



CITY OF ROCKLIN

APPLICATION FOR COUNCIL APPOINTMENT TO THE PARKS, RECREATION AND ARTS COMMISSION

DUTIES AND RESPONSIBILITIES

The Parks, Recreation and Arts Commission consists of five commissioners appointed to alternating four-year terms and one non-voting youth commissioner. This is an advisory Commission to the Rocklin City Council. The Parks, Recreation and Arts Commission is responsible for the promotion and preservation of community recreation, open space, park lands, public art and cultural initiatives. The Commission advises and makes recommendations to the City Council on matters regarding the long-term planning, acquisition and/or development of parks, open space and trail systems and on works of art considered for acquisition by the City.

Parks, Recreation and Arts Commissioners must be at least 18 years of age, live within the City limits, and a registered voter.

The Parks, Recreation and Arts Commission meets on the second Wednesday of each month at 6:00 p.m. Each meeting requires several hours of preparation, reading staff reports, related material, and visiting sites.

Parks, Recreation and Arts Commissioners are paid \$150 per month.

Chapter 2.44 of the Rocklin Municipal Code specifically addresses the role of the Parks, Recreation and Arts Commission as follows:

2.44.010 Established – Governing rules and regulations.

A parks, recreation and arts commission is established as set out in this chapter and shall be governed by the rules and regulations set out in this chapter.

2.44.020 Composition.

The commission shall consist of five members.

2.44.030 Residency required.

Only residents of the city are eligible for membership on the commission.

2.44.040 Members ex officio.

The city manager, or his or her designee, shall be an ex officio, nonvoting member of the commission.

2.44.050 Term.

Members of the parks, recreation and arts commission shall serve terms of four years and until their successors are appointed, unless the term is modified by the Mayor with the consent of the City Council.

2.44.055 Compensation.

The compensation for a member of the parks, recreation and arts commission shall be in an amount established by resolution of the city council.

2.44.060 Failure to attend meeting.

If any member of the commission fails to attend three consecutive meetings, without due cause, such failure shall be deemed to constitute the retirement of such member. The chairman or the vice chairman of the commission shall forthwith notify the council of the fact, and the position held by the member shall be declared vacant.

2.44.070 Meeting date.

The second Wednesday of each month is designated as the regular meeting date of the commission unless that date falls on a legal holiday, in which case the following day shall be the meeting date.

2.44.080 Organizational meeting – Officers.

The first regular meeting in January of every year shall be an organizational meeting, at which time the commission shall elect its own chairman, vice chairman and secretary, who shall serve in such positions for a period of one year or until their successors are chosen.

2.44.090 Special meeting.

Special meetings of the parks, recreation and arts commission may be called by the chairman, upon the written request of at least three members or upon the request of the council acting through either the mayor or the city manager. Notice of a special meeting shall be given at least twenty-four hours in advance of such special meeting, either in writing or by telephone.

2.44.100 Brown Act compliance.

All meetings of the parks, recreation and arts commission shall be held in compliance with the Brown Act of the state of California.

2.44.110 Duties.

The parks, recreation and arts commission shall act in an advisory capacity to the council in matters pertaining to parks, recreation and arts. The city council shall set forth the specific duties of the parks, recreation and arts commission in a council resolution, as may be amended from time to time.

By resolution, the Parks, Recreation and Arts Commission is charged with the following scope of work:

1. The Commission is responsible for advising the City Council on subjects referred by the City Council, City Manager, and Recreation, Arts, and Event Tourism Director or on matters the Commission feels are important regarding the preservation of community recreation, open space, park lands, public art and cultural initiatives. The Commission has the duty to advise and recommend to the City Council regarding long-term planning, acquisition and/or development of park or open space lands to include trail systems. The Commission will provide initial review and opportunity for public comments concerning open space, trail systems and/or park capital projects (non-maintenance projects in excess of \$50,000).
2. The Commission will represent the City's interest in recreation, park and public arts matters and serve as a spokesperson group for related matters in the City. The Commission is responsible for keeping the City Council informed.
3. The Commission seeks to develop cooperative efforts with art schools, and regional and national art organizations, and will explore and obtain private, local, state, and federal funds to promote art projects within the community. The Commission also reviews and makes recommendations on works of art considered for acquisition by the City, and renders other services in the field of art, aesthetics, or beautification of the City when requested.
4. **Commission Priorities:** (As the City Council shall establish and amend from time to time)
 - a. Research and complete an outreach mechanism to determine how the City is doing in terms of satisfying community needs.
 - b. Investigate and evaluate the use of public/private partnerships in support of stated goals and objectives.
 - c. Update the master plan for the development and use of Johnson-Springview Park.
 - d. Develop a city-wide Park and Trail System Master Plan
 - e. Evaluate the needs of all current parks and determine if 2nd and 3rd phases are needed. Review and update the 5 year Park Capital Improvement Plan.
 - f. Establish a Public Art Program (static and performing arts, festivals, etc.) in alignment with the Rocklin Public Art Master Plan.

