



ADDENDUM NO. 1
TO THE REQUEST FOR PROPOSAL FOR
Special Tax and Assessment District
Administration
November 9, 2022

This addendum covers changes to the Request for Proposal and shall become part of the contract documents. Sign and include this addendum as part of your Proposal package.

Questions and Answers regarding the Request for Proposal for Special Tax and Assessment District Administration:

1. Can the City please provide a list of the districts that the City is requesting admin work for, including parcel count, 2022/23 total levy submittal and an indication of whether each district is bonded or not?
 - a. **The City of Rocklin is requesting administrative services for the following 11 districts:**

District	Description	Type	2022/23 Parcel Count	2022/23 Levied Parcel Count
CFD1	Fire Services	Services	16,573	15,576
CFD5	City Infrastructure	Services	10,939	10,503
CFD6	Sunset West Services	Services	2,340	2,319
CFD6	Sunset West Facilities	Bonded	2,340	1,974
CFD8	Sunset West Park Drive	Bonded	1,131	1,112
CFD9	Sunset West Blue Oaks	Bonded	1,000	982
CFD10	Whitney Ranch	Bonded	3,030	2,818
CFD11	Sierra College Interchange	Bonded	400	380
LMD1	Lighting Maintenance	Services	5,646	5,646
LLMD2	Landscape and Lighting Maintenance	Services	15,811	15,811
PARK*	Park Maintenance	Services	21,122	21,122
Total			80,332	78,243

*PARK District counts are for 2021/22. Significant changes are not anticipated for 2022/23.

2. Should we include a detailed scope of work in the proposal or refer to the scope in the RFP?
 - a. **Please refer to the scope of services in the RFP. For those that wish to include a separate detailed scope of work, please attach as an addendum to your proposal.**

The proposal due date of Friday, November 18, 2022 at 5:00 PM has not changed with this addendum.

End of Addendum No. 1

Acknowledgement of Addendum

Signature of Proposer: _____

Firm Name

Date

SUBMIT THIS SHEET AS PART OF YOUR REQUEST FOR PROPOSAL PACKAGE

Note: Your submission may be rejected if you do not sign and include the Acknowledgement of Addendum with your proposal package.