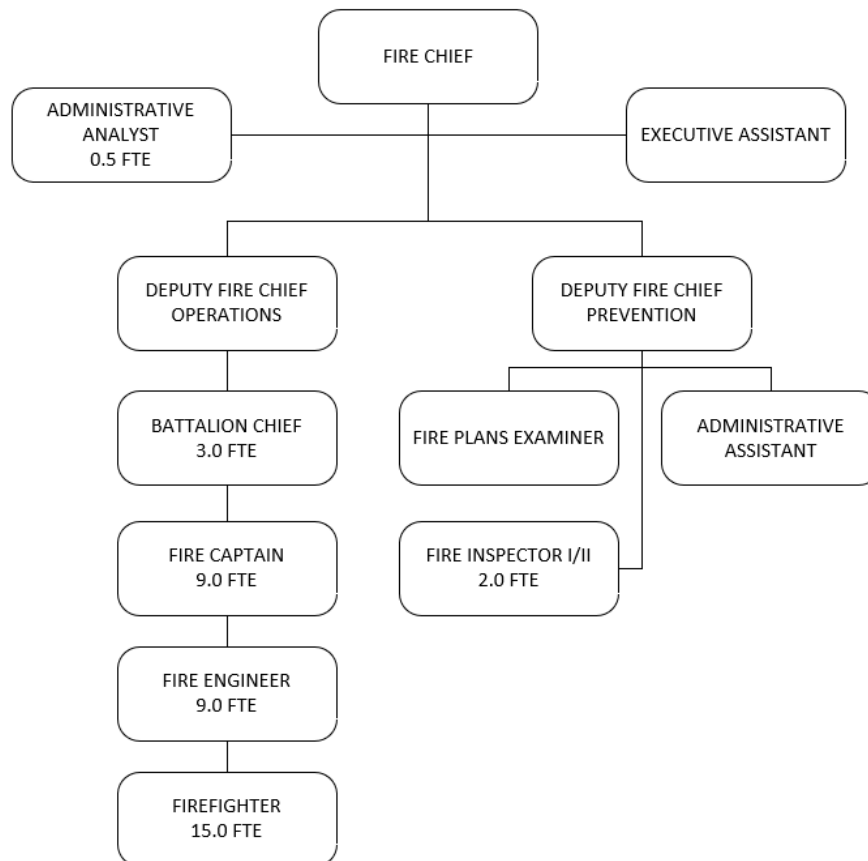
- None.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Administrative Assistant | - | - | - | 1.00 | 1.00 | - |
| Administrative Technician | - | - | - | 1.00 | 1.00 | - |
| Assistant Civil Engineer | - | - | 1.00 | 1.00 | 1.00 | - |
| Assistant Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Associate Civil Engineer | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | - |
| Building Division Supervisor | 1.00 | - | - | - | - | - |
| Building Inspector I/II | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Chief Building Official | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| City Engineer/Deputy Director | - | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Code Enforcement Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Code Enforcement Program Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Code Enforcement Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Director of Community Development | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Director of Long Range Planning & Housing | 1.00 | 1.00 | 1.00 | - | - | - |
| Housing Specialist | 1.00 | 1.00 | - | - | - | - |
| Manager of Planning Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Office Assistant I/II | 2.00 | - | - | - | - | - |
| Permit Center Coordinator | 1.00 | - | - | - | - | - |
| Permit Center Supervisor | - | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Planning/Building Technician I/II | 4.00 | 7.00 | 7.00 | 7.00 | 7.00 | - |
| Principal Planner | - | - | - | 1.00 | 1.00 | - |
| Public Services Business Technician | - | - | 1.00 | - | - | - |
| Senior Code Enforcement Officer | 1.00 | - | - | - | - | - |
| Senior Construction Inspector | - | - | 1.00 | 1.00 | 1.00 | - |
| Senior Dept Administrative Specialist | 1.00 | 1.00 | 1.00 | - | - | - |
| Senior Office Assistant | 1.00 | - | - | - | - | - |
| Senior Planner | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| TOTAL | 25.00 | 25.00 | 28.00 | 28.00 | 28.00 | - |
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 4,604,337 | \$ 4,681,112 | \$ 6,014,100 | \$ 6,446,715 | \$ 6,339,000 | \$ (107,715) |
| Bicycle and Pedestrian | - | - | 100,000 | 100,000 | - | (100,000) |
| CASp Certification & Training | - | - | - | - | 10,000 | 10,000 |
| CDBG - Covid-19 Cares Act | 57,477 | 338,611 | - | - | - | - |
| CDBG - HUD Entitlement | 95,517 | 91,784 | 50,000 | 50,000 | - | (50,000) |
| CFD No. 6 Open Space Maintenance | - | - | 16,800 | 16,800 | - | (16,800) |
| Community Facilities District No. 5 | - | - | 50,500 | 50,500 | - | (50,500) |
| Gas Tax | - | - | 98,400 | 98,400 | - | (98,400) |
| Grants/Other Reimbursables | - | - | - | - | 101,000 | 101,000 |
| Low & Moderate Income Housing Asset | 216,391 | 240,066 | - | 4,788 | - | (4,788) |
| Oak Tree Mitigation Fees | 3,578 | 2,719 | 4,800 | 4,800 | 2,400 | (2,400) |
| Sales Tax SB 325 | - | 70 | 4,433,900 | 4,972,721 | 2,533,400 | (2,439,321) |
| Streets Sr/Grants Fund | - | - | 5,470,500 | 7,023,018 | 3,550,000 | (3,473,018) |
| Technology Fee | 34,560 | 40,661 | 35,000 | 35,000 | 40,000 | 5,000 |
| Traffic Circulation Impact Fee | 2,225 | 1,307 | 2,021,500 | 2,051,500 | 668,000 | (1,383,500) |
| Landscaping & Lighting Maint. District No. 2 | - | - | 33,500 | 33,500 | - | (33,500) |
| Whitney Ranch Interchange Fees | - | - | - | - | 747,300 | 747,300 |
| Whitney Ranch Trunk Sewer Project | - | - | - | 3,109 | - | (3,109) |
| TOTAL | 5,014,085 | 5,396,330 | 18,329,000 | 20,890,851 | 13,991,100 | (6,899,751) |
| Department Revenues | 6,092,586 | 5,930,288 | 10,405,800 | 11,958,320 | 8,870,000 | (3,088,320) |
| Net Resources/(Uses) | \$ 1,078,501 | \$ 533,958 | \$ (7,923,200) | \$ (8,932,531) | \$ (5,121,100) | \$ 3,811,431 |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| DIVISION BUDGET SUMMARY | | | | | | |
| Building | \$ 2,145,619 | \$ 2,235,874 | \$ 2,396,400 | \$ 2,396,400 | \$ 2,692,300 | \$ 295,900 |
| Code Enforcement | 388,350 | 367,349 | 441,300 | 441,300 | 429,100 | (12,200) |
| Engineering | 352,766 | 382,407 | 13,004,200 | 15,146,956 | 8,385,700 | (6,761,256) |
| Housing | 440,783 | 762,714 | - | - | - | - |
| Planning | 1,668,477 | 1,629,634 | 2,468,700 | 2,887,795 | 2,465,500 | (422,295) |
| Planning Commission | 18,090 | 18,352 | 18,400 | 18,400 | 18,500 | 100 |
| TOTAL | \$ 5,014,085 | \$ 5,396,330 | \$ 18,329,000 | \$ 20,890,851 | \$ 13,991,100 | \$ (6,899,751) |
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | 3,086,508 | 3,156,333 | 4,176,600 | 4,176,600 | 4,692,700 | 516,100 |
| Subtotal Staffing | 3,086,508 | 3,156,333 | 4,176,600 | 4,176,600 | 4,692,700 | 516,100 |
| Contracted Services | | | | | | |
| Professional Services | 1,345,295 | 1,728,426 | 2,532,600 | 3,033,120 | 2,429,400 | (603,720) |
| Maintenance Contracts | - | - | 18,000 | 33,200 | 20,000 | (13,200) |
| Subtotal Professional Services | 1,345,295 | 1,728,426 | 2,550,600 | 3,066,320 | 2,449,400 | (616,920) |
| Operating Expenses | | | | | | |
| Advertising | - | - | 20,000 | 20,000 | 15,000 | (5,000) |
| Communications | 9,812 | 9,684 | 14,400 | 14,400 | 11,500 | (2,900) |
| Licenses and Memberships | 3,978 | 5,715 | 147,300 | 132,100 | 213,100 | 81,000 |
| Non-Capital Equipment | 2,166 | 1,072 | 3,800 | 9,909 | 2,800 | (7,109) |
| Other Operating Expenses | 67,560 | 65,660 | 35,000 | 35,000 | 40,000 | 5,000 |
| Supplies | 22,476 | 27,124 | 29,400 | 29,400 | 29,300 | (100) |
| Travel/Training/Meals | 8,734 | 7,659 | 17,700 | 16,700 | 23,700 | 7,000 |
| Vehicle O&M/Fuel | 35,875 | 31,584 | 53,200 | 53,200 | 71,300 | 18,100 |
| Vehicle Replacement | 27,158 | 17,225 | 28,400 | 28,400 | 48,600 | 20,200 |
| Subtotal Operating Expenses | 177,758 | 165,723 | 349,200 | 339,109 | 455,300 | 116,191 |
| Other Uses | | | | | | |
| Engineering Transfer Out | - | - | - | - | 61,900 | 61,900 |
| Transfer to Technology Fee | 264,899 | 204,616 | 265,500 | 265,500 | 291,800 | 26,300 |
| Transfer to General Fund | 139,625 | 141,232 | 50,000 | 50,000 | 50,000 | - |
| Subtotal Other Uses | 404,524 | 345,848 | 315,500 | 315,500 | 403,700 | 88,200 |
| Capital Outlay | - | - | 10,937,100 | 12,993,322 | 5,990,000 | (7,003,322) |
| TOTAL | \$ 5,014,085 | \$ 5,396,330 | \$ 18,329,000 | \$ 20,890,851 | \$ 13,991,100 | \$ (6,899,751) |

Fire

The Fire Department provides response to emergencies throughout the City in an effort to minimize injuries, loss of life, property and environmental damage. The mission of the Fire Department is to minimize risk, increase safety, and improve the quality of life in our community by responding quickly, solving problems and being nice.



The department consists of four divisions: Fire Administration, Field Operations, Fire Prevention and Emergency Management.

FIRE ADMINISTRATION DIVISION

The Fire Administration Division is responsible for managing department contracts, recruiting and promoting personnel, purchasing personal protective equipment (PPE), apparatus acquisition, overseeing the department's operating budget, and providing general information to the public.

FIELD OPERATIONS DIVISION

The Field Operations Division is responsible for all emergency and non-emergency responses in the community, which include response to fires, medical emergencies, technical rescues, motor vehicle accidents, hazardous materials, and other natural or man-made disasters.

FIRE PREVENTION DIVISION

Fire Prevention supports the community by providing fire plan review services for new and tenant improvement projects, conducting life safety inspections, providing operational permits for increased hazards, investigation of suspicious fires, and providing public education to reduce the occurrence of fires and other hazardous conditions.

EMERGENCY MANAGEMENT DIVISION

Emergency Management is responsible for the oversight of the City's Emergency Operations Center (EOC) and serves at the will of the Director of Emergency Services (City Manager) to provide and coordinate training, policy development, staffing, and activations of the EOC.

ACCOMPLISHMENTS

FIRE ADMINISTRATION

- Installed a new fire station alerting system in 2023, enhancing dispatch efficiency.
- Successfully secured a Homeland Security Grant for four multi-band portable radios, facilitating seamlessly communication with neighboring jurisdictions.
- Enhanced security at critical facilities, in collaboration with Public Works, by installing fencing around Fire Station 24 and Fire Station 25.
- Acquired a therapy canine to support firefighter mental wellness.
- Collaborated with the City Manager's Office to secure an architectural consultant for the fourth fire station.

FIRE OPERATIONS

- Responded to 6,216 incidents in 2023, including emergency medical services, fires, and other hazardous conditions.
- Provided mutual aid to other communities 252 times.
- Conducted two successful fire-related rescues.
- Procured new life saving airway management tools for Fire Paramedics.
- Implemented mobile medical documentation for Paramedics, enabling real-time patient care and treatment documentation.

FIRE PREVENTION

- Delivered public education at 34 community events, covering Cardiopulmonary Resuscitation (CPR), fire extinguisher usage, and fire hazard mitigation.
- Hired two Fire Inspectors to conduct annual state-mandated inspections of high-hazard facilities.
- Completed 139 initial fire inspections and 623 final fire inspections in 2023, with the Fire Prevention Plans Examiner reviewing 520 initial fire plan examinations.
- Conducted 22 fire investigations, resulting in five arrests for arson out of eight classified arson cases.
- Implemented mobile inspection software to streamline operations and customer service.

EMERGENCY MANAGEMENT

- Provided EOC training to City staff, outlining critical responsibilities during disasters.
- Upgraded Audio-Visual (AV) equipment in the EOC to enhance situational awareness for personnel.

