



PUBLIC REVIEW DRAFT

**2019-20 Annual Action Plan
HUD Entitlement: Community Development Block
Grant**

March 1, 2019

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2019-20 Action Plan is a one-year plan to address the community development and low- and moderate-income housing needs in the City of Rocklin. The plan covers the period of July 1, 2019 through June 30, 2020. It is the seventh Action Plan in the implementation of the five-year 2013 – 2017 Consolidated Plan. In order for the City to participate in the regional Assessment of Fair Housing (AFH), the City received a two year extension for the Consolidated Plan. Both the Consolidated Plan and the Action Plan are implemented by City staff.

The City is expected to receive \$290,216.00 from the federal Community Development Block Grant (CDBG) program in 2019-20.

The City also plans to meet its community development and housing needs using a variety of other funding sources, including the Low and Moderate Income Housing Asset Fund and the General Fund. City staff encouraged citizen participation throughout the Action Plan process. This included consulting local organizations and encouraging public comment during the public review period. Using research and input from the public, City staff formulated the objectives and outcomes that are briefly described below.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City's key objectives for the 2019-20 Program Year are the following:

- * Improve the quality of housing in Rocklin.
- * Sustain a livable community by identifying issues and working with surrounding jurisdictions and local service providers to solve them.
- * Encourage a range of services to help prevent homelessness and to help people move from homelessness to permanent housing, including emergency shelters as well as transitional and supportive housing.
- * Support infrastructure improvements in target areas and for the disabled population using Rocklin services.
- * Encourage the provision of services to target-income individuals and families, including those with special needs such as youth, seniors, and persons with disabilities.
- * Encourage the provision of services to target-income individuals and families, including survivors of domestic violence, sexual violence, human trafficking and their non-offending family members.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In recognition of the administrative burden that comes with business assistance and job creation activities, the City has chosen to meet the goal of Economic Development through activities which indirectly support business activity such as infrastructure in core areas.

In 18-19, in recognition of the need to improve progress towards meeting the goal of serving target-income individuals and families, including survivors of domestic violence, sexual violence, human trafficking and their non-offending family members, the City has chosen to fund public services that target these survivors.

In 18-19, the City also recognized the need to prevent homelessness in the community and chose to fund public services that provided assistance to those on the verge of homelessness.

The City will continue to fund activities that are best able to expend funds in a timely manner and document expenditures adequately.

4. Summary of Citizen Participation Process and consultation process

City staff encouraged citizen participation throughout the Action Plan process. This included consulting local organizations, and encouraging public comment during the public review period. The Notice of Funding Availability and anticipated schedule of events was published in The Placer Herald, on the City's website and distributed to the Placer Collaborative Network (PCN) and Placer Consortium on Homelessness (PCOH) e-mail lists on December 14, 2018. The Annual Action Plan's review period and public hearing was noticed and published in The Placer Herald, on the City's website and distributed to the PCN and PCOH e-mail lists on Friday, March 1, 2019. The Annual Action Plan was available for a 30-day public review period from Friday, March 1, 2019 to Monday, April 1, 2019. The Plan was available at the City of Rocklin Administration Building, the City of Rocklin's website and the Rocklin Public Library. The City Council will conduct a public hearing to discuss the draft Annual Action Plan on Tuesday, April 23, 2019.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan. The City will document public comments received on the plan during the public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City will document public comments received on the plan during the public comment period.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ROCKLIN	
CDBG Administrator	ROCKLIN	City of Rocklin
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Narrative (optional)

