

DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded.

Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

LICENSE NUMBER	GEO CODE
RECEIPT NUMBER	
FEE	
\$	

1. ORGANIZATION'S NAME	CONDITIONS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	DIAGRAM REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No
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2. LICENSE TYPE (Check appropriate license type AND organization type)

a. **Daily General (\$25.00)** (Includes beer, wine and distilled spirits)

Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure

Organization Formed for Specific Charitable or Civic Purpose

Other: _____

Fraternal Organization in Existence Over Five Years with Regular Membership

Religious Organization

Vessel per Section 24045.10 B&P (\$50.00)

b. **Special Daily Beer (\$15.00)** **Special Daily Beer & Wine (\$30.00)** **Special Daily Wine (\$15.00)**

Charitable Fraternal Social Political Other: _____

Civic Religious Cultural Amateur Sports Organization

NUMBER OF LICENSES NEEDED _____

c. **Special Temporary License (\$100.00)** (Different privileges depending on statute)

Television Station per Section 24045.2 or 24045.9 B&P

Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P

Person conducting Estate Wine Sale per Section 24045.8 B&P

Women's Educational and Charitable Organization per Section 24045.3 B&P

Other Special Temporary Licenses, per Section _____

License number	Amount \$
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3. EVENT TYPE

Dinner Dance Wedding Lunch Picnic Barbeque Social Gathering Festival

Sports Event Concert Birthday Mixer Carnival Dinner Dance Other: _____

4. TOTAL # OF DAYS _____

5. ESTIMATED ATTENDANCE _____

6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION

From _____ To _____

7. EVENT DATE(S) _____

8. EVENT IS OPEN TO THE PUBLIC
 Yes No

9. EVENT LOCATION (Give facility name, if any, street number and name, and city) _____

10. LOCATION IS WITHIN THE CITY LIMITS
 Yes No

11. TYPE OF ENTERTAINMENT _____

12. SECURITY GUARDS
 Yes No If yes, how many? _____

13. AUTHORIZED REPRESENTATIVE'S NAME _____

14. REPRESENTATIVE'S TELEPHONE NUMBER _____

15. REPRESENTATIVE'S ADDRESS _____

16. ORGANIZATION'S MAILING ADDRESS (If different from #15 above) _____

17. AUTHORIZED REPRESENTATIVE'S SIGNATURE _____

18. DATE SIGNED _____

PROPERTY OWNER APPROVAL BY (Name), REQUIRED	PHONE NUMBER	PROPERTY OWNER SIGNATURE	DATE SIGNED
LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE	PHONE NUMBER	LAW ENFORCEMENT SIGNATURE	DATE SIGNED
DISTRICT OFFICE APPROVAL BY (Name)		ABC EMPLOYEE SIGNATURE	ISSUANCE DATE

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above. This license does not include off-sale ("to-go") privileges.

This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.

INSTRUCTIONS FOR DAILY LICENSES

FEES:	Beer	\$15.00 a day
	Wine	\$15.00 a day
	Beer & Wine	\$30.00 a day
	General	\$25.00 a day
	(includes beer, wine & distilled spirits)	

NOTE: More than one permit may be needed based on the information provided for the event

METHOD OF PAYMENT: Cashier's check or money order made payable to the Department of Alcoholic Beverage Control.

APPLICATION REQUIREMENTS:

- Complete *Daily License Authorization* (form ABC-221)
- Authorization from **property owner** is required (**property owner** may sign the ABC-221 or a signed letter showing the date, time, place and type of alcoholic beverages to be served may be submitted)
- A detailed diagram of the event location may be required on outdoor events
- The application may be submitted either in person or by mail. If by mail, please include a self-addressed, postage paid, envelope
- The application must be received within ten (10) days of the event, but should not be submitted more than thirty (30) days in advance

QUALIFIED ORGANIZATIONS:

- To qualify for a GENERAL license, you must be:
An organization formed for a specific charitable or civic purpose, a fraternal organization in existence for five years, a religious organization, or a political organization
- To qualify for a BEER AND/OR WINE license, you must be:
An existing non-profit organization, including a charitable, civic, cultural, fraternal, patriotic, political, religious, social or amateur sports organization.
- If this is the first time your organization is having an event, the organization must first be qualified by the Department. As proof, you should bring in IRS and/or Franchise Tax Board documents showing your tax exempt status with your tax I.D. number

POLICE DEPARTMENT APPROVAL:

- Police department approval may be required when any of the following apply:
 - A large number of people are attending
 - The event is being held on a public street or in a public area (i.e. - parking lot)
 - This is the first time an event is being held at the location
 - The event is a "casino night"
 - The Department may require police department approval in certain other circumstances

It is the applicant's responsibility to obtain police department approval. This may be done via a letter from the police department, or the officer may sign directly on the ABC-221 form.

"BEER GARDENS"

Beer Gardens restrictions may be placed on a one-day license when the District determines there is a potential problem with the issuance of a license without such restrictions or at the request of a local law enforcement agency.

CONDITIONS:

Issuance of the permit may be subject to conditions relating to the sales, service, and consumption of alcoholic beverages. If conditions are imposed, a representative of the organization may be required to come into the ABC office to sign them.

IF ABOVE REQUIREMENTS ARE NOT MET, THE ONE DAY LICENSE MAY NOT BE APPROVED.