GOALS AND OBJECTIVES

- Continue seeking grant opportunities to maintain and enhance service delivery. *(SAFE)*
- Expand the digital radio program to improve communications efficiency. *(SAFE)*
- Maintain fiscal responsibility by identifying areas for increased efficiencies. *(SUSTAINABLE)*
- Provide post-traumatic stress syndrome training for first responders. *(RESILIENT)*
- Enhance survivability for victims of fire, hazardous material release, entrapment, or other crisis incidents. *(SAFE)*
- Enhance the survivability of patients experiencing acute medical emergencies through citizen CPR education and training. *(SAFE)*
- Improve firefighter safety and survival by providing enhanced safety equipment and communications. *(SAFE)*
- Strengthen programs aimed at reducing fire loss and enhancing community preparedness. *(LIVABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

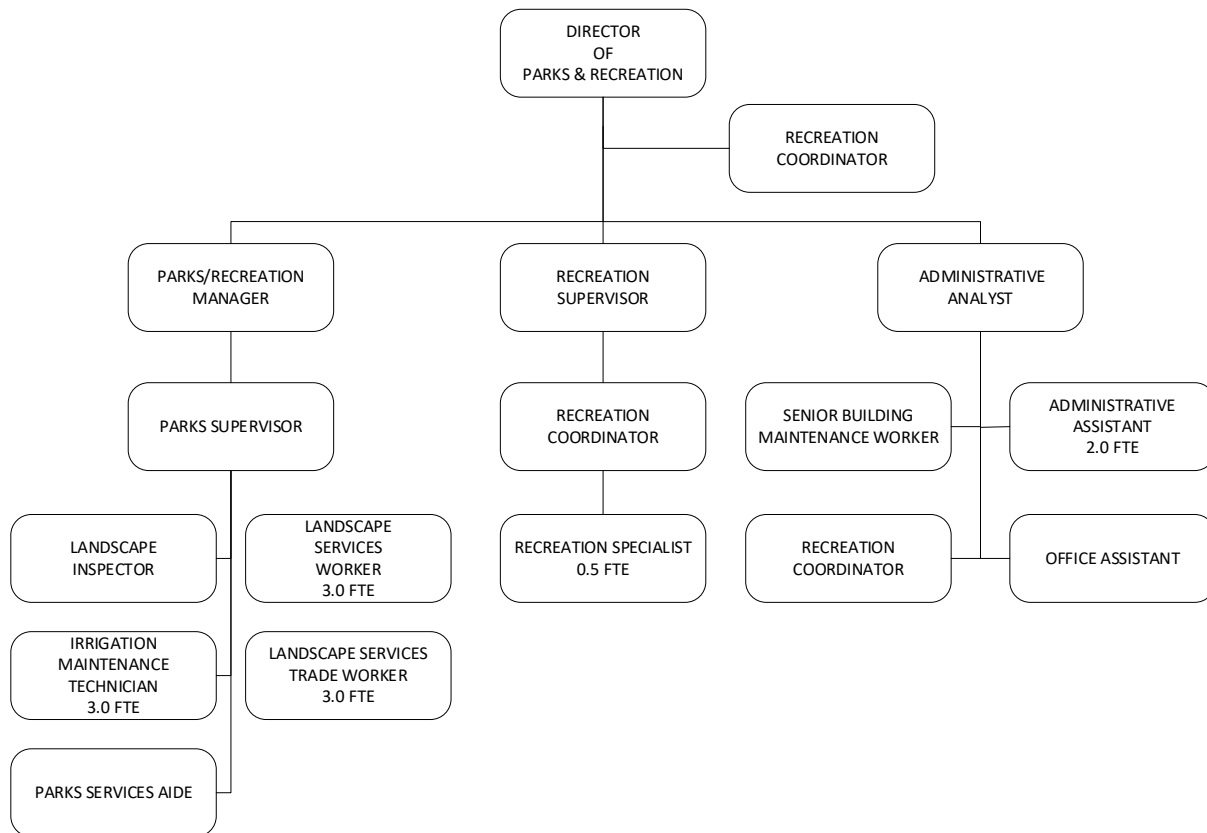
| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Administrative Analyst | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - |
| Administrative Assistant | - | - | - | 1.00 | 1.00 | - |
| Battalion Chief | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Deputy Fire Chief | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Fire Captain | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | - |
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Fire Engineer | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | - |
| Fire Inspector I/II | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | - |
| Fire Prevention Plans Examiner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Firefighter | 15.00 | 15.00 | 15.00 | 15.00 | 15.00 | - |
| Senior Office Assistant | 1.00 | 1.00 | 1.00 | - | - | - |
| TOTAL | 43.50 | 43.50 | 44.50 | 44.50 | 44.50 | - |

| | | | | | | |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|---------------------|
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 12,363,717 | \$ 12,061,613 | \$ 13,580,750 | \$ 15,447,150 | \$ 13,138,200 | \$ (2,308,950) |
| Capital Construction Fees | - | - | - | 15,000 | 25,000 | 10,000 |
| Community Facilities District No. 1 | 2,092,017 | 2,268,807 | 2,284,300 | 2,284,300 | 2,410,200 | 125,900 |
| Grants/Other Reimbursables | - | - | - | 13,000 | - | (13,000) |
| TOTAL | 14,455,734 | 14,330,420 | 15,865,050 | 17,759,450 | 15,573,400 | (2,186,050) |
| Department Revenues | 2,921,833 | 3,107,379 | 5,103,800 | 5,116,800 | 5,438,200 | 321,400 |
| Net Resources/(Uses) | \$ (11,533,901) | \$ (11,223,041) | \$ (10,761,250) | \$ (12,642,650) | \$ (10,135,200) | \$ 2,507,450 |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|----------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| DIVISION BUDGET SUMMARY | | | | | | |
| Administration | \$ 3,118,989 | \$ 3,216,844 | \$ 3,613,600 | \$ 3,888,600 | \$ 3,594,200 | \$ (294,400) |
| Emergency Management | - | 6,631 | 7,000 | 7,000 | 12,700 | 5,700 |
| Field Operations | 10,871,568 | 10,331,315 | 11,214,750 | 12,832,581 | 11,098,500 | (1,734,081) |
| Fire Prevention | 465,177 | 775,630 | 1,029,700 | 1,031,269 | 868,000 | (163,269) |
| TOTAL | \$ 14,455,734 | \$ 14,330,420 | \$ 15,865,050 | \$ 17,759,450 | \$ 15,573,400 | \$ (2,186,049) |
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | 10,035,128 | 10,477,031 | 11,409,600 | 11,409,600 | 11,343,300 | (66,300) |
| Subtotal Staffing | 10,035,128 | 10,477,031 | 11,409,600 | 11,409,600 | 11,343,300 | (66,300) |
| Contracted Services | | | | | | |
| Professional Services | 189,514 | 139,810 | 222,800 | 222,300 | 203,900 | (18,400) |
| Maintenance Contracts | 43,811 | 40,795 | 53,550 | 58,550 | 78,300 | 19,750 |
| Subtotal Professional Services | 233,325 | 180,605 | 276,350 | 280,850 | 282,200 | 1,350 |
| Operating Expenses | | | | | | |
| Advertising | - | - | - | 1,800 | 1,100 | (700) |
| Communications | 33,115 | 15,981 | 16,800 | 18,080 | 18,000 | (80) |
| Licenses and Memberships | 12,679 | 4,933 | 7,800 | 6,350 | 15,000 | 8,650 |
| Non-Capital Equipment | 108,907 | 150,138 | 148,300 | 236,620 | 141,500 | (95,120) |
| Other Operating Expenses | - | 7 | - | - | - | - |
| Placer County Collection Fee | 20,834 | 22,660 | 22,800 | 22,800 | 24,100 | 1,300 |
| Recruitments | 291 | 1,358 | 4,000 | 4,000 | 4,000 | - |
| Rental/Lease | - | - | - | 1,050 | 1,200 | 150 |
| Repair & Maintenance | 2,778 | 14,012 | 21,500 | 21,500 | 22,000 | 500 |
| Supplies | 103,735 | 100,626 | 101,400 | 96,825 | 87,700 | (9,125) |
| Travel/Training/Meals | 33,093 | 31,784 | 57,900 | 53,875 | 53,500 | (375) |
| Uniforms | 17,986 | 23,596 | 10,200 | 22,086 | 16,500 | (5,586) |
| Vehicle O&M/Fuel | 845,176 | 938,626 | 1,156,700 | 1,156,700 | 1,098,300 | (58,400) |
| Vehicle Replacement | 932,366 | 107,647 | 83,000 | 1,603,614 | - | (1,603,614) |
| Subtotal Operating Expenses | 2,110,960 | 1,411,368 | 1,630,400 | 3,245,300 | 1,482,900 | (1,762,400) |
| Other Uses | | | | | | |
| Transfer to Technology Fee | 5,138 | 15,269 | 12,200 | 12,200 | 14,400 | 2,200 |
| Transfer to General Fund | 2,071,182 | 2,246,147 | 2,261,500 | 2,261,500 | 2,386,100 | 124,600 |
| Subtotal Other Uses | 2,076,320 | 2,261,416 | 2,273,700 | 2,273,700 | 2,400,500 | 126,800 |
| Capital Outlay | - | - | 275,000 | 550,000 | 64,500 | (485,500) |
| TOTAL | \$ 14,455,733 | \$ 14,330,420 | \$ 15,865,050 | \$ 17,759,450 | \$ 15,573,400 | \$ (2,186,050) |

Parks and Recreation

The Parks and Recreation Department provides parks, facilities and recreation experiences to enhance quality of life.



The department consists of three divisions: Business Services, Recreation, and Parks.

BUSINESS SERVICES DIVISION

The Business Services Division provides services in budgeting, finance, administration, facility maintenance, operations, rentals, marketing, and public information.

RECREATION DIVISION

The Recreation Division provides services in recreation programs, park and field rentals, league group operations, and special events.

PARKS DIVISION

The Parks Division provides services in new landscape construction, park maintenance and inspections, special projects, park lighting and renovations, weed abatement, pesticide program, and water management.

ACCOMPLISHMENTS

BUSINESS SERVICES

- Awarded the SWRA Building Demolition Contract to demolish and remove existing clubhouse buildings as identified in the SWRA Master Plan.
- Awarded Parks Mow & Landscaping Services Agreement for 2024-2026 for the landscape maintenance of all City parks and facilities.
- Completed rental facility upgrades at the Rocklin Event Center.
- Processed more than 2,500 rentals for City facilities in 2023.
- Executed Agreement for Quarry Park Concert Series Production Management to outside promoter and producer.

RECREATION

- Reintroduced Adult Sport programming in 2024, featuring Volleyball, Pickle Ball, Kickball, and Softball.
- Provided all-day weekly summer camps at the Rocklin Community Center.
- Provided recreational classes to the community, drawing over 1,050 program participants. New classes included Archery, Inclusive Dance, Chess Wizards, and Soccer Stars.
- Processed over 1,800 private rentals/permits for City fields and sports facilities.
- Hosted seven concerts, over 25 community and co-sponsored events, and the Premiere Showcase Softball Tournament in 2023.

PARKS

- Completed the demolition of SWRA Buildings and the Historical Society Surfacing Machine Project at Quarry Park.
- Awarded a contract for the design and construction of the Whitney Park Asphalt Pump Track.
- Completed the SWRA Master Plan Phase I Construction Design Contract.

GOALS AND OBJECTIVES

BUSINESS SERVICES

- Increase utilization of City facilities through comprehensive strategies including marketing, technology, facility enhancements, and pricing adjustments, ensuring services are readily available to residents. *(VIBRANT, LIVEABLE)*
- Develop and implement departmental mission, vision, values, along with strategic goals and objectives. *(SAFE, LIVEABLE, VIBRANT, RESILIENT, SUSTAINABLE)*
- Continue seeking grant opportunities and increasing grant applications to secure additional funding. *(SUSTAINABLE)*
- Update the Parks Infrastructure Reserve Study and collaborate with Finance to establish suitable replacement funds, ensuring the long-term sustainability of park facilities. *(SUSTAINABLE)*

RECREATION

- Expand programs and activities offered, with an emphasis on preschool-age children and teens. *(LIVEABLE)*
- Enhance recreation programs to ensure inclusivity across all ages and abilities. *(LIVEABLE)*
- Commence STEAM (Science, Technology, Engineering, Arts and Mathematics) programming and cooking classes, broadening recreational opportunities for residents. *(LIVEABLE)*

- Expand adult sports and health-related programs to cater to diverse recreational preferences within the community. *(LIVEABLE)*
- Introduce “Floating Movie Nights” at RHS Pool to the 2024 Event Schedule, providing a novel recreational experience for the community. *(LIVEABLE)*
- Expand Premiere Showcase Softball Tournament in 2024 to incorporate additional fields, teams, and tourism. *(LIVEABLE, SUSTAINABLE)*

PARKS

- Continue to implement the SWRA Master Plan to enhance park amenities for the community. *(LIVEABLE)*
- Complete construction of the Whitney Park Asphalt Pump Track project. *(LIVEABLE)*
- Establish a succession plan within the Parks Division to ensure continuity and service delivery. *(SUSTAINABLE)*
- Increase Park revenue through Cell Tower carrier replacements, co-locations and new additions. *(SUSTAINABLE)*
- Open the Sierra Pine Neighborhood Park, increasing Rocklin’s total parks to 38. *(LIVEABLE)*
- Utilize master planning processes to guide future park development, offering amenities not currently available. *(LIVEABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