The City of Rocklin is responsible for administering the Consolidated Plan and the Annual Action Plans.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The preparation of the 2019-20 Annual Action Plan included consultation with and coordination among government agencies, private groups (for-profit and non-profit) and individuals. Opportunities for public participation were offered throughout the Action Plan process. Residents, service providers and other interested parties were invited to provide comments on the Annual Action Plan by submitting written comments, email, calling City staff or attending the public hearings. Notice of the planning process was posted in public places, announced on the City's website, distributed to PCN and PCOH e-mail lists and officially noticed in the Placer Herald newspaper.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Rocklin will continue to coordinate with the Roseville Housing Authority, which provides Section 8 vouchers to Rocklin residents. In addition, the City will maintain its relationship with the various governmental health, mental health and service organizations within Placer County. Placer County's Adult System of Care partners with agencies in Placer County to assist adults and older adults achieve their optimal level of self-sufficiency and independence by providing mental health services, substance abuse treatment and in-home support services. City staff constructed and keeps updated a list of services offered to Rocklin residents that need physical and mental health services, foster care, food and other assistance in order to better pair the services to those who need them.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City staff has participated in regular committee meetings organized by the Homeless Resource Council of the Sierra (Continuum of Care -COC) and Placer County Health and Human Services (HHS) Department from August 2015 to the present to consider homeless shelter needs and options in South Placer County as well as strategies to create permanent housing solutions. Participants in these meetings have included local agency staff or elected officials from Rocklin, Roseville, Lincoln, and Placer County. Attendees have also included numerous non-profits. As of December 2018, City Staff also participates in the CoC's Community Engagement Committee to keep the public informed and extend assistance to as many people as possible.

The City of Rocklin will continue to coordinate with the Placer Consortium on Homelessness whenever possible on providing homeless needs assistance. The City will also coordinate with surrounding jurisdictions in the provision of housing assistance and related services to homeless persons.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds, develop performance standards, evaluate outcomes or develop funding, policies and procedures for the administration of HMIS, as it does not administer HMIS. However, the City does consult with the Placer County's Continuum of Care related to funding allocations, and encourages all agencies providing services and care for homeless individuals to utilize the HMIS system.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See Table 2.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ROCKLIN
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Various departments within the City of Rocklin were consulted including the City of Rocklin Community Development, Public Services and Finance Departments.

2	Agency/Group/Organization	PLACER COUNTY
	Agency/Group/Organization Type	Services-homeless Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Various departments within Placer County provide information such as Placer County Department of Health and Human Services, Placer County Housing Authority and Placer County Health and Human Services Adult System of Care. The anticipated outcome is improved communication, collaboration, and coordination among the agencies.
3	Agency/Group/Organization	ROSEVILLE
	Agency/Group/Organization Type	Housing Public Housing Authority (PHA) Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Roseville's Housing Authority was consulted regarding its continued administration of the City of Rocklin's Section 8 Housing Choice Voucher program. The Roseville Housing Authority also reopened its Housing Choice Voucher Rental Assistance Program list for one week in September 2017 to allow increased opportunities for participation.
4	Agency/Group/Organization	The Gathering Inn
	Agency/Group/Organization Type	Services-homeless

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	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency was contacted either through phone call, email notification and/or public forum flyer for consultation and coordination. The anticipated outcome is improved communication and collaboration.
5	Agency/Group/Organization	Placer Collaborative Network
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City published information related to CDBG document preparation and review opportunities through Placer Collaborative Network's (PCN's) e-mail list. City staff has also attended and been a presenter at the PCN/PCOH Housing Forum events in 2018 and 2019.
6	Agency/Group/Organization	Placer Consortium on Homelessness
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City published information related to CDBG document preparation and review opportunities through Placer Consortium on Homelessness's (PCOH's) e-mail list. City staff has also attended and been a presenter at the PCN/PCOH Housing Forum events in 2018 and 2019.

Identify any Agency Types not consulted and provide rationale for not consulting

The City did not deliberately omit any agencies from the process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Placer Consortium on Homelessness (PCOH)	Point-in-Time count provided homeless data.

Table 3 – Other local / regional / federal planning efforts

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Notice of Funding Availability and anticipated schedule of events was published in The Placer Herald, on the City's website and distributed to the PCN and PCOH e-mail lists on December 14, 2018. The Annual Action Plan's review period and public hearing was noticed and published in The Placer Herald, on the City's website and distributed to the PCN and PCOH e-mail lists on Friday, March 1, 2019. The Annual Action Plan was available for a 30-day public review period from Friday, March 1, 2019 to Monday, April 1, 2019. The City Council will conduct a public hearing to discuss the draft Annual Action Plan on Tuesday, April 23, 2019.