- g. Review and determine the feasibility and timing to establish a 501 (c) 3 non-profit organization for community fund raising in support of events and programs that further the City's Public Art Master Plan; create a scope of work and governance framework.
 - h. Expand volunteer opportunities.
 - i. Explore youth recreation interests and create and support Rocklin Youth Council Program(s).
 - j. Review and recommend changes to this policy document annually.
5. **Commission Ad Hoc Committees:** (As the City Council shall establish and amend from time to time)
- a. **Public Art Initiative**
Identify ways to create a community-wide discussion about the role that public art can play in the city. This can be in partnership with the implementation of the Public Art Master Plan.
 - b. **Traveling Art Show**
Provide a mechanism and venue for artists who are from out of the area to showcase their artwork to the community. This can be a stand-alone event or collaborate with an existing special event.
 - c. **Artifacts from the Mining Industry**
Enhance the history of Rocklin through identifying and placing historical artifacts throughout the community. Locations can include the downtown area/Quarry District.
 - d. **Placer Arts**
Partner with Placer Arts on new events to showcase local artists.
 - e. **Student Initiative**
Youth Commissioner will facilitate programs that involve high school students, such as an arts competition showcasing different areas/parks in the community.
 - f. **Revisit 2nd and 3rd Phases of Parks**
Evaluate the needs and determine if these phases are needed. Review the 5 year Park Capital Improvement Plan.



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RETURN TO:

City Clerk
City of Rocklin
3970 Rocklin Road
Rocklin, CA 95677

FILING DATE:

**MAY 4, 2018
4:00 P.M.**

Thank you for your interest and willingness to serve your community. Please fill out the information listed below and return this application by the filing date indicated above.

APPLICANT INFORMATION			
NAME (LAST, FIRST, MIDDLE)			
ADDRESS			ZIP
PHONE	HOME ()	BUSINESS ()	
E-MAIL ADDRESS			
NUMBER OF YEARS ROCKLIN RESIDENT		REGISTERED VOTER	YES <input type="checkbox"/> NO <input type="checkbox"/>

PERSONAL INFORMATION		
Have you ever applied to or worked for the City of Rocklin before? If yes, when? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any relatives working for the City of Rocklin? If yes, state name(s) and relationship. _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you own real property (including residence), personal property, financial holdings or receive income from any source which might present a potential conflict of interest or appearance of conflict of interest with your requested appointment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you or any members of your immediate family:		
Own any interest in any enterprise which does or might do business with the City of Rocklin and/or the Parks, Recreation and Arts Commission?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Own any interest in any real property adjacent to or within the City of Rocklin?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have any interests or associations which might present a conflict of interest?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

PERSONAL INFORMATION

Please state the reasons you are interested in serving on the Parks, Recreation and Arts Commission. _____

What is your vision for Rocklin? _____

How do you feel you would add value to the Parks, Recreation and Arts Commission? What unique characteristics, qualifications, perceptions, and experience would you bring to the Commission? _____

How would you interact in the community on behalf of the Parks, Recreation and Arts Commission as an advisory committee member? _____

Are you comfortable organizing and facilitating meetings with public and private partners? _____

In your opinion, what is the goal of the Parks, Recreation and Arts Commission and what benefit does it provide to the City of Rocklin? _____

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position and duties. _____

List current professional organizations which you are a member: _____

EDUCATION/TRAINING/SPECIAL QUALIFICATIONS

College/University/Trade School or Special Training	Course of Study/Major	Types of Degree or Certificate

Certificates of Training, Licenses, or Professional Registration (include date issued and registration number if applicable): _____

Describe any job related skills, knowledge or special training you may possess.