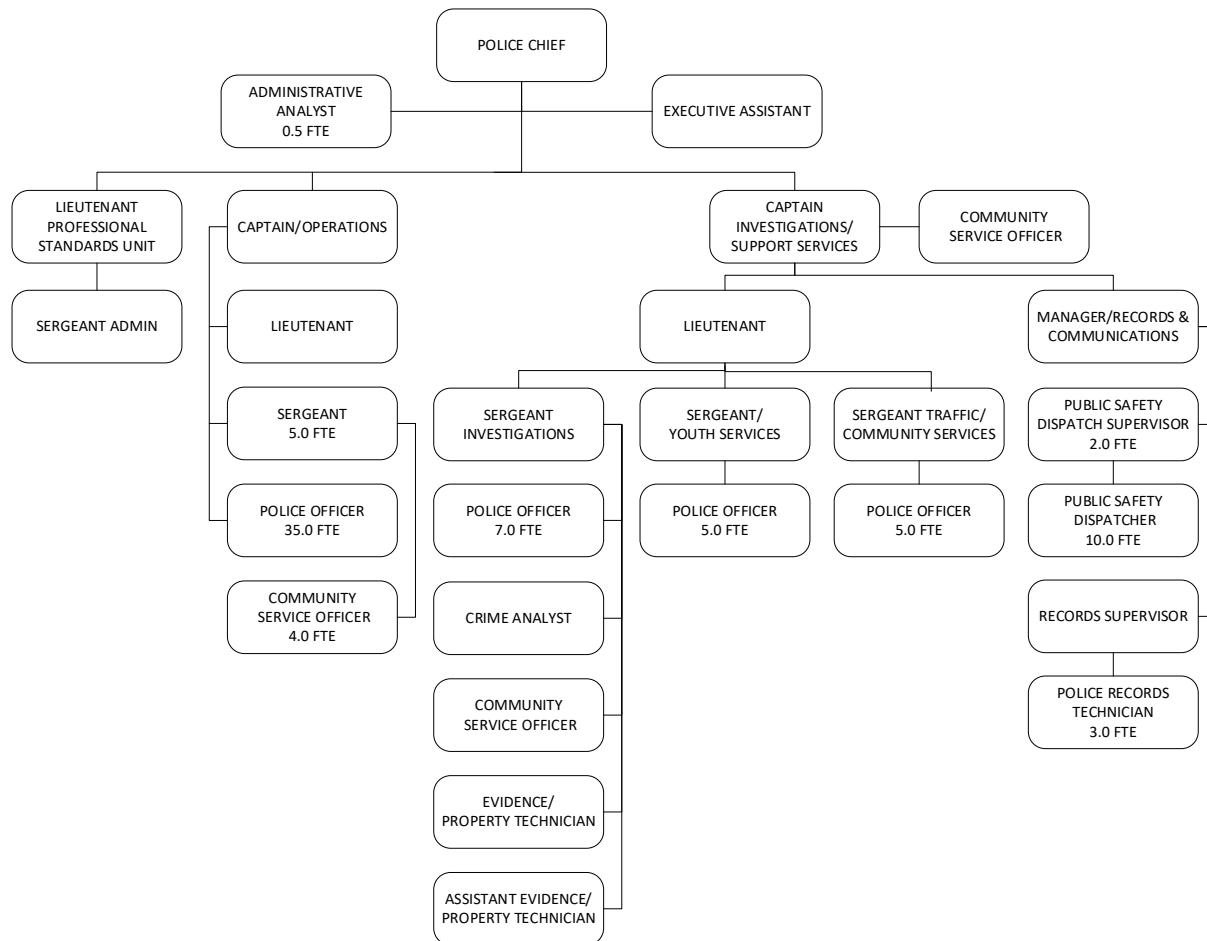
- Added a Parks Division Supervisor (1.0 FTE) position for park maintenance and operations. This position is funded by Community Facilities District No. 5 and the General Fund.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Administrative Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Administrative Assistant | - | - | - | 2.00 | 2.00 | - |
| Director of Parks and Recreation | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Irrigation Maintenance Technician | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Landscape Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Landscape Services Trade Worker | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Landscape Services Worker | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Office Assistant I/II | 1.47 | 1.47 | 1.00 | 1.00 | 1.00 | - |
| Parks Division Supervisor | - | - | - | - | 1.00 | 1.00 |
| Parks/Recreation Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Parks Services Aide | - | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Program Assistant II | 1.41 | - | - | - | - | - |
| Recreation Coordinator | 1.00 | 2.00 | 3.00 | 3.00 | 3.00 | - |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Recreation Specialist | - | - | - | 0.50 | 0.50 | - |
| Senior Building Maintenance Worker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Senior Dept Administrative Specialist | 1.00 | 1.00 | 1.00 | - | - | - |
| Senior Office Assistant | 1.00 | 1.00 | 1.00 | - | - | - |
| Senior Program Assistant | 0.47 | - | - | - | - | - |
| Special Events Production Coordinator | 0.47 | 0.47 | 0.50 | - | - | - |
| TOTAL | 20.82 | 21.94 | 22.50 | 22.50 | 23.50 | 1.00 |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|-----------------------|-----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 4,377,866 | \$ 5,446,422 | \$ 6,524,900 | \$ 9,163,908 | \$ 5,829,300 | \$ (3,334,608) |
| Community Facilities District No. 5 | 2,331,854 | 2,338,422 | 2,739,300 | 2,801,100 | 2,878,000 | 76,900 |
| Community Park Fees | 5,571 | 6,838 | - | - | - | - |
| Grants/Other Reimbursables | 354,238 | 73,714 | - | 400,000 | - | (400,000) |
| North West Rocklin Community Park Fees | - | 19,515 | - | 900,485 | - | (900,485) |
| Oak Tree Mitigation Fees | 64,869 | 67,299 | 74,000 | 74,000 | 79,000 | 5,000 |
| Park Development Fees | - | 44,488 | - | - | - | - |
| Park Tax Special Assessment | 637,420 | 653,165 | 653,200 | 653,200 | 659,000 | 5,800 |
| Quarry Park Amphitheater Events | 25,023 | 168,076 | 295,100 | 295,100 | 127,500 | (167,600) |
| Recreation Facilities Contribution | - | - | - | - | - | - |
| Technology Fee | 51,497 | 48,758 | 40,000 | 40,000 | 57,500 | 17,500 |
| TOTAL | 7,848,338 | 8,866,697 | 10,326,500 | 14,327,793 | 9,630,300 | (4,697,493) |
| Department Revenues | 3,254,151 | 3,583,695 | 5,828,100 | 5,804,000 | 4,184,300 | (1,619,700) |
| Net Resources/(Uses) | \$ (4,594,187) | \$ (5,283,002) | \$ (4,498,400) | \$ (8,523,793) | \$ (5,446,000) | \$ 3,077,793 |
| DIVISION BUDGET SUMMARY | | | | | | |
| Business Services | 912,448 | 815,585 | 1,326,300 | 1,326,300 | 846,700 | (479,600) |
| Parks | 5,923,328 | 6,667,367 | 7,352,800 | 11,274,093 | 7,058,700 | (4,215,393) |
| Recreation | 1,012,562 | 1,383,746 | 1,647,400 | 1,727,400 | 1,724,900 | (2,500) |
| TOTAL | \$ 7,848,338 | \$ 8,866,697 | \$ 10,326,500 | \$ 14,327,793 | \$ 9,630,300 | \$ (4,697,493) |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | \$ 2,477,120 | \$ 2,601,371 | \$ 3,037,900 | \$ 3,097,900 | \$ 3,385,700 | \$ 287,800 |
| Subtotal Staffing | 2,477,120 | 2,601,371 | 3,037,900 | 3,097,900 | 3,385,700 | 287,800 |
| Contracted Services | | | | | | |
| Professional Services | 1,789,904 | 2,115,030 | 1,973,000 | 1,979,858 | 1,885,500 | (94,358) |
| Maintenance Contracts | - | - | 5,200 | 5,200 | - | (5,200) |
| Subtotal Professional Services | 1,789,904 | 2,115,030 | 1,978,200 | 1,985,058 | 1,885,500 | (99,558) |
| Operating Expenses | | | | | | |
| Advertising | 14,905 | 38,174 | 80,000 | 80,000 | 62,000 | (18,000) |
| Communications | 37,380 | 50,774 | 54,600 | 54,600 | 67,800 | 13,200 |
| Licenses and Memberships | 18,359 | 25,826 | 32,800 | 32,800 | 29,200 | (3,600) |
| Non-Capital Equipment | 13,174 | 29,057 | 27,500 | 27,500 | 32,500 | 5,000 |
| Other Operating Expenses | 46,423 | 48,758 | 40,000 | 40,000 | 55,000 | 15,000 |
| Placer County Collection Fee | 6,393 | 6,532 | 6,500 | 6,500 | 6,600 | 100 |
| Rental/Lease | 311,640 | 366,627 | 369,900 | 369,900 | 443,800 | 73,900 |
| Repair & Maintenance | 199,200 | 279,234 | 270,000 | 270,000 | 168,000 | (102,000) |
| Structure Maintenance Allocation | - | 80 | - | - | - | - |
| Supplies | 415,765 | 453,637 | 614,800 | 625,550 | 626,900 | 1,350 |
| Travel/Training/Meals | 11,800 | 9,444 | 21,000 | 26,000 | 25,000 | (1,000) |
| Uniforms | 2,629 | 966 | 1,000 | 1,000 | 1,400 | 400 |
| Utilities | 1,129,922 | 1,088,364 | 1,207,000 | 1,207,000 | 1,429,300 | 222,300 |
| Vehicle O&M/Fuel | 204,535 | 210,054 | 252,600 | 252,600 | 259,700 | 7,100 |
| Vehicle Replacement | 112,884 | - | 185,900 | 309,500 | - | (309,500) |
| Subtotal Operating Expenses | 2,525,009 | 2,607,527 | 3,163,600 | 3,302,950 | 3,207,200 | (95,750) |
| Other Uses | | | | | | |
| Transfer to General Fund | 631,027 | 646,633 | 1,070,800 | 1,070,800 | 652,400 | (418,400) |
| Transfer to Technology Fee | 71,040 | 45,918 | 76,000 | 76,000 | 79,500 | 3,500 |
| Subtotal Other Uses | 702,067 | 692,551 | 1,146,800 | 1,146,800 | 731,900 | (414,900) |
| Capital Outlay | 354,238 | 850,218 | 1,000,000 | 4,795,085 | 420,000 | (4,375,085) |
| TOTAL | \$ 7,848,338 | \$ 8,866,697 | \$ 10,326,500 | \$ 14,327,793 | \$ 9,630,300 | \$ (4,697,493) |

The Rocklin Police Department provides law enforcement services to the citizens of Rocklin.



The Department consists of three divisions: Administration, Operations, and Support Services.

ADMINISTRATION DIVISION

The Administration Division provides support to other divisions of the department. It also includes the Professional Standards Unit (PSU), which is primarily responsible for protecting the integrity and reputation of the Police Department. This entails managing the agency's mandated training requirements to overseeing the complaint and commendation processes of police personnel. The PSU, in collaboration with Human Resources, coordinates testing, interviewing and background investigations to recruit the best possible candidates.

OPERATIONS DIVISION

The Operations Division is the largest division in the Department, and consists of several police units including Patrol, SWAT, Animal Control, Canine, Reserve Program, Field Training, and Community Services.

SUPPORT SERVICES DIVISION

The Support Services Division consists of the Communications Center, Records, Technical Services, Crime Prevention, Volunteers and our Investigative Units. The internal Investigative Units include, but are not limited to: Detectives, Community Oriented Policing and Problem Solving (COPPS), Traffic/Motors, and our Youth Services Unit covering Sierra College, Rocklin High School, Whitney High School, Victory High School, all Rocklin Unified Middle and Elementary Schools. Additionally, RPD Officers in this Division are assigned to the following regional taskforces: Placer County Special Investigations Unit (SIU), the Regional Auto Theft Task Force (RATTF), and TRIDENT.

ACCOMPLISHMENTS

- The newly created COPPS Unit worked in collaboration with Code Enforcement to clear 165 debris sites associated with the unhoused population, while facilitating connections for 30 individuals with various services.
- Successfully established a Rocklin Police Department sub-station on the west side of the city, providing officers in the area with a dedicated location for report writing and conducting interviews, thereby eliminating the need for travel across town. Since its opening, the sub-station has contributed to an approximate 40-second reduction in response time for Beat 4.
- Secured a \$300,000 grant to replace the command trailer, enhancing emergency coordination with a new mobile command center.
- Increased the department's presence and engagement across various social media platforms, enhancing community outreach, problem-solving, investigations, and crime prevention.
- Developed a recruitment-specific website for the Department tailored to potential applicants already in the industry, providing comprehensive information for Lateral Police Officer candidates.
- Coordinated and participated in over 20 community meetings and outreach events, including but not limited to, Every 15 minutes, Neighborhood Watch Block Captain Meetings, Coffee with a Cop, Traffic Committee Town Hall, Rocklin Chamber of Commerce presentations, and lunchtime events at Rocklin middle schools.
- Expanded the department's communication capabilities by acquiring additional digital radios, enhancing interoperability and efficiency in collaboration with allied agencies.

GOALS AND OBJECTIVES

- Continue to build and shape the Rocklin Intelligence Center to best fit the needs of this community. Work collaboratively with allied agencies to share information and increase crime solvability potential. (SAFE)
- Provide professional training that fosters the development of employees to achieve career goals and excel both professionally and personally. Equip our workforce with the essential knowledge and skills required to deliver the highest standards of police services to the community. (SAFE)
- Continue to promote recruitment efforts and explore innovative strategies to attract highly qualified individuals. (SAFE)

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- None.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Administrative Analyst | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - |
| Assistant Evidence/Property Technician | - | - | - | 1.00 | 1.00 | - |
| Community Service Officer | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | - |
| Crime Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Evidence/Property Technician | 1.47 | 1.47 | 1.50 | 1.00 | 1.00 | - |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Manager of Police Records and Comm | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Police Captain | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Police Clerk | 0.47 | 0.47 | 0.50 | - | - | - |
| Police Lieutenant | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Police Officer | 48.00 | 50.00 | 52.00 | 52.00 | 52.00 | - |
| Police Records Clerk | 3.00 | 3.00 | 3.00 | - | - | - |
| Police Records Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Police Records Technician | - | - | - | 3.00 | 3.00 | - |
| Police Sergeant | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | - |
| Public Safety Dispatch Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Public Safety Dispatcher I/II | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | - |
| TOTAL | 90.44 | 92.44 | 94.50 | 94.50 | 94.50 | - |

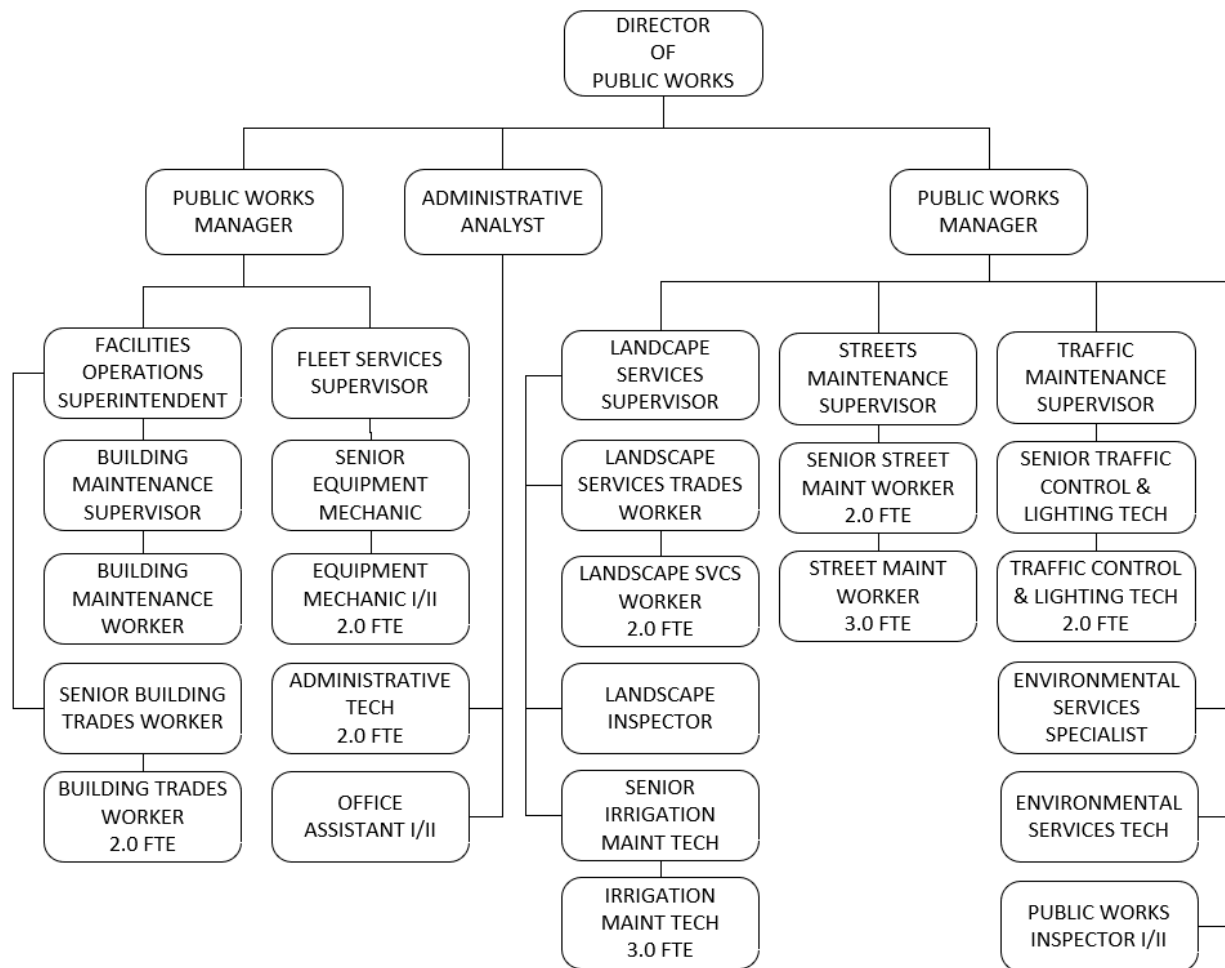
| | | | | | | |
|---------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------|
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 19,328,096 | \$ 27,541,843 | \$ 23,931,150 | \$ 24,864,197 | \$ 24,190,400 | \$ (673,797) |
| Asset Forfeiture - State | 144,045 | 94,538 | 50,000 | 85,874 | 65,000 | (20,874) |
| Grants/Other Reimbursables | 92,640 | - | - | - | - | - |
| Low & Moderate Income Housing Asset | - | - | 2,500 | 2,500 | 2,500 | - |
| Quarry Park Amphitheater Events | 13,591 | 14,560 | 8,800 | 8,800 | 12,500 | 3,700 |
| Supp Law Enforcement Services AB 3229 | 173,673 | 181,147 | 189,300 | 189,300 | 190,000 | 700 |
| Traffic Safety/Police Grants | 443,199 | 319,978 | 186,700 | 677,510 | 130,700 | (546,810) |
| TOTAL | 20,195,244 | 28,152,066 | 24,368,450 | 25,828,181 | 24,591,100 | (1,237,081) |
| Department Revenues | 2,322,001 | 8,829,572 | 1,851,500 | 2,342,310 | 1,787,000 | (555,310) |
| Net Resources/(Uses) | \$ (17,873,243) | \$ (19,322,494) | \$ (22,516,950) | \$ (23,485,871) | \$ (22,804,100) | \$ 681,771 |