See Table 4

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	The City will document public comments received on the plan during the public comment period.	The City will document public comments received on the plan during the public comment period.	The City will document public comments received on the plan during the public comment period.	
2	Newspaper Ad	Non-targeted/broad community	The City will document public comments received on the plan during the public comment period.	The City will document public comments received on the plan during the public comment period.	The City will document public comments received on the plan during the public comment period.	
3	Internet Outreach	Non-targeted/broad community PCN/PCOH e-mail groups	The City will document public comments received on the plan during the public comment period.	The City will document public comments received on the plan during the public comment period.	The City will document public comments received on the plan during the public comment period.	https://rocklin.ca.us/housing-publications-resources

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Below is information regarding expected resources, based on prior allocations, resources, and the current Consolidated Plan.

Congress has not yet made the HUD FY 2019 allocation that funds the CDBG program. HUD has therefore not announced the City's allocation. The project allocations in this Action Plan made with FY 2019 CDBG funds have been made using an estimate. These allocations will be adjusted proportionally by an equal amount to match the actual allocation.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$290,216	\$0	\$0	\$290,216	\$0	Based on information contained in the Consolidated Plan, the City anticipated receiving a total of \$1,057,110 over the planning period.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Rocklin receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City's CDBG program.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has actively met with the North State Building Industry Association (BIA) since 2015 to discuss potential housing development on various City owned or former redevelopment agency properties. The City has also provided data regarding other available sites in Rocklin designated for high density residential development to affordable housing developers and made them aware of Rocklin's Difficult to Develop Area (DDA) designation in 2016 and 2019. The City will continue to consider the use of publicly- owned land for the construction of affordable housing for low-and moderate-income households.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Service	2013	2020	Non-Housing Community Development	City of Rocklin	Homeless Program Public Services	CDBG: \$43,532	Public service activities other than Low/Moderate Income Housing Benefit: 207 Persons Assisted Homelessness Prevention: 58 Persons Assisted
2	Planning and Administration	2013	2020	Planning and Administration	City of Rocklin	Planning and Administration	CDBG: \$58,043	
3	Public Facilities and Improvements	2016	2020	Non-Housing Community Development	City of Rocklin	Public Facilities and Improvements	CDBG: \$178,640	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
4	Handyman Program	2013	2020	Affordable Housing		Housing Program	CDBG: \$10,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit

Table 6 – Goals Summary

1	Goal Name	Public Service
2	Goal Name	Planning and Administration
3	Goal Name	Public Facilities and Improvements
4	Goal Name	Handyman Program

AP-35 Projects – 91.220(d)

Introduction

City staff evaluated all submitted applications and have recommended the below projects to be funded for the 2019-20 Annual Action Plan.

Projects

#	Project Name
1	Senior Nutrition
2	Stand Up Placer - Victim Services
3	Salvation Army
4	Planning and Administration
5	Public Facilities and Improvements
6	Habitat for Humanity Handyman

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

It is difficult to address all the community needs with the limited amount of funding received. However, it is believed that providing handyperson/minor home repair services, assisting domestic violence victims, seniors, disabled, and youth and preventing homelessness are the best way to allocate funds based on the needs of the community.