EMPLOYMENT HISTORY/WORK EXPERIENCE

Present or Most Current Employer: _____

Address: _____
Street City State Zip Code

Exact Title of Position: _____ Employed from: _____ to _____

Supervisor Name/Title/Phone Number: _____

Duties and Responsibilities: _____

Reason for Leaving: _____

Previous Employer: _____

Address: _____
Street City State Zip Code

Exact Title of Position: _____ Employed from: _____ to _____

Supervisor Name/Title/Phone Number: _____

Duties and Responsibilities: _____

Reason for Leaving: _____

DISCLOSURE

If your answer is "Yes" to either of the following questions, please give details in the space provided below. Attach additional sheets if necessary.

<p>Have you ever been convicted of any offense other than minor traffic violations? NOTE: DRUNK, RECKLESS OR HIT-RUN DRIVING ARE NOT MINOR VIOLATIONS. CONVICTIONS ARE EVALUATED FOR EACH POSITION AND ARE NOT NECESSARILY DISQUALIFYING. <i>The California Fair Employment and Housing Commission prohibits asking applicants about convictions that have been sealed, expunged or legally eradicated, or misdemeanor convictions for which probation was completed and the case was dismissed.</i></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<p>Have you ever been terminated or asked to resign from a position? If yes, give name and address of employer, date of occurrence, and the reason. CITE ALL SUCH CASES.</p> <hr/> <hr/> <hr/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

ETHNIC SELF-IDENTIFICATION FORM

The City of Rocklin is an equal opportunity/affirmative action employer. In order to assess the City's recruiting program and to comply with federal government recordkeeping requirements, we are asking all applicants for employment to complete this form. This information will not be attached to your application and will be used for research and evaluation purposes only. Completion of this form is voluntary. Your cooperation in providing this information is greatly appreciated.

Position Applied For: _____ Date: _____

Male ____ Female ____ Are you over 40 years of age? Yes ____ No ____

ETHNIC ORIGIN

- [] Native American: Persons who identify themselves or are known as such by virtue of tribal association. Includes American Indian, Alaskan, and Eskimo.
- [] Filipino: All persons of Filipino descent.
- [] Black: All persons having origins in any of the Black racial groups of Africa.
- [] Caucasian: Persons of Indo-European descent except those included in other groups.
- [] Asian: Persons of Chinese, Indo-Chinese, Japanese or Korean descent.
- [] Hispanic: All Persons of Mexican, Latin American, Spanish or Portuguese descent except those who are Black.
- [] Pacific Islander: Persons of Polynesian descent who are not included in any other group.
- [] Other: _____

STATEMENT OF ECONOMIC INTEREST FORM 700: PER THE STATE OF CALIFORNIA FAIR POLITICAL PRACTICES COMMISSION, PERSONS APPOINTED TO THE PARKS, RECREATION AND ARTS COMMISSION ARE REQUIRED TO FILE A STATEMENT OF ECONOMIC INTERESTS (FORM 700). THIS RULE REQUIRES THE DISCLOSURE OF A VARIETY OF SOURCES OF INCOME FOR PUBLIC OFFICIALS.

ETHICS TRAINING: ALL APPOINTEES ARE REQUIRED TO SATISFY THE LOCAL ETHICS TRAINING REQUIREMENT MANDATED BY GOVERNMENT CODE SECTION 53234. INFORMATION FOR AN ONLINE TRAINING RESOURCE WILL BE PROVIDED BY THE CITY CLERK UPON APPOINTMENT.

OFFERS OF APPOINTMENT ARE CONDITIONAL UPON SUCCESSFUL COMPLETION OF FINGERPRINT CLEARANCE.

AUTHORIZATION AND RELEASE

I UNDERSTAND THAT IN CONNECTION WITH THIS APPLICATION FOR APPOINTMENT, AN INVESTIGATION OF MY PERSONAL AND BUSINESS BACKGROUND MAY BE CONDUCTED. I HEREBY AUTHORIZE THE RELEASE OF ANY AND ALL INFORMATION PERTAINING TO ME OR BUSINESSES IN WHICH I PARTICIPATE, INCLUDING INFORMATION OF A CONFIDENTIAL OR PRIVILEGED NATURE IN THE POSSESSION OF GOVERNMENT OR PRIVATE AGENCIES OR INDIVIDUALS. I HEREBY RELEASE ALL SUCH AGENCIES OR INDIVIDUALS WHO FURNISH SUCH INFORMATION FROM LIABILITY FOR DAMAGE, WHICH MAY RESULT FROM FURNISHING THE INFORMATION REQUESTED.

DATE:

PRINT NAME:

SIGNATURE:

Applicants are encouraged to attach a resume.