| | | | | | | |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| DIVISION BUDGET SUMMARY | | | | | | |
| Administration | 1,562,093 | 1,851,750 | 2,166,700 | 2,179,653 | 1,778,200 | (401,453) |
| Investigations | 4,725,907 | 4,932,764 | 5,455,400 | 5,511,823 | 6,590,500 | 1,078,677 |
| Operations | 11,367,689 | 18,587,395 | 13,578,800 | 14,918,233 | 13,107,500 | (1,810,733) |
| Support Services | 2,539,555 | 2,780,157 | 3,167,550 | 3,218,472 | 3,114,900 | (103,572) |
| TOTAL | \$ 20,195,244 | \$ 28,152,066 | \$ 24,368,450 | \$ 25,828,181 | \$ 24,591,100 | \$ (1,237,082) |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|----------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | \$ 17,368,129 | \$ 18,667,424 | \$ 20,595,200 | \$ 20,709,170 | \$ 20,816,700 | \$ 107,530 |
| Subtotal Staffing | 17,368,129 | 18,667,424 | 20,595,200 | 20,709,170 | 20,816,700 | 107,530 |
| Contracted Services | | | | | | |
| Professional Services | 225,677 | 318,069 | 622,700 | 652,062 | 516,600 | (135,462) |
| Maintenance Contracts | 276,285 | 325,654 | 194,100 | 268,823 | 390,600 | 121,777 |
| Subtotal Professional Services | 501,962 | 643,723 | 816,800 | 920,885 | 907,200 | (13,685) |
| Operating Expenses | | | | | | |
| Advertising | 3,419 | 17,625 | 20,500 | 20,500 | 6,500 | (14,000) |
| Communications | 11,450 | 41,690 | 48,600 | 48,600 | 50,100 | 1,500 |
| Insurance Premiums | 4,259 | 6,622 | 9,000 | 9,000 | 9,500 | 500 |
| Licenses and Memberships | 17,632 | 10,279 | 20,850 | 20,850 | 11,700 | (9,150) |
| Non-Capital Equipment | 264,055 | 112,303 | 195,500 | 208,372 | 171,100 | (37,272) |
| Other Operating Expenses | 12,158 | 3,624 | - | 600 | - | (600) |
| Recruitments | 5,228 | 7,470 | 14,000 | 14,000 | 20,000 | 6,000 |
| Rental/Lease | - | 11,241 | 24,000 | 24,000 | 24,000 | - |
| Repair & Maintenance | 55,330 | 6,507 | 31,000 | 31,000 | 40,300 | 9,300 |
| Reserve Officer Expense | 3,732 | 2,014 | 7,000 | 7,000 | 7,300 | 300 |
| Supplies | 233,059 | 136,373 | 184,000 | 186,007 | 167,100 | (18,907) |
| Travel/Training/Meals | 84,941 | 159,755 | 107,700 | 112,400 | 122,100 | 9,700 |
| Uniforms | 36,827 | 33,992 | 80,000 | 125,647 | 103,500 | (22,147) |
| Utilities | - | 1,124 | - | - | 5,700 | 5,700 |
| Vehicle O&M/Fuel | 724,395 | 950,120 | 1,212,800 | 1,212,800 | 1,336,000 | 123,200 |
| Vehicle Replacement | 488,771 | 273,486 | 761,800 | 1,587,650 | 478,700 | (1,108,950) |
| Subtotal Operating Expenses | 1,945,256 | 1,774,225 | 2,716,750 | 3,608,426 | 2,553,600 | (1,054,826) |
| Other Uses | | | | | | |
| Transfer to General Fund | 266,313 | 7,020,947 | 189,300 | 189,300 | 307,400 | 118,100 |
| Transfer to Special Revenue Fund | 3,143 | 11,442 | 44,400 | 44,400 | - | (44,400) |
| Transfer to Technology Fee | 3,422 | 3,850 | 6,000 | 6,000 | 6,200 | 200 |
| Subtotal Other Uses | 272,878 | 7,036,239 | 239,700 | 239,700 | 313,600 | 73,900 |
| Capital Outlay | 107,019 | 30,455 | - | 350,000 | - | (350,000) |
| TOTAL | \$ 20,195,244 | \$ 28,152,066 | \$ 24,368,450 | \$ 25,828,181 | \$ 24,591,100 | \$ (1,237,081) |

Public Works

The primary responsibility of the Public Works Department is to maintain the City's infrastructure in support of the community, the City's General Plan, and other City departments. The department designs, builds, and maintains facilities and other public areas, coordinates street excavation and pavement maintenance work, manages the City's vehicle and equipment fleet, monitors water quality, and regulates street and sidewalk use while enhancing and protecting the public rights-of-way. The department's name was revised from Public Services to Public Works Department to better represent the comprehensive services it offers as part of the budget.



The department consists of seven divisions: Streets, Environmental Services, Landscape, Traffic, Facilities, Fleet Services and Administration.

STREETS DIVISION

The Streets Division is responsible for streets and alleys, storm water and creek maintenance, open space maintenance, and the City's rights-of-way.

ENVIRONMENTAL SERVICES DIVISION

The Environmental Services Division is responsible for federal/state/local regulatory processes, procedures, permitting, and programs. The City's grazing, weed abatement, environmental, related community partnerships, and departmental risk management oversight are managed by this division.

LANDSCAPE DIVISION

The Landscape Division manages and repairs all landscape on City-owned streets, rights-of-way, and pocket parks. This includes the installation and maintenance of all City-owned fencing within the City right-of-way.

TRAFFIC DIVISION

The Traffic Division is responsible for the safe and efficient movement of people, goods, and services throughout City roadways. The division manages the traffic signals, streetlights, and all signs and roadway markings.

FACILITIES DIVISION

The Facilities Division is responsible for the design, development, and maintenance of all City facilities, including City Administrative Offices, Police, Fire, Recreation, and Rental Facilities.

FLEET SERVICES DIVISION

The Fleet Services Division acquires and maintains all City vehicles, including fire trucks, police cars and construction and maintenance equipment.

ADMINISTRATION DIVISION

The Administration Division provides administrative assistance/support to all divisions within the department. This includes, but is not limited to, project bid development and tracking, contract documentation management, financial and budget development and monitoring, as well as general administrative duties.

ACCOMPLISHMENTS

- Completed Mountaingate Area Pavement Reconstruction, replacing existing asphalt with new pavement, extending the life of the roadways in the subdivision by 15 years.
- Completed the Springview Area Pavement Resurfacing project, applying a surface treatment to the roadway, increasing pavement longevity by 7 years.
- Completed approximately 60 ADA pedestrian ramp upgrades in the Springview Drive and Woodside Neighborhoods as part of the City's ADA Transition Plan.
- Completed pipelining of dual 72-inch corrugated metal pipes along Fairway Drive and Cameo Drive area, relining approximately 680 linear feet of 66-inch-wide corrugated metal pipe.
- Collaborated with PCWA on the initial phase of the watermain replacement along Midas Avenue between Argonaut Avenue and Clover Valley Road.
- Partnered with the Engineering Division, completed the design and construction of the Sunset Boulevard Median Reconfiguration Project near Pacific Street, and the Bradford/Wyckford Drainage and ADA improvements.
- Completed the Fire Station Security Fencing project at Fire Stations 24 and 25.
- Ordered Two Type III fire apparatus for construction, with anticipated delivery in summer of 2024.
- Completed the remodel of City Council Chambers to enhance ADA accommodations and community access.

- Continued implementation on SB 1383 organic waste reduction requirements by acquiring equipment for leaf collection services and coordinating with Placer County on Meal-Pass App for Rocklin businesses.
- Reduced the City's per intersection cost for the traffic cameras and service connections for the City's Intelligent Transportation System Network, facilitating future expansion of services to additional intersections at a fixed rate.

GOALS AND OBJECTIVES

- Implement rebranding process from Public Services to Public Works to better articulate interdepartmental changes that have occurred over the last several years. *(SUSTAINABLE)*
- Update the department-specific strategic plan to align the department's goals and objectives with each of the City's supporting pillars: *Resilient, Vibrant, Livable, Sustainable, and Safe.*
- Complete the City Hall Office Space Study to address operational challenges and current spatial requirements at City Hall. *(RESILIENT, SUSTAINABLE)*
- Collaborate with the Engineering Division to update the Stormwater Conveyance System and Drainage Infrastructure Prioritization Plan, identifying and prioritizing the remaining areas that need to be addressed. *(RESILIENT, SUSTAINABLE)*
- Update the City-wide Americans with Disability Act Transition Plan to set project priorities. *(RESILIENT)*
- Update the Infrastructure Reserve Study for Fleet and Facilities Divisions and collaborate with Finance to establish a funding plan for suitable replacement funds. *(RESILIENT, SUSTAINABLE)*

SIGNIFICANT CHANGES FROM THE PRIOR BUDGET

- Added one Landscape Inspector (1.0 FTE) position for inspection, construction, and repair of landscapes. This position is funded by Gas Tax, Landscape and Lighting Maintenance District No. 2 and Community Facilities District No. 5.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| Administrative Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Administrative Technician | - | - | - | 2.00 | 2.00 | - |
| Assistant Civil Engineer | 1.00 | 1.00 | - | - | - | - |
| Associate Civil Engineer | 1.00 | 1.00 | - | - | - | - |
| Building Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Building Maintenance Worker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Building Trades Worker | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Director of Public Services | 1.00 | 1.00 | 1.00 | 1.00 | - | (1.00) |
| Director of Public Works | - | - | - | - | 1.00 | 1.00 |
| Environmental Services Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Environmental Services Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Equipment Mechanic I/II | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Facilities Operations Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Fleet Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Irrigation Maintenance Technician | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Landscape Inspector | - | - | - | - | 1.00 | 1.00 |
| Landscape Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Landscape Services Trades Worker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Landscape Services Worker | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | - |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|---------------------|---------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY (continued) | | | | | | |
| Office Assistant I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Public Services Business Technician | 1.00 | 2.00 | 2.00 | - | - | - |
| Public Services Manager | 2.00 | 2.00 | 2.00 | 2.00 | - | (2.00) |
| Public Works Inspector I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Public Works Manager | - | - | - | - | 2.00 | 2.00 |
| Senior Building Trades Worker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Senior Construction Inspector | 1.00 | 1.00 | - | - | - | - |
| Senior Equipment Mechanic | - | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Senior Irrigation Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Senior Street Maintenance Worker | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Senior Traffic Control and Lighting Tech | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Street Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Street Maintenance Worker I/II | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Traffic Control and Lighting Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Traffic Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| TOTAL | 39.00 | 40.00 | 38.00 | 38.00 | 39.00 | 1.00 |