AP-38 Project Summary

See Table

1	Project Name	Senior Nutrition
	Target Area	City of Rocklin
	Goals Supported	Public Service
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	Seniors First provides hot meals to seniors at the Rocklin cafe location.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The activity is estimated to benefit 150 people seniors and seniors with disabilities individuals in Rocklin.
	Location Description	Cafe meals served at 5757 Shannon Bay Drive, Rocklin, CA.
	Planned Activities	The Senior Nutrition Program (SNP) operates 7 Senior Cafes throughout Placer County, providing hot noon-time meals for seniors, Monday through Friday. Every day the food is served to seniors and disabled individuals free of charge. The SNP provides Placer County seniors with a weekday hot meal served in a congregate, social setting, to reduce food insecurity and prevent the adverse effects of malnutrition, located in easily accessible facilities, and to foster a feeling of camaraderie and comfort, reducing the isolation experienced by many seniors.
2	Project Name	Stand Up Placer - Victim Services
	Target Area	City of Rocklin
	Goals Supported	Public Service
	Needs Addressed	Public Services
	Funding	CDBG: \$11,766
	Description	Stand Up Placer provides serves to survivors of domestic violence, sexual violence, human trafficking and their non-offending family members, offer community education around domestic/sexual violence and human trafficking to companies, agencies and schools.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	11 survivors will benefit from therapy services. 46 additional people will benefit from crisis intervention and advocacy.

	Location Description	PO Box 5462, Auburn, CA
	Planned Activities	The CDBG funds will be used for a portion of the wages and benefits for advocacy specialists who perform crisis intervention, advocacy and accompaniment the advocacy coordinator who supervises advocacy specialists and provides direct services; marriage and family therapists and marriage and family therapist interns who provide clinical therapy; and the clinical manager, who provides mandated clinical supervision to marriage and family therapist interns and clinical therapy to victims.
3	Project Name	Salvation Army
	Target Area	City of Rocklin
	Goals Supported	Public Service
	Needs Addressed	Public Services
	Funding	CDBG: \$11,766
	Description	Preventing homelessness by giving a hand up to those in need.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The funding is estimated to benefit 29 households in danger of becoming homeless. Households can be one individual or more. Based on the Salvation Army's data up to the writing of this document, the average household size assisted in Rocklin is two. Therefore, the estimated number of individuals to benefit from this funding based on the above information is 58.
	Location Description	Citywide
Planned Activities	Individuals or families that receive a 3-day pay or quit notice from their landlord and have an unexpected expense within the last month receive rental assistance. Once a client has the required documentation, an appointment is made with a Salvation Army Service Coordinator to receive one-time rental or deposit assistance.	
4	Project Name	Planning and Administration
	Target Area	City of Rocklin
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$58,043

	Description	Provide general administration of the CDBG program including planning and reporting activities.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City offices
	Planned Activities	Provide general administration of the CDBG program including planning and reporting activities
5	Project Name	Public Facilities and Improvements
	Target Area	City of Rocklin
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$178,640
	Description	ADA improvements within the City of Rocklin
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	500 individuals are estimated to be benefited from the ADA improvements based on census data.
	Location Description	Citywide, exact locations to be determined.
	Planned Activities	The ADA improvements will benefit disabled individuals in the City of Rocklin by improving their accessibility throughout the City.
6	Project Name	Habitat for Humanity
	Target Area	City of Rocklin
	Goals Supported	Handyman Program
	Needs Addressed	Housing Program
	Funding	CDBG: \$10,000
	Description	Minor housing repairs serving homeowner households with low and moderate income in Rocklin.
	Target Date	6/30/2020

Estimate the number and type of families that will benefit from the proposed activities	The project is estimated to benefit 20 low and moderate income households.
Location Description	Citywide.
Planned Activities	Planned activities include Housing Rehabilitation and Removal of Architectural Barriers in homes owned and occupied by households with low and moderate income. Examples include the removal of deteriorated and hazardous materials in a home, installing a water heater and fixing a leaking faucet.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Rocklin does not have significant, dense areas of low-income residents nor are there areas of significant racial/minority concentration.

Geographic Distribution

Target Area	Percentage of Funds
City of Rocklin	100
Lost Lane, Ruhkala Road, Winding Lane	0
Central Rocklin/Downtown area	0

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City's planning is focused more toward the number of persons who can be helped and identifying projects that will produce the best benefit for Rocklin residents.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Rocklin does not currently fund any Affordable Housing projects.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Due to the relatively small grant amount available, Rocklin does not utilize CDBG funds for the able items. However, approximately 120 Section 8 Housing Choice Vouchers are administered within Rocklin each year through the City’s contract with the Roseville Housing Authority.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Rocklin does not oversee a public housing authority and there is no public housing agency in the City.