| | | | | | | |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|---------------------|
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 3,310,957 | \$ 4,129,597 | \$ 4,972,100 | \$ 6,137,658 | \$ 3,981,600 | \$ (2,156,058) |
| American Rescue Plan Act | 100,295 | 9,069 | 500,000 | 528,900 | - | (528,900) |
| Bicycle and Pedestrian | - | 70,000 | - | - | - | - |
| Boroski Landfill Monitoring | 28,324 | 22,213 | 28,100 | 28,100 | 28,100 | - |
| Capital Construction Fees | 113,435 | - | 1,298,700 | 1,435,000 | - | (1,435,000) |
| CDBG - HUD Entitlement | 197,467 | 182,330 | 195,100 | 197,570 | 200,000 | 2,430 |
| CFD No. 6 Open Space Maintenance | 235,954 | 289,394 | 310,500 | 314,300 | 322,300 | 8,000 |
| Community Facilities District No. 5 | 2,236,690 | 2,330,445 | 2,562,700 | 2,595,600 | 2,984,500 | 388,900 |
| Gas Tax | 1,471,830 | 1,447,854 | 707,100 | 1,054,289 | 1,491,300 | 437,011 |
| Grants/Other Reimbursables | - | 9,926 | 60,300 | 142,700 | 146,200 | 3,500 |
| Lighting Maintenance District No. 1 | 234,683 | 236,925 | 231,800 | 234,400 | 229,900 | (4,500) |
| Oak Tree Mitigation Fees | 74,506 | 75,384 | 78,500 | 78,500 | 78,500 | - |
| Public Facilities Impact Fees | - | 96,800 | - | - | - | - |
| Sales Tax SB 325 | 3,000,872 | 3,261,968 | 3,864,800 | 4,857,678 | 3,070,700 | (1,786,978) |
| SB 1 - Road Maintenance & Rehabilitation | 1,861,608 | 1,422,200 | 729,600 | 819,331 | 1,350,000 | 530,669 |
| SB 325 Transit Fund | 590,582 | 516,499 | 1,023,600 | 1,023,600 | 1,315,000 | 291,400 |
| Streets Sr/Grants Fund | 3,129,317 | 4,292,929 | - | - | - | - |
| Traffic Circulation Impact Fee | - | 805 | - | - | - | - |
| Vehicle Fleet Management | 2,474,894 | 2,710,657 | 3,459,800 | 3,688,987 | 3,609,100 | (79,887) |
| Wetlands Maintenance Parcel 34 | 2,427 | 2,512 | 2,600 | 2,600 | 2,700 | 100 |
| Whitney Ranch Interchange Fees | 3,279 | - | - | - | - | - |
| Whitney Ranch Trunk Sewer Project | 29,848 | 1,388,282 | - | - | - | - |
| Landscaping & Lighting Maint. District No. 2 | 2,191,222 | 2,163,778 | 2,425,600 | 2,454,800 | 2,735,600 | 280,800 |
| American Disabilities Act | 4,331 | - | - | - | - | - |
| TOTAL | 21,292,521 | 24,659,567 | 22,450,900 | 25,594,013 | 21,545,500 | (4,048,513) |
| Department Revenues | 6,520,074 | 8,454,267 | 6,053,000 | 5,637,870 | 4,014,900 | (1,622,970) |
| Net Resources/(Uses) | \$ (14,772,447) | \$ (16,205,300) | \$ (16,397,900) | \$ (19,956,143) | \$ (17,530,600) | \$ 2,425,543 |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|---------------------------------------|----------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| DIVISION BUDGET SUMMARY | | | | | | |
| Administration | \$ 254,181 | \$ 300,011 | \$ 437,700 | \$ 463,508 | \$ 494,900 | \$ 31,392 |
| Engineering | 5,604,312 | 7,206,223 | - | - | - | - |
| Facilities | 2,390,324 | 2,684,089 | 5,857,500 | 7,162,450 | 2,997,400 | (4,165,050) |
| Fleet Services | 2,474,894 | 2,710,657 | 3,459,800 | 3,688,987 | 3,609,100 | (79,887) |
| Landscape | 3,090,828 | 3,190,551 | 3,568,300 | 3,621,700 | 3,820,700 | 199,000 |
| Traffic Signals & Lighting/Operations | 2,138,346 | 2,153,360 | 2,342,100 | 2,381,350 | 2,756,700 | 375,350 |
| Streets | 5,339,636 | 6,414,676 | 6,785,500 | 8,276,018 | 7,866,700 | (409,318) |
| TOTAL | \$ 21,292,521 | \$ 24,659,567 | \$ 22,450,900 | \$ 25,594,013 | \$ 21,545,500 | \$ (4,048,513) |
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | 5,227,442 | 5,135,890 | 5,444,500 | 5,444,500 | 5,886,100 | 441,600 |
| Subtotal Staffing | 5,227,442 | 5,135,890 | 5,444,500 | 5,444,500 | 5,886,100 | 441,600 |
| Contracted Services | | | | | | |
| Professional Services | 2,557,289 | 3,038,473 | 3,343,000 | 3,382,158 | 3,842,700 | 460,542 |
| Maintenance Contracts | 242,017 | 262,063 | 298,000 | 296,000 | 260,000 | (36,000) |
| Subtotal Professional Services | 2,799,306 | 3,300,536 | 3,641,000 | 3,678,158 | 4,102,700 | 424,542 |
| Operating Expenses | | | | | | |
| Communications | 33,925 | 35,804 | 34,600 | 34,600 | 27,900 | (6,700) |
| Fleet Non-Capital | - | 9,947 | 10,000 | 10,000 | 10,000 | - |
| Fuel/Oil | 449,143 | 511,401 | 525,000 | 525,000 | 525,000 | - |
| Insurance Premiums | 111,179 | 113,843 | 125,000 | 125,000 | 140,000 | 15,000 |
| Licenses and Memberships | 160,529 | 173,218 | 82,600 | 84,600 | 78,000 | (6,600) |
| Non-Capital Equipment | 59,910 | 1,350,803 | 40,000 | 40,000 | 118,200 | 78,200 |
| Other Operating Expenses | 3,300 | - | - | - | - | - |
| Placer County Collection Fee | 114 | 125 | - | - | - | - |
| Rental/Lease | 43,129 | 44,672 | 58,000 | 66,000 | 84,500 | 18,500 |
| Repair & Maintenance | 2,949,084 | 1,772,117 | 1,527,500 | 2,087,631 | 1,155,400 | (932,231) |
| Supplies | 448,881 | 473,270 | 494,200 | 484,200 | 458,000 | (26,200) |
| Travel/Training/Meals | 27,471 | 40,572 | 39,000 | 41,000 | 54,100 | 13,100 |
| Uniforms | 5,456 | 2,839 | 4,300 | 4,300 | 4,500 | 200 |
| Utilities | 2,055,643 | 2,031,958 | 2,172,700 | 2,172,700 | 2,848,000 | 675,300 |
| Vehicle O&M | 192,950 | 203,180 | 225,000 | 225,000 | 225,000 | - |
| Vehicle O&M/Fuel | 570,739 | 601,637 | 686,900 | 686,900 | 701,600 | 14,700 |
| Vehicle Replacement | 444,145 | 36,425 | 231,900 | 606,487 | 310,700 | (295,787) |
| Subtotal Operating Expenses | 7,555,598 | 7,401,811 | 6,256,700 | 7,193,418 | 6,740,900 | (452,518) |
| Other Uses | | | | | | |
| Engineering Transfer Out | 79,800 | 165,600 | 53,600 | 53,600 | - | (53,600) |
| Transfer to Capital Improvement | - | - | 500,000 | 500,000 | - | (500,000) |
| Transfer to General Fund | 2,427 | 12,438 | 1,251,900 | 1,251,900 | 32,200 | (1,219,700) |
| Transfer to Technology Fee | 7,882 | 7,507 | 8,800 | 8,800 | 7,900 | (900) |
| Subtotal Other Uses | 90,109 | 185,545 | 1,814,300 | 1,814,300 | 40,100 | (1,774,200) |
| Debt Service/Depreciation | 840,133 | 992,751 | 1,345,400 | 1,345,400 | 1,338,200 | (7,200) |
| Capital Outlay | 4,779,932 | 7,643,034 | 3,949,000 | 6,118,237 | 3,437,500 | (2,680,737) |
| TOTAL | \$21,292,521 | \$24,659,567 | \$22,450,900 | \$25,594,013 | \$21,545,500 | \$ (4,048,513) |

Non-Departmental

Activities accounted for in the Non-Departmental section include costs and programs that are not directly associated with an individual department. Examples of expenditures budgeted in this section includes City-wide general liability expenditure budget allocated to each fund, transfers out to reserves, and resource transfers to other funds.

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|----------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| POSITION SUMMARY | | | | | | |
| There are no positions in this budget | - | - | - | - | - | - |
| TOTAL | - | - | - | - | - | - |
| FUNDING SOURCES | | | | | | |
| General Fund | \$ 1,219,572 | \$ 8,193,230 | \$ 3,118,800 | \$ 4,523,350 | \$ 3,040,700 | \$ (1,482,650) |
| American Rescue Plan Act | - | 6,838,730 | - | - | - | - |
| CFD No. 6 Open Space Maintenance | 35,534 | 48,938 | 50,300 | 50,300 | 54,700 | 4,400 |
| Community Facilities District No. 10 | - | 13,096,206 | - | - | - | - |
| Community Facilities District No. 5 | 677,601 | 806,489 | 800,200 | 800,200 | 959,000 | 158,800 |
| Community Park Fees | 1,543 | 2,939 | - | - | - | - |
| Cons. Easement Endowment | 1,134 | 8,472 | 11,500 | 11,500 | 14,100 | 2,600 |
| Gas Tax | 237,338 | 270,738 | 193,300 | 193,300 | 280,500 | 87,200 |
| Landscaping & Lighting Maint. District No. 2 | 306,396 | 354,956 | 345,600 | 345,600 | 418,600 | 73,000 |
| Lighting Maintenance District No. 1 | 1,943 | - | 5,400 | 5,400 | 6,300 | 900 |
| Oak Tree Mitigation Fees | 17,055 | 20,730 | - | - | - | - |
| Park Development Fees | - | 6,464 | - | - | - | - |
| Public Facilities Impact Fees | 18,406 | 17,157 | - | - | - | - |
| Quarry Park Adventures Reserve | - | - | - | - | 240,000 | 240,000 |
| Quarry Park Amphitheater Events | 274 | 437 | 800 | 800 | 900 | 100 |
| Sales Tax SB 325 | 381,712 | 503,649 | 1,004,200 | 1,004,200 | 808,300 | (195,900) |
| Traffic Circulation Impact Fee | 105,464 | 38,563 | 69,300 | 69,300 | 105,400 | 36,100 |
| Vehicle Fleet Management | 61,395 | 68,417 | 84,900 | 84,900 | 96,300 | 11,400 |
| Whitney Ranch Trunk Sewer Project | - | 349,414 | 44,500 | 44,500 | 28,900 | (15,600) |
| TOTAL | 3,065,368 | 30,625,530 | 5,728,800 | 7,133,350 | 6,053,700 | (1,079,650) |
| Department Revenues | 65,040,191 | 86,503,986 | 66,194,500 | 66,753,100 | 66,646,800 | (106,300) |
| Net Resources/(Uses) | \$ 61,974,823 | \$ 55,878,457 | \$ 60,465,700 | \$ 59,619,750 | \$ 60,593,100 | \$ 973,350 |

| | Actual FY2021/22 | Actual FY2022/23 | Original Budget FY2023/24 | Revised Budget FY2023/24 | Approved Budget FY2024/25 | Change Increase/ (Decrease) |
|--|---------------------|----------------------|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| BUDGET SUMMARY | | | | | | |
| Staffing | | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ 40,000 | \$ 1,340,000 | \$ 40,000 | \$ (1,300,000) |
| Subtotal Staffing | - | - | 40,000 | 1,340,000 | 40,000 | (1,300,000) |
| Operating Expenses | | | | | | |
| General Liability Insurance Allocation | 1,093,704 | 1,255,521 | 1,859,100 | 1,859,100 | 2,193,800 | 334,700 |
| Other Operating Expenses | - | - | 1,150,000 | 1,150,000 | 800,000 | (350,000) |
| Placer County Collection Fee | 244,472 | 249,314 | 278,200 | 278,200 | 251,900 | (26,300) |
| Subtotal Operating Expenses | 1,338,176 | 1,504,835 | 3,287,300 | 3,287,300 | 3,245,700 | (41,600) |
| Other Uses | | | | | | |
| Transfer to Capital Improvement | - | 1,098,000 | - | - | - | - |
| Transfer to General Fund | - | 7,845,794 | 44,500 | 94,500 | 268,900 | 174,400 |
| Transfer to GF - Fac Maint. Allocation | 165,700 | 179,100 | 199,100 | 199,100 | 218,800 | 19,700 |
| Transfer to GF - ICA | 1,436,490 | 1,786,489 | 2,077,100 | 2,077,100 | 2,160,800 | 83,700 |
| Transfer to Internal Service | - | 898,000 | - | 54,550 | - | (54,550) |
| Transfer to Special Revenue Fund | 1,134 | 8,472 | 11,500 | 11,500 | 14,100 | 2,600 |
| Transfer to Technology Fee | 123,428 | 41,348 | 69,300 | 69,300 | 105,400 | 36,100 |
| Subtotal Other Uses | 1,726,751 | 11,857,204 | 2,401,500 | 2,506,050 | 2,768,000 | 261,950 |
| Debt Service/Depreciation | 440 | 36,684 | - | - | - | - |
| Capital Outlay | - | 17,226,806 | - | - | - | - |
| TOTAL | \$ 3,065,368 | \$ 30,625,530 | \$ 5,728,800 | \$ 7,133,350 | \$ 6,053,700 | \$ (1,079,650) |

DEBT SERVICE

Debt Service

The Debt Financing Program provides funding for capital improvements through various financing means such as lease revenue bonds, capital leases, notes payable, special tax bonds, or advances from other funds. Debt services are generally made in semi-annual installments. This budget contains debt service payments for certain funds.

Central to debt management is ensuring the City's compliance with federal, state, and local regulations. Other debt management functions include, but not limited to:

- Making full and timely debt payments.
- Maintaining credit ratings.
- Ensuring compliance with bond covenants.
- Facilitating project fund draws to ensure spend down in accordance with the Internal Revenue Services (IRS) expenditure requirements.
- Monitoring private activity/private use of tax-exempt financed assets and remediation as necessary.
- Meeting the continuing disclosure reporting requirements of the Municipal Securities Rulemaking Board, the IRS, the California State Controller's Office, and the California Debt and Investment Advisory Commission.
- Providing ongoing information to rating agencies and municipal bond insurers.
- Reviewing, assessing, and responding to inquiries from bond investors, while ensuring no selective disclosure occurs.
- Assisting with the management of the City funds associated with debt.
- Levy of special assessments and special taxes, and managing the delinquency and foreclosure process.

The Finance Division in the Administrative Services Department is responsible for issuing debt on behalf of the City, the Rocklin Public Financing Authority, assessment districts, and community facilities districts.

DEBT MANAGEMENT POLICY

The City of Rocklin has a Debt Management Policy that establishes the parameters within which debt may be issued and administered. The Debt Policy is intended to comply with Government Code Section 8855(I). Debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the City. Long-term Debt financing may be used for projects necessary to provide basic services, provides benefits over multiple years, and does not constitute an unreasonable burden to the City and its constituents. Refinancing is used to produce debt service savings or to realize benefits of a debt restructuring. Long-term debt financings will not be considered appropriate for current operating and routine maintenance expenses. Short-term debt may be issued to provide financing for the City's operation cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects. The City issues debt for the purposes stated in the Debt Management Policy and implements policy decisions incorporated in the annual operations budget.

2022 GENERAL FUND LOAN TO WHITNEY RANCH TRUNK SEWER FUND DEBT

On September 13, 2022, a Resolution was approved for the City of Rocklin's General Fund to loan the Whitney Ranch Trunk Sewer Fund \$1,098,000, to finance the remaining amount needed for the increased sewer capacity capital improvement project. Future revenues collected from developments into the Whitney Ranch Trunk Sewer Fund will be used to repay the General Fund for this debt. Payments are made once per year, using the available fund balance in the Whitney Ranch Trunk Sewer Fund, until debt is paid off in full. The budgeted operating expenditures for each year will include transfers for the estimated debt service payment amounts due for that year. The FY 2024/25 budget includes transfers for debt repayment of \$28,900.

2016 ROCKLIN PUBLIC FINANCING AUTHORITY LEASE REVENUE BONDS DEBT

On October 4, 2016, the Rocklin Public Financing Authority, on behalf of the City of Rocklin, issued lease revenue bonds in the amount of \$9,455,000, at a premium of \$688,769, to defease the outstanding 2003 certificates of participation and finance the acquisition and construction of various capital improvement projects. The security for the bonds was the pledge of lease payment revenues received by the Authority under a lease agreement with the City. Payments are made twice per year, with the final payment due November 1, 2040. The budgeted operating expenditures for each year will include the debt service payment amounts due for that year. The FY 2024/25 budget includes expenditures for principal of \$315,000 and interest of \$214,500.

DEFINITIONS

Governmental Funds

GENERAL FUNDS

| | |
|---|---|
| General Fund 100 | The primary operating fund of the City. It is used to account for all activities except those legally or administratively required to be accounted for in other funds. |
| General Fund ARPA 166 | In 2023, funds from the American Rescue Plan Act (ARPA) were used to reimburse the City's ARPA-eligible General Fund expenses. This fund accounts for the resources allocated to support local communities in need and general government purposes. |
| Americans with Disabilities Act (ADA) 737 | <p>The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including all public and private places that are open to the general public.</p> <p>This fund accounts for monies used for services and improvements to facilities for individuals with disabilities.</p> |
| Boroski Landfill Monitoring 727 | This fund accounts for costs to monitor the previous Landfill area. |
| Building Reserve 180 | Pursuant to the City's Key Management Practices, the Building Reserve Fund accounts for set aside funds to fund capital maintenance projects to sustain existing City facilities or to support the expansion of existing City facilities to address the workforce needs of the City services. |
| General Fund Economic Development 122 | This fund accounts for committed funds previously set aside to be used for economic development activities pursuant to the City's Key Management Practices. |
| General Fund Quarry Park Adventure Shortfall 115 | This is a general fund-type fund that accounts for a set aside for Quarry Park Adventures operating shortfalls. |
| General Fund Quarry Park Amphitheater Events 111 | This is a general fund-type fund that accounts for the special event activities hosted by the Parks and Recreation Department at the Quarry Park Amphitheater. |
| Park Infrastructure 170 | This fund accounts for committed funds previously set aside for parks infrastructure projects. |
| Retirees Health 151 | This fund accounts for monies to fund the Retirees' Health premium payments and to fund the Retirees' Health Trust. |
| Technology Fees 130 | This fund accounts for fees collected to cover the cost of e-commerce and related technology systems. |

SPECIAL REVENUE FUNDS

| | |
|--|---|
| American Rescue Plan Act 266 | This fund accounts for funds received through the Federal American Rescue Plan Act. |
| Asset Forfeiture (Federal) 243 | This fund accounts for funds received by the Police Department from the Federal Government to share assets forfeited in cases worked on with joint efforts. Funds are to be used to support law enforcement efforts. |
| Asset Forfeiture (State) 242 | This fund accounts for funds received by the Police Department from the State. 15% of these funds must be set aside to combat drug abuse and divert gang activity. Funds remaining after the 15% set aside are to be used to support law enforcement efforts. |
| Bicycle and Pedestrian 212 | This fund accounts for SB 325 (Local Transportation Fund) amounts designated for Bicycle and Pedestrian transit needs of local government. |
| CASp Certification and Training 248 | This fund accounts for SB 1186 monies collected for staff training for construction-related state accessibility requirements. |
| CDBG 2000 (Oak Court) 253 | This fund accounts for State Community Development Block Grant funds received for the City's down payment assistance program for purchasers of Oak Court residences. |
| CDBG First-Time Home Buyers 254 | This fund accounts for State Community Development Block Grant funds received for the City's down payment assistance program for first time home buyers. |
| CDBG Housing and Urban Development Entitlement 257 | This fund accounts for funds received from Federal Community Development Block Grant entitlement grant awards to be used for Public Services, Housing and Capital, Planning and Administration of Grant. |
| CDBG Housing Rehabilitation 251 | This fund accounts for State Community Development Block Grant funds received for the City's Housing Rehabilitation Program. |
| CDBG HUD Coronavirus 258 | This fund accounts for funds received from the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) through the Department of Housing and Urban Development to be used to prevent, prepare for, and respond to COVID-19. |
| Community Facilities District 1 231 | This fund accounts for special tax monies used for fire protection, fire suppression, and paramedic services. |
| Community Facilities District 5 232 | This fund accounts for special tax monies used for streets and parkway lights, streetscapes, open space and parks. |
| Community Facilities District 6 233 | This fund accounts for special tax monies used for operation and maintenance of open space and storm drainage facilities. |

| | |
|--|--|
| Costco Settlement 209 | Funds are to be used in accordance with the Settlement Agreement between Costco, Town of Loomis, and City of Rocklin, dated October 2022. |
| DOF Treasury Coronavirus 259 | This fund accounts for funds received from the CARES Act through the Department of Finance to be used to prevent, prepare for, and respond to COVID-19. |
| Grant & Other Reimbursables 275 | This fund accounts for reimbursable costs for grants or other reimbursement agreements. |
| Low Carbon Transportation Program 219 | This fund accounts for monies from the state-funded Low Carbon Transportation Program (LCTP) to reduce greenhouse gas emissions and improve mobility. |
| Lighting & Landscape Maintenance District No. 2 235 | This fund accounts for special assessment monies used for lighting and landscape of public areas within the district. |
| Lighting Maintenance District No. 1 230 | This fund accounts for special assessment monies used for lighting of public areas within the district. |
| Low and Moderate Housing 270 | This fund accounts for the housing assets to be used for low and moderately low-income housing. |
| Motor Vehicle Fuel Tax (Gas Tax) 201 | This fund accounts for monies received from the State of California under various State statutes. The allocations must be spent for street transportation-related purposes. |
| Opioid Settlement 247 | Funds are for opioid remediation as allowed by Section VI(B)(2) of the Opioid Settlement Agreement and amendments between California cities and counties with Janssen Pharmaceuticals and its parent company Johnson & Johnson, and its distributors, dated July 21, 2021. |
| Park Development and Maintenance Tax 236 | This fund accounts for special tax monies used for maintenance, development, repair and operation of parks. |
| Recreation Facilities Contribution 221 | This fund accounts for monies collected for recreation facilities construction and improvements. |
| SB1- Road Maintenance & Rehab Allocation 205 | This fund accounts for monies designated by the Road Repair and Accountability Act of 2017 (SB 1) to be used for maintenance, rehabilitation and safety improvements of streets and highways. |
| SB325 Sales Tax 210 | This fund accounts for the remaining sales tax revenue collected in accordance with SB 325 (Local Transportation Fund) to be used for maintenance of streets. |

| | |
|-------------------------------------|---|
| SB325 Transit Funds 211 | This fund accounts for monies from the SB 325 (Local Transportation Fund) and State Transit Assistance funds for the transit needs of local government. |
| Streets Grants Fund 240 | This fund accounts for various grants related to street projects. |
| Supplemental Law Enforcement 736 | This fund accounts for state funds received to be used for public safety purposes. |
| Traffic Safety/PD Grants 244 | This fund accounts for monies received for traffic safety programs and police grants. |

CAPITAL PROJECT FUNDS

| | |
|--|---|
| Capital Construction Tax 304 | This fund accounts for taxes imposed on the privilege of the construction of new buildings; the conversion of any existing building from a non-residential to residential use; and an addition to any building. Funds can be used for development of public facilities and acquisition of fire equipment and is the funding source to pay the debt payments in the Capital Construction Debt Service Fund (Fund 400). |
| Community Center Impact Fee 328 | This fund accounts for impact fees used for new or additions to existing community recreation center facilities. |
| Community Park Fees 301 | This fund accounts for impact fees used for community parks and City-wide recreational facility construction and improvements to reduce the impacts caused by new development within the City. |
| NW Rocklin Community Park Fees 307 | This fund accounts for impact fees used to fund the North West Rocklin Community Park. |
| Oak Tree Mitigation Fees 305 | This fund accounts for fees used to help mitigate the decline of oak woodlands due to urbanization. |
| Park Development Fees 300 | This fund accounts for fees to be used for the development, installation, servicing, maintenance, repair and operation of parks and related recreation and facilities. |
| Public Facilities Impact Fees 308 | This fund accounts for impact fees used to fund expansion of public facilities to serve new development within the City. |
| Traffic Circulation Impact Fees 302 | This fund accounts for impact fees used to finance street construction and improvements to reduce the impacts caused by new development within the City. |
| Trails Impact Fees 321 | This fund accounts for impact fees used to construct additional trails to reduce the impacts caused by new development within the City. |

Whitney Ranch Interchange
Fees
325

This fund accounts for impact fees used to develop the Whitney Ranch/Highway 65 Interchange.

Whitney Ranch Trunk Sewer
Project
306

This fund accounts for impact fees used to fund the Whitney Ranch Trunk Sewer Project.

DEBT SERVICE FUND

Capital Construction Debt
Service
400

This fund accounts for the principal and interest payments on capital construction debt such as Lease Revenue Bonds.

PERMANENT FUNDS

Conservation Easement
Endowment
729

This fund accounts for an endowment from which the income will fund initial preserve area maintenance and operations in Sunset Ranchos Phase I.

Wetlands Maintenance
728

This fund accounts for an endowment from which the income will fund ongoing maintenance of wetlands on a single lot parcel in Stanford Ranch Phase III.

Internal Services Funds

Fleet Management
500

An internal service fund used to account for the cost of maintenance of all City vehicles and a reserve to offset future replacement costs.

Risk Management
525

An internal service fund to account for and finance the risk management functions for the City. This includes general liability, workers compensation, property damage, dental, vision, and other insurance expenditures and also holds reserves for Self-Insured Losses and Disaster Contingency.

Fiduciary Fund

Public Arts Trust Fund
739

This fund accounts for donations and expenditures for public arts projects.

Definitions

| TERM | DEFINITION |
|--|--|
| Actual | Actual level of expenditures/FTE positions/revenues approved for fiscal year as noted. |
| Appropriation | An authorization by the City Council, which permits officials to incur obligations and expend City resources, for a specific purpose within a fiscal year. |
| Assessment | Revenue collected for City services that benefit properties in specific areas or districts. |
| Assessment District | A separate local government agency formed to provide specific services. Property owners within the Assessment District boundary pay the district in proportion to the benefits or services they receive. |
| Balanced Budget | The principal that the amount of budgeted expenditures is equal to or less than the amount of budgeted revenues plus other available resources. |
| Beginning/Ending Fund Balance | Unencumbered budgetary resources available in a fund from the prior/current year after payment of the prior/current year's expenses. Not necessarily cash on hand. |
| Budget | An annual financial plan consisting of draft/adopted expenditures for specific purposes and the draft/adopted means of financing them. |
| California Public Employees' Retirement System (CalPERS) | The nation's largest public pension fund, providing health and retirement benefits to more than 1.6 million state, public school, and local public agency employees, retirees, and their families. The City contracts with CalPERS for health and retirement benefits. |
| Capital Assets | Capital assets include land, improvements to land, easements, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. |
| Capital Improvement Program (CIP) | An ongoing five-year plan of single and multiple-year capital expenditures which is annually updated. |

| TERM | DEFINITION |
|---|---|
| Capital Outlay | A specific undertaking involving procurement, construction or installation of facilities, or related equipment, that improves, preserves, enhances, or modernizes the City's provision of municipal services, has a useful life in excess of one year, and costs in excess of \$10,000. The threshold for infrastructure is in excess of \$100,000. Capital outlays may include construction or major repair of City buildings and facilities such as streets, roads, storm drains, traffic signals, lights, parks, community centers, etc. |
| Community Facilities District (CFD) | The Mello-Roos Act (1982) allows any county, city, special district, school district, or joint powers authority to establish a CFD that allow for financing of public improvements and services. To establish a CFD, voters within the district must approve its creation by a two-thirds vote of property owners. |
| Debt Service | The costs of paying the principal and interest on borrowed money according to a predetermined payment schedule. |
| Department | Refers to the City Council; City Manager; City Attorney; City Clerk; Administrative Services, Community Development; Fire; Parks and Recreation; Police; and Public Works. |
| Division | A roll-up of units within a department. There are one or more units within a division. |
| Equipment | Capital outlay for tangible property of a relatively permanent nature, such as vehicles or equipment with a unit cost of \$10,000 or more. |
| Expenditure | The actual spending of funds authorized by an appropriation. |
| Financial Accounting Standards Board (FASB) | An independent standards-setting body designated to set accounting and financial reporting standards for commercial entities and nongovernmental not-for-profit entities. |
| Fiscal Year (FY) | A time period designated by the City signifying the beginning and ending period for recording financial transactions. The City has a fiscal year from July 1 through June 30, referred to as FY 2024/25 or FY 25. |
| Full-Time Equivalent (FTE) | A unit indicating the workload of a position in order to distinguish workloads comparable to a full-time position. An FTE of 1.0 means that the position is equivalent to a full-time workload; an FTE of 0.5 means that the position is half-time. |
| Fund | A group of related accounts used to maintain control over resources that have been segregated for specific activities or purpose. |

| TERM | DEFINITION |
|---|--|
| Fund Balance | The total money remaining after current expenditures for operations and capital improvements are subtracted from the sum of the beginning fund balance and current resources. |
| Franchise Fee | A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City assesses franchise fees on cable television providers, utilities, and trash collection contractors. |
| Generally Accepted Accounting Principles (GAAP) | Accounting rules used to prepare financial statements for publicly traded companies and many private companies in the United States. Generally accepted accounting principles for local and state governments operates under a different set of assumptions, principles, and constraints, as determined by the Government Accounting Standards Board (GASB). |
| Government Accounting Standards Board (GASB) | GASB was established for the purpose of creating and implementing consistent standards of accounting and financial reporting among all state and local governmental entities. |
| General Fund | The City's principal operating fund, which is supported by taxes and fees and which, generally, has no restrictions on its use. Expenditures may be described as discretionary and non-discretionary. |
| Grant | Contributions of cash or other assets provided by external agencies, which are restricted to a specific purpose, have a time limit for use, and frequently are reimbursed after incurring eligible costs. |
| Indirect Cost | Elements of costs necessary in the performance of a service that are not readily identified to the unit of service, such as administration, supplies, etc. |
| Internal Service Fund (ISF) | An ISF provides services to all City Departments and charges the various other funds for services rendered. ISFs should be self-supporting. |
| Non-Departmental | Program costs that do not relate to any one department, but represent costs of a general city-wide nature. |
| Ordinance | A law or regulation made by a city or town government. |
| Operating Budget | Annual appropriation of funds for ongoing program costs, including staffing, other services and supplies, equipment, debt service/depreciation. |
| Other Post-Employment Benefits (OPEB) | Benefits that an employee will begin to receive at the start of retirement, not including pension benefits. |
| Revised | Level of expenditures/FTE positions/Revenues reflecting adjustments made during the current fiscal year. |

| TERM | DEFINITION |
|-----------------------|--|
| Resolution | A formal declaration by the City Council. |
| Resources | Total dollars available for appropriation during the fiscal year, including estimated revenues, transfers-in, and beginning fund balance. |
| Revenue | Income received from the following categories: taxes, charges for fees and services; licenses and permits; use of money and property; intergovernmental; fines, forfeitures, and penalties; miscellaneous revenues; and transfers in from other funds. |
| Services and Supplies | Costs of contractual or outside services, office supplies, and equipment. |
| Staffing | The personnel costs of a City program, including salaries and wages, direct and indirect benefits, such as health insurance, retirement contribution, worker's compensation, unemployment insurance, etc. |
| Surplus | An excess of total current resources over total current requirements/obligations. |
| Variance | Changes in expenditures, revenues, or staffing levels between fiscal years. |

| ACRONYM | DESCRIPTION |
|---------|---|
| AB | Assembly Bill |
| ACFR | Annual Comprehensive Financial Report |
| ADA | Americans with Disabilities Act |
| CalPERS | California Public Employees' Retirement System |
| CDBG | Community Development Block Grant |
| CMO | City Manager's Office |
| CSMFO | California Society of Municipal Finance Officers |
| CIP | Capital Improvement Program |
| DFEH | Department of Fair Employment and Housing |
| CDPH | California Department of Public Health |
| DOF | California Department of Finance |
| EIR | Environmental Impact Report |
| FY | Fiscal Year |
| FLSA | Fair Labor Standards Act |
| FMLA | Family Medical Leave Act |
| FT | Full-Time |
| PT | Part-Time |
| FTE | Full-Time Equivalent |
| GF | General Fund |
| GO | General Obligation |
| GAAFR | Governmental Accounting, Auditing, and Financial Reporting |
| GASB | Governmental Accounting Standards Board |
| GFOA | Government Finance Officers Association of the United States of America |
| HIPPA | Health Insurance Portability and Accountability Act of 1996 |
| IAFF | International Association of Fire Fighters |
| IS | Information System |
| IT | Information Technology |
| LT | Limited Term |

| ACRONYM | DESCRIPTION |
|---------|---|
| MOU | Memorandum of Understanding |
| NCCSIF | Northern California Cities Self Insurance Fund |
| OSHA | Occupational Safety and Health Agency |
| PCI | Payment Card Industry |
| PCTPA | Placer County Transportation Planning Agency |
| PFFP | Public Facilities Financing Plan |
| PG&E | Pacific Gas and Electric |
| PPT | Permanent Part-Time |
| PRA | Public Records Act |
| SB | Senate Bill |
| STEAM | Science, Technology, Engineering, Arts, and Mathematics |
| STR | Short-Term Rental |
| TOT | Transient Occupancy Tax |
| TPT | Temporary Part-Time |
| VLF | Vehicle License Fee |

APPENDICES

Appendix A: Fund Analysis

Fiscal Year 2024/25 Budget

| Fund No. | Fund Description | Beginning Balance | Revenue | Expenditures | Interest | Transfers In | Transfers Out | Ending Balance |
|------------------|--|-------------------|-------------------|-------------------|------------------|------------------|----------------|-------------------|
| ALL FUNDS | | | | | | | | |
| 100 | General Fund Reserved | | | | | | | |
| | Assigned Fund Balance | \$ 5,122,750 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ 4,872,750 |
| | Operating Reserve | 15,726,400 | - | - | - | 506,000 | - | 16,232,400 |
| | General Fund Reserved Totals | 20,849,150 | - | 250,000 | - | 506,000 | - | 21,105,150 |
| | General Fund Unreserved | 18,426,100 | 59,642,200 | 65,727,630 | 1,017,900 | 5,606,500 | 431,100 | 18,533,970 |
| | Total General Fund | 39,275,250 | 59,642,200 | 65,977,630 | 1,017,900 | 6,112,500 | 431,100 | 39,639,120 |
| 111 | Quarry Park Amphitheater Events | (21,600) | 85,000 | 140,900 | - | - | - | (77,500) |
| 115 | Quarry Park Adventures Reserve | 240,000 | - | - | - | - | 240,000 | - |
| 122 | Economic Development | 692,200 | - | 102,500 | - | - | - | 589,700 |
| 130 | Technology Fee | 760,800 | - | 596,200 | - | 510,800 | - | 675,400 |
| 151 | Retirees Health | 1,651,900 | 1,931,000 | 1,944,000 | 50,000 | - | - | 1,688,900 |
| 166 | ARPA General Fund | 2,115,900 | - | - | - | - | - | 2,115,900 |
| 170 | Park Infrastructure Reserve | 424,100 | - | - | - | 240,000 | - | 664,100 |
| 180 | Building Reserve | 1,387,000 | - | - | - | - | - | 1,387,000 |
| 201 | Gas Tax | 1,588,800 | 1,973,800 | 1,542,400 | 41,300 | - | 229,400 | 1,832,100 |
| 205 | SB 1 - Road Maintenance & Rehabilitation | 1,879,100 | 1,706,800 | 1,350,000 | 52,400 | - | - | 2,288,300 |
| 209 | Costco Settlement | 3,755,200 | - | - | - | - | - | 3,755,200 |
| 210 | Sales Tax SB 325 | 2,051,000 | 4,477,100 | 5,709,300 | 54,200 | - | 778,100 | 94,900 |
| 211 | SB 325 Transit Fund | 87,700 | 1,227,300 | 1,315,000 | - | - | - | - |
| 221 | Recreation Facilities Contribution | 2,300 | - | - | 100 | - | - | 2,400 |
| 230 | Lighting Maintenance District No. 1 | - | 251,800 | 249,300 | - | - | 2,500 | - |
| 231 | Community Facilities District No. 1 | - | 2,410,200 | 24,100 | - | - | 2,386,100 | - |
| 232 | Community Facilities District No. 5 | 5,825,200 | 7,326,200 | 6,023,900 | 181,000 | 14,100 | 870,700 | 6,451,900 |
| 233 | CFD No. 6 Open Space Maintenance | 299,300 | 380,400 | 333,900 | 8,600 | - | 46,900 | 307,500 |
| 235 | Landscaping & Lighting Maint. District No. 2 | 1,400,100 | 2,757,900 | 2,795,200 | 32,000 | - | 386,600 | 1,008,200 |
| 236 | Park Tax Special Assessment | - | 659,000 | 6,600 | - | - | 652,400 | - |
| 240 | Streets Sr/Grants Fund | - | 3,550,000 | 3,550,000 | - | - | - | - |
| 242 | Asset Forfeiture - State | 443,400 | - | 65,000 | 17,500 | - | - | 395,900 |
| 243 | Asset Forfeiture - Federal | 18,400 | - | - | 600 | - | - | 19,000 |
| 244 | Traffic Safety/Police Grants | - | 130,700 | 13,300 | - | - | 117,400 | - |
| 247 | Opioid Settlement | 1,300 | - | - | - | - | - | 1,300 |
| 248 | CASp Certification & Training | 83,300 | - | 10,000 | - | - | - | 73,300 |
| 251 | CDBG Housing Rehabilitation | 155,700 | - | - | - | - | - | 155,700 |
| | CDBG Housing Rehabilitation Loans | 188,000 | - | - | - | - | - | 188,000 |
| 253 | CDBG 2000 - Oak Court | 265,600 | - | - | - | - | - | 265,600 |
| | CDBG 2000 - Oak Court Loans | 110,000 | - | - | - | - | - | 110,000 |
| 254 | CDBG - First Time Home Buyers | 103,200 | - | - | - | - | - | 103,200 |
| | CDBG - First Time Home Buyers Loans | 21,000 | - | - | - | - | - | 21,000 |
| 257 | CDBG - HUD Entitlement | - | 302,750 | 242,750 | - | - | 60,000 | - |
| 270 | Low & Moderate Income Housing Asset | 6,666,000 | - | 4,997,500 | 270,300 | - | 150,000 | 1,788,800 |
| | Low & Moderate Income Loans | 3,939,400 | - | - | - | - | - | 3,939,400 |
| 275 | Grants/Other Reimbursables | - | 251,200 | 167,700 | - | - | 83,500 | - |
| 300 | Park Development Fees | 596,700 | 297,800 | - | - | - | - | 894,500 |
| 301 | Community Park Fees | 212,300 | 466,900 | - | - | - | - | 679,200 |
| 302 | Traffic Circulation Impact Fee | 15,701,900 | 1,717,500 | 653,400 | 521,000 | - | 120,000 | 17,167,000 |
| | Traffic Circ Impact Fee Loans | 759,800 | - | - | - | - | - | 759,800 |
| 304 | Capital Construction Fees | 3,341,700 | 623,000 | 25,000 | - | - | 532,400 | 3,407,300 |
| | Reserve For LRBS Debt Service | 1,059,300 | - | - | - | - | - | 1,059,300 |
| 305 | Oak Tree Mitigation Fees | 436,800 | 40,000 | 157,500 | - | - | 2,400 | 316,900 |
| 306 | Whitney Ranch Trunk Sewer Project | - | 28,900 | - | - | - | 28,900 | - |
| 307 | North West Rocklin Community Park Fees | 233,000 | 71,100 | - | - | - | - | 304,100 |
| 308 | Public Facilities Impact Fees | 1,235,500 | 80,100 | - | - | - | - | 1,315,600 |
| 321 | Trails Impact Fees | 26,100 | 25,000 | - | 1,200 | - | - | 52,300 |
| 325 | Whitney Ranch Interchange Fees | 1,442,900 | 53,300 | 700,000 | 37,600 | - | 47,300 | 786,500 |

Appendix A: Fund Analysis (continued) Fiscal Year 2024/25 Budget

| Fund No. | Fund Description | Beginning Balance | Revenue | Expenditures | Interest | Transfers In | Transfers Out | Ending Balance |
|------------------|---|-----------------------|-----------------------|-----------------------|---------------------|---------------------|---------------------|-----------------------|
| ALL FUNDS | | | | | | | | |
| 328 | Community Recreation Center Facility Impact Fees | \$ 67,500 | \$ 34,300 | \$ - | \$ 2,600 | \$ - | \$ - | \$ 104,400 |
| 400 | Capital Construction - Debt Service | - | - | 532,400 | - | 532,400 | - | - |
| 500 | Vehicle Fleet Management | 5,829,600 | 3,468,200 | 3,640,000 | 172,300 | - | 65,400 | 5,764,700 |
| | Vehicle Fleet Net Capitalized Assets | 6,063,600 | - | - | - | - | - | 6,063,600 |
| 525 | Risk Management | 1,246,400 | 4,904,700 | 4,975,100 | 123,700 | - | - | 1,299,700 |
| | Risk Mgmt - Reserves-Self Ins Losses; Disaster Cont; NCCSIF | 4,078,500 | - | - | - | - | - | 4,078,500 |
| 727 | Boroski Landfill Monitoring | - | - | 28,100 | - | 28,100 | - | - |
| 728 | Wetlands Maintenance Parcel 34 | 53,800 | - | - | - | - | 2,700 | 51,100 |
| 729 | Cons. Easement Endowment | 453,500 | - | - | 14,100 | - | 14,100 | 453,500 |
| 736 | Sup Law Enforcement Services AB 3229 | - | 190,000 | - | - | - | 190,000 | - |
| TOTAL | | \$ 118,248,450 | \$ 101,064,150 | \$ 107,868,680 | \$ 2,598,400 | \$ 7,437,900 | \$ 7,437,900 | \$ 114,042,320 |

Appendix B: Salary Schedule

| JOB CLASSIFICATION | Bargaining Unit | Schedule | Range | Minimum | Maximum | No. of FTE* |
|--|-----------------|----------|-------|---------|---------|-------------|
| Accountant I | AFSCME | B | 28 | 67,701 | 92,270 | - |
| Accountant II | AFSCME | B | 33 | 76,598 | 104,395 | 1.00 |
| Accounting Technician I | AFSCME | B | 21 | 56,955 | 77,623 | - |
| Accounting Technician II | AFSCME | B | 25 | 62,867 | 85,682 | 2.00 |
| Administrative Analyst | AFSCME | B | 39 | 88,830 | 121,066 | 3.00 |
| Administrative Assistant | AFSCME | B | 23 | 59,838 | 81,553 | 4.00 |
| Administrative Office Assistant | Confidential | B | 11 | 50,639 | 69,016 | 1.00 |
| Administrative Office Clerk | Confidential | B | 6 | 44,758 | 61,000 | 0.50 |
| Administrative Technician | AFSCME | B | 27 | 66,050 | 90,019 | 3.00 |
| Animal Control Officer | Police | B | NSP6 | 60,080 | 81,882 | - |
| Assistant City Attorney | Management | B | 31 | 145,017 | 197,643 | 1.00 |
| Assistant City Manager | Management | B | 38 | 172,380 | 234,936 | 1.00 |
| Assistant Civil Engineer | AFSCME | B | 35 | 80,476 | 109,680 | 1.00 |
| Assistant Evidence and Property Technician | Police | B | NSP7 | 58,887 | 80,257 | 1.00 |
| Assistant Land Surveyor | AFSCME | B | 37 | 84,550 | 115,232 | - |
| Assistant Planner | AFSCME | B | 33 | 76,598 | 104,395 | 1.00 |
| Associate Civil Engineer | AFSCME | B | 43 | 98,052 | 133,634 | 2.00 |
| Associate Management Analyst | Management | B | 5 | 76,313 | 104,007 | 1.00 |
| Associate Planner | AFSCME | B | 39 | 88,830 | 121,066 | - |
| Building Division Supervisor | AFSCME | B | 39 | 88,830 | 121,066 | - |
| Building Inspector I | AFSCME | B | 26 | 64,439 | 87,824 | 2.00 |
| Building Inspector II | AFSCME | B | 32 | 74,730 | 101,849 | 1.00 |
| Building Maintenance Supervisor | AFSCME | B | 29 | 69,394 | 94,577 | 1.00 |
| Building Maintenance Worker | AFSCME | B | 20 | 55,566 | 75,730 | 1.00 |
| Building Plans Examiner | AFSCME | B | 31 | 72,907 | 99,365 | - |
| Building Trades Worker | AFSCME | B | 28 | 67,701 | 92,270 | 2.00 |
| Chief Building Official | Management | B | 23 | 119,022 | 162,215 | 1.00 |
| City Attorney | Management | B | NA | - | 225,000 | 1.00 |
| City Clerk | Management | B | 18 | 105,198 | 143,374 | 1.00 |
| City Engineer/Deputy Director | Management | B | 27 | 131,378 | 179,055 | 1.00 |
| City Manager | Management | B | NA | - | 262,080 | 1.00 |
| Code Enforcement Officer | AFSCME | B | 28 | 67,701 | 92,270 | 1.00 |
| Code Enforcement Program Manager | Management | B | 15 | 97,687 | 133,137 | 1.00 |
| Code Enforcement Technician | AFSCME | B | 14 | 47,913 | 65,301 | 1.00 |
| Communications Specialist | Confidential | B | 8 | 47,023 | 64,088 | 0.50 |
| Community Development Inspector | AFSCME | B | 30 | 71,129 | 96,941 | - |
| Community Development Technician | AFSCME | B | 25 | 62,867 | 85,682 | - |
| Community Service Officer | Police | B | NSP3 | 69,446 | 94,647 | 6.00 |
| Construction Inspector I | AFSCME | B | 26 | 64,439 | 87,824 | - |
| Construction Inspector II | AFSCME | B | 30 | 71,129 | 96,941 | - |
| Crime Analyst | Police | B | NSP1 | 77,782 | 106,009 | 1.00 |
| Departmental Administrative Specialist | Confidential | B | 17 | 58,726 | 80,037 | 2.00 |
| Deputy City Clerk | Confidential | B | 20 | 63,241 | 86,191 | 1.00 |
| Deputy Director of Administrative Services | Management | B | 26 | 128,174 | 174,688 | 1.00 |
| Deputy Fire Chief | Management | B | 31 | 145,017 | 197,643 | 2.00 |
| Deputy Fire Marshal | AFSCME | B | 43 | 98,052 | 133,634 | - |

Salary Schedule (continued)

| | Bargaining Unit | Schedule | Range | Minimum | Maximum | No. of FTE* |
|---|-----------------|----------|-------|---------|---------|-------------|
| JOB CLASSIFICATION (continued) | | | | | | |
| Director of Administrative Services | Management | B | 36 | 164,073 | 223,615 | 1.00 |
| Director of Community Development | Management | B | 32 | 148,642 | 202,584 | 1.00 |
| Director of Public Works | Management | B | 34 | 156,167 | 212,840 | 1.00 |
| Director of Parks and Recreation | Management | B | 32 | 148,642 | 202,584 | 1.00 |
| Engineering Technician I | AFSCME | B | 23 | 59,838 | 81,553 | - |
| Engineering Technician II | AFSCME | B | 27 | 66,050 | 90,019 | - |
| Environmental Services Specialist | AFSCME | B | 30 | 71,129 | 96,941 | 1.00 |
| Environmental Services Technician | AFSCME | B | 25 | 62,867 | 85,682 | 1.00 |
| Equipment Mechanic I | AFSCME | B | 19 | 54,210 | 73,883 | - |
| Equipment Mechanic II | AFSCME | B | 24 | 61,334 | 83,592 | 2.00 |
| Evidence/Property Technician | Police | B | NSP5 | 64,776 | 88,283 | 1.00 |
| Executive Assistant | Confidential | B | 24 | 69,806 | 95,139 | 2.00 |
| Executive Assistant to the City Manager | Confidential | B | 24 | 69,806 | 95,139 | - |
| Facilities Maintenance Supervisor | AFSCME | B | 35 | 80,476 | 109,680 | - |
| Facilities Operations Superintendent | AFSCME | B | 39 | 88,830 | 121,066 | 1.00 |
| Fire Battalion Chief | Fire | B | NA | 126,568 | 172,499 | 3.00 |
| Fire Captain | Fire | B | NA | 107,014 | 145,849 | 9.00 |
| Fire Chief | Management | B | 40 | 181,106 | 246,829 | 1.00 |
| Fire Engineer | Fire | B | NA | 93,616 | 127,589 | 9.00 |
| Fire Inspector I | AFSCME | B | 26 | 64,439 | 87,824 | 2.00 |
| Fire Inspector II | AFSCME | B | 32 | 74,730 | 101,849 | - |
| Fire Marshal | Fire | B | NA | 126,568 | 172,499 | - |
| Fire Prevention Plans Examiner | AFSCME | B | 39 | 88,830 | 121,066 | 1.00 |
| Firefighter | Fire | B | NA | 84,281 | 114,867 | 15.00 |
| Fleet Services Supervisor | AFSCME | B | 33 | 76,598 | 104,395 | 1.00 |
| GIS Analyst I | AFSCME | B | 31 | 72,907 | 99,365 | - |
| GIS Analyst II | AFSCME | B | 39 | 88,830 | 121,066 | 2.00 |
| GIS Assistant | Temporary | B | NA | 21.46 | 22.99 | - |
| GIS/Engineering Technician | AFSCME | B | 27 | 66,050 | 90,019 | - |
| Housing Specialist | AFSCME | B | 30 | 71,129 | 96,941 | - |
| Human Resources Technician I | Confidential | B | 17 | 58,726 | 80,037 | 1.00 |
| Human Resources Technician II | Confidential | B | 20 | 63,241 | 86,191 | 1.00 |
| Information Technology Analyst | AFSCME | B | 39 | 88,830 | 121,066 | 1.00 |
| Information Technology Analyst (confidential) | Confidential | B | 34 | 89,358 | 121,786 | 1.00 |
| Information Technology Manager | Management | B | 22 | 116,119 | 158,259 | 1.00 |
| Information Technology Specialist | AFSCME | B | 31 | 72,907 | 99,365 | 2.00 |
| Irrigation Maintenance Technician | AFSCME | B | 20 | 55,566 | 75,730 | 6.00 |
| Land Development Engineer | AFSCME | B | 39 | 88,830 | 121,066 | - |
| Landscape Inspector | AFSCME | B | 26 | 64,439 | 87,824 | 2.00 |
| Landscape Services Worker | AFSCME | B | 17 | 51,597 | 70,322 | 5.00 |
| Landscape Services Supervisor | AFSCME | B | 33 | 76,598 | 104,395 | 4.00 |
| Landscape Services Trades Worker | AFSCME | B | 22 | 58,379 | 79,564 | 1.00 |
| Legal Secretary | Confidential | B | 17 | 58,726 | 80,037 | - |
| Lifeguard | Temporary | B | NA | - | 20.00 | - |
| Maintenance Worker | Temporary | B | NA | 20.68 | 22.15 | - |
| Management Analyst | Management | B | 15 | 97,687 | 133,137 | 4.00 |

Salary Schedule (continued)

| JOB CLASSIFICATION (continued) | Bargaining Unit | Schedule | Range | Minimum | Maximum | No. of FTE* |
|--|-------------------|----------|-------|---------|---------|-------------|
| Manager of Building Services | Management | B | 18 | 105,198 | 143,374 | - |
| Manager of Planning Services | Management | B | 19 | 107,828 | 146,959 | 1.00 |
| Manager of Police Records and Communications | Management | B | 15 | 97,687 | 133,137 | 1.00 |
| Office Assistant I | AFSCME | B | 5 | 38,365 | 52,288 | - |
| Office Assistant II | AFSCME | B | 11 | 44,492 | 60,638 | 2.00 |
| Paralegal | Confidential | B | 24 | 69,806 | 95,139 | - |
| Park Services Aide | AFSCME | B | 5 | 38,366 | 52,289 | 1.00 |
| Parks and Recreation Manager | Management | B | 17 | 102,632 | 139,878 | 1.00 |
| Parks Division Supervisor | AFSCME | B | 37 | 84,550 | 115,232 | 1.00 |
| Payroll Administrator | Management | B | 6 | 78,221 | 106,607 | 1.00 |
| Payroll Technician I | Confidential | B | 17 | 58,726 | 80,037 | - |
| Payroll Technician II | Confidential | B | 20 | 63,241 | 86,191 | 1.00 |
| Permit Center Supervisor | AFSCME | B | 27 | 66,050 | 90,019 | 1.00 |
| Permit Services Supervisor | AFSCME | B | 33 | 76,598 | 104,395 | - |
| Plan Check Engineer | AFSCME | B | 44 | 100,503 | 136,975 | - |
| Planning/Building Technician I | AFSCME | B | 19 | 54,210 | 73,883 | 4.00 |
| Planning/Building Technician II | AFSCME | B | 23 | 59,838 | 81,553 | 3.00 |
| Police Captain | Management | B | 35 | 160,072 | 218,161 | 2.00 |
| Police Chief | Management | B | 40 | 181,106 | 246,829 | 1.00 |
| Police Clerk | Temporary | B | NA | 18.76 | 20.10 | - |
| Police Community Program Coordinator | Police | B | NSP3 | 69,446 | 94,647 | - |
| Police Lieutenant | Public Safety Mgr | B | SP 2 | 140,440 | 191,405 | 3.00 |
| Police Officer | Police | B | SP 2 | 92,876 | 126,581 | 52.00 |
| Police Officer Trainee | Police | B | NSP8 | - | 57,218 | - |
| Police Records Supervisor | Police | B | NSP3 | 69,446 | 94,647 | 1.00 |
| Police Records Technician | Police | B | NSP8 | 57,218 | 77,982 | 3.00 |
| Police Sergeant | Police | B | SP 1 | 114,182 | 155,619 | 9.00 |
| Police Services Manager | Public Safety Mgr | B | SP 1 | 85,750 | 116,868 | - |
| Police Technical Assets Coordinator | Police | B | NSP3 | 69,446 | 94,647 | - |
| Principal Information Technology Analyst | Management | B | 16 | 100,129 | 136,466 | 1.00 |
| Principal Management Analyst | Management | B | 20 | 110,524 | 150,633 | - |
| Principal Planner | Management | B | 18 | 105,198 | 143,374 | 1.00 |
| Program Assistant | Temporary | B | NA | 16.28 | 17.43 | - |
| Program Assistant II | Temporary | B | NA | - | - | - |
| Public Safety Dispatcher I | Police | B | NSP6 | 60,080 | 81,882 | 1.00 |
| Public Safety Dispatcher II | Police | B | NSP3 | 69,446 | 94,647 | 9.00 |
| Public Safety Dispatch Supervisor | Police | B | NSP0 | 80,253 | 109,377 | 2.00 |
| Public Works Inspector I | AFSCME | B | 26 | 64,439 | 87,824 | - |
| Public Works Inspector II | AFSCME | B | 30 | 71,129 | 96,941 | 1.00 |
| Public Works Manager | Management | B | 17 | 102,632 | 139,878 | 2.00 |
| Public Works Specialist | Temporary | B | NA | 17.02 | 18.23 | - |
| Recreation Coordinator | AFSCME | B | 23 | 59,838 | 81,553 | 3.00 |
| Recreation Specialist | AFSCME | B | 11 | 44,492 | 60,638 | 0.50 |
| Recreation Supervisor | AFSCME | B | 31 | 72,907 | 99,365 | 1.00 |
| Reserve Police Officer Coordinator | Temporary | B | NA | - | 26.18 | - |
| Senior Accountant | AFSCME | B | 39 | 88,830 | 121,066 | 1.00 |

Salary Schedule (continued)

| | Bargaining Unit | Schedule | Range | Minimum | Maximum | No. of FTE* |
|--|-----------------|----------|-------|---------|---------|---------------|
| JOB CLASSIFICATION (continued) | | | | | | |
| Senior Building Maintenance Worker | AFSCME | B | 22 | 58,379 | 79,564 | 1.00 |
| Senior Building Trades Worker | AFSCME | B | 30 | 71,129 | 96,941 | 1.00 |
| Senior Construction Inspector | AFSCME | B | 32 | 74,730 | 101,849 | 1.00 |
| Senior Engineer | Management | B | 18 | 105,198 | 143,374 | - |
| Senior Equipment Mechanic | AFSCME | B | 28 | 67,701 | 92,270 | 1.00 |
| Senior Information Technology Analyst | AFSCME | B | 42 | 95,660 | 130,375 | 1.00 |
| Senior Information Technology Specialist | AFSCME | B | 35 | 80,476 | 109,680 | 1.00 |
| Senior Irrigation Maintenance Technician | AFSCME | B | 26 | 64,439 | 87,824 | 1.00 |
| Senior Lifeguard | Temporary | B | NA | - | 22.00 | - |
| Senior Management Analyst | Management | B | 18 | 105,198 | 143,374 | 3.00 |
| Senior Planner | AFSCME | B | 44 | 100,503 | 136,976 | 2.00 |
| Senior Public Safety Dispatcher | Police | B | NSP2 | 74,656 | 101,748 | - |
| Senior Records Technician | Police | B | NSP4 | 66,380 | 90,469 | - |
| Senior Street Maintenance Worker | AFSCME | B | 21 | 56,955 | 77,623 | 2.00 |
| Senior Traffic Control and Lighting Technician | AFSCME | B | 32 | 74,730 | 101,849 | 1.00 |
| Street Maintenance Supervisor | AFSCME | B | 33 | 76,598 | 104,395 | 1.00 |
| Street Maintenance Worker I | AFSCME | B | 15 | 49,112 | 66,935 | - |
| Street Maintenance Worker II | AFSCME | B | 17 | 51,597 | 70,322 | 3.00 |
| Traffic Control and Lighting Technician | AFSCME | B | 29 | 69,394 | 94,577 | 2.00 |
| Traffic Maintenance Assistant | AFSCME | B | 19 | 54,210 | 73,883 | - |
| Traffic Maintenance Supervisor | AFSCME | B | 37 | 84,550 | 115,232 | 1.00 |
| TOTAL | | | | | | 267.50 |

*The total No. of FTE allocations in the Salary Schedule does not include City Council positions.

Appendix C: Resolution

RESOLUTION NO. 2024-174

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ROCKLIN ADOPTING THE FISCAL YEAR 2024/25 OPERATING
BUDGET AND 2025-2029 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, Chapter 3.28 of the Rocklin Municipal Code (RMC) requires the City Manager to submit to the City Council a proposed budget not later than May 15th, and the City Council adopt the final budget on or before June 30th of each year by resolution; and

WHEREAS, on May 28, 2024, pursuant to Chapter 3.28 of the RMC, the draft fiscal year (FY) 2024/25 Operating Budget and the draft 2025-2029 Capital Improvement Program were discussed at a public meeting of the City Council; and

WHEREAS, the City of Rocklin has maintained sustainable budget guidelines and key management practices to establish the financial goals of the City and the principles that govern budget deliberations, and are memorialized in Exhibit "A".

NOW THEREFORE, the City Council of the City of Rocklin does resolve as follows:

Section 1. The fiscal year 2024/25 Operating Budget is hereby approved and adopted as set forth in Exhibit "A", attached hereto.

Section 2. The 2025-2029 Capital Improvement Program (CIP), which provides a comprehensive five-year plan for the City's capital project expenditures are hereby approved and adopted as set forth in Exhibit "B", attached hereto.

Section 3. The City Manager is authorized to make any expenditure and resource adjustments to the Budget based on final City Council action to adopt the Budget, in accordance with the Rocklin Municipal Code, City policy and procedure.

Section 4. The City Manager is authorized to revise any appropriation made in the Approved or Amended Budget where the revision is of a technical nature and is consistent with the City Council intent, the Rocklin Municipal Code, City policy and procedure.

Section 5. Purchase order commitments outstanding on June 30th, and associated appropriations, are hereby continued to the following fiscal year.

Section 6. The City Manager is authorized to establish grants, adjust revenue and expenditure budgets associated with grants (federal, state, or local grants), consistent with the grant award or agreement, provided that the grant amount is within the City Manager's authority. If a grantor requires City Council action as a condition of funding, the acceptance of the grant requires the City Council's approval.

Section 7. The City Manager is authorized to adjust revenue and expenditure budgets associated with externally funded programs, consistent with the fully executed agreement, provided that the grant amount is within the City Manager's authority.

Section 8. The City Manager is authorized to adjust revenue and expenditure budgets based on actual revenues received for strike teams provided through California.

Section 9. The City Manager is authorized to make the following budget adjustments:

1. At year-end or upon closure of grants, adjust revenue and expenditure budgets associated with grants (federal, state, or local grants) to reflect actual revenues received and expenditures incurred in compliance with the original grant award and any amendments.

2. Appropriated grant funds remaining unspent at the end of the fiscal year must be retained and transferred to the following fiscal year to be expended to which they were appropriated.

3. Appropriated operating project and CIP funds remaining unspent at the end of the fiscal year, that are not required to balance the budget, can be retained and transferred to the following fiscal year for the originally approved projects and any amendments, excluding completed projects. All carryover funds must be approved by the City Manager or the City Manager's designee.

Section 10. The appropriation limit and the appropriations subject to the limit are hereby amended in accordance with article XIII B of the California Constitution for FY 2024/25, as set forth in Exhibit "A", attached hereto.

PASSED AND ADOPTED this 25th day of June, 2024, by the following vote:

AYES: Councilmembers: Bass, Broadway, Gayaldo, Halldin, Janda
NOES: None
ABSENT: None
ABSTAIN: None



Greg Janda, Mayor

ATTEST:


Avinta Singh, City Clerk