Actions planned during the next year to address the needs to public housing

The City recognizes that the Roseville Housing Authority has been acting as the public housing authority for many years and contracts with the City of Roseville to administer Rocklin's Section 8 program. The City will continue to support those services that meet the needs of Rocklin residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While the City of Rocklin is not a public housing authority, the City administers affordability covenants and existing Downpayment Assistance loans on various properties within the city. City Staff continue to market these opportunities and to work with prospective buyers to determine income eligibility.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable; there are no public housing agencies in the City of Rocklin.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section discusses the City's one year activities to address the needs of persons who are homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Rocklin has provided CDBG funding to The Gathering Inn (TGI) in the past several years (funding range has been between \$12,000 to \$18,000 annually). However, as a result of additional CDBG subrecipient applicants in recent years and the 15% public services funding limit, the City has decided to fund TGI from its Low and Moderate Income Housing Asset Fund in the amount of \$50,000 in Fiscal Year (FY 2018/2019) and is recommending similar funding for TGI in FY 2019/2020. TGI's primary goal is to meet the very basic needs of guests on a daily basis year round: hygiene, food and safe overnight shelter. TGI provides access to showers, toiletries, clean dry socks and clothes, plus transportation to a host church where guests are provided a warm and safe place for sleeping along with a hot nutritious meal. Guests are transported back to the intake sites where they can access social services. Placer County's Continuum of Care (CoC) conducts a Housing Inventory Count (HIC) and Point-in-Time (PIT) count of sheltered homeless persons during the last ten days in January in odd numbered years. The Housing Inventory Count (HIC) is a report that informs the homeless assistance community on the capacity to house persons who are homeless at local and national levels. The PIT provides the homeless assistance community with the data needed to understand the number and characteristics of persons who are homeless at one point-in-time. A PIT count was conducted on January 24, 2019 by City staff and showed that there were 4 unsheltered homeless people the night of January 23, 2019 in Rocklin. The City is still waiting for the results of surrounding jurisdictions and the results of the other PIT count survey efforts conducted by County staff, volunteers and other non-profits both within and outside of Rocklin. As of December 2018, City Staff participate in the CoC's Community Engagement committee to keep the public informed and extend assistance to as many people as possible.

Addressing the emergency shelter and transitional housing needs of homeless persons

Although no transitional housing facility or emergency shelter is located in Rocklin, the Placer County Department of Health and Human Services Adult System of Care operates a transitional housing facility for homeless persons with mental health disabilities just outside the City limits. HomeStart offers a transitional housing program for Placer County homeless children and their families. The Gathering Inn is an emergency housing program offering overnight housing at a variety of churches within south Placer County. In addition, the Lazarus Project provides food, housing, clothing, guidance, counseling, education, job training, budgeting classes, parenting classes and access to health care for persons recovering from homelessness, unemployment, abuse, addictions and physical and/or mental impairment.

There are several organizations that provide emergency food in the Placer County area including First United Methodist Church of Loomis, S. Mark's Anglican Episcopal and United Methodist of Newcastle. In addition, the Salvation Army and St. Vincent de Paul provide assistance to the homeless.

The City will continue to coordinate with these organizations to develop a strong system to meet the needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City does assist the homeless countywide through its participation in the Placer County Continuum of Care. The Continuum of Care (CoC) programs are created to address the problems of homelessness in a comprehensive manner. The Placer Consortium on Homelessness developed a ten-year plan to end homelessness in Placer County for 2004-2014. This plan contains a series of strategies to tackle a variety of homeless issues and concerns. The strategies are categorized into four different areas:

- * Prevention – to prevent homelessness through a variety of means including, but not limited to, housing and appropriate services.
- * Access – to facilitate access to housing and supportive services by actively engaging the homeless population and removing barriers.
- * Teamwork – to facilitate ongoing communication and coordination among community partners, rallying community resources to address the issues of homelessness.
- * Housing – to provide housing for the homeless.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Rocklin will continue to coordinate with the County and Placer County Continuum of Care to implement the Placer County Ten-Year Plan to End Homelessness. In the 2019-2020 cycle, the City of Rocklin is awarding the Salvation Army with \$11,766 of CDBG funding. The Salvation Army provides assistance to low to moderate income persons through food boxes, case management, mock interviews and rental and utility assistance. In order for an individual or family to receive assistance, they must have received a 3-day pay or quit notice from their landlord and have an unexpected expense within the last three months. An unexpected expense would include an auto repair, home repair, medical bill, loss of employment or something of that nature.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is committed to removing or reducing barriers to affordable housing whenever possible. A variety of actions are contained in the 2013-2021 Housing Element to address these issues. The City of Rocklin has designed a number of implementing programs that will focus City resources on meeting its projected housing needs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City recognizes that there are a number of factors impacting the provision of affordable housing. These goals include:

- * Maintain and improve the quality of existing housing and residential neighborhoods in Rocklin;
- * Facilitate the provision of a range of housing types to meet the diverse needs of the community;
- * Provide adequate housing sites through appropriate land use and zoning designations to accommodate the City's share of the regional housing needs;
- * Mitigate or remove potential governmental constraints to housing production and affordability;
- * Coordinate and cooperate with surrounding jurisdictions to address regional housing issues, including the supply of affordable housing and homelessness; and
- * Promote equal opportunity for all residents to reside in the housing of their choice.

AP-85 Other Actions – 91.220(k)

Introduction:

This section discusses the actions the City of Rocklin will undertake during the 2019-2020 annual Action Plan. This includes to 1) Foster and maintain affordable housing; 2) Evaluate and reduce lead-based paint hazards; 3) Reduce the number of poverty-level families; 4) Develop institutional structure; and 5) Enhance coordination.

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of target-income residents, the primary obstacles identified through citizen participation was determined at the public hearings.

The City of Rocklin's Housing Element includes recommendations and programs to alleviate obstacles to meeting underserved needs. The City will continue to use CDBG dollars to address underserved needs and to provide education about services and service providers to the extent feasible. The City will encourage area service providers to offer services in the community.

Actions planned to foster and maintain affordable housing

The City is committed to removing or reducing barriers to affordable housing whenever possible. A variety of actions are contained in the Housing Element to address these issues. The City of Rocklin has designed a number of implementing programs that will focus City resources on meeting its projected housing needs. The City recognizes that there are a number of factors impacting the provision of affordable housing. These include:

- * Maintain and improve the quality of existing housing and residential neighborhoods in Rocklin;
- * Facilitate the provision of a range of housing types to meet the diverse needs of the community;
- * Provide adequate housing sites through appropriate land use and zoning designations to accommodate the City's share of the regional housing needs;
- * Mitigate or remove potential governmental constraints to housing production and affordability;
- * Coordinate and cooperate with surrounding jurisdictions to address regional housing issues, including the supply of affordable housing and homelessness; and
- * Promote equal opportunity for all residents to reside in the housing of their choice.

Actions planned to reduce lead-based paint hazards

The City will continue to coordinate with Placer County's Department of Health and Human Services Environmental Services Division when possible to help reduce lead-based paint hazards and will educate City residents about where to go if there is a problem.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy includes improving the quality of housing in Rocklin, assuring safe housing choices for residents and supporting social service agencies.

The City's anti-poverty strategy will focus on:

- * Increasing the supply and availability of decent, safe and affordable housing necessary for low-income families to live healthy, productive lives;
- * Developing comprehensive public facility improvement strategies that support a viable community and primarily benefit low-and moderate-income persons; and
- * Increasing the effectiveness of existing programs through better collaboration and efficient implementation.

*Providing funding to a larger variety of programs to better assist individual situations, such as the victims and families of domestic violence, sexual violence and human trafficking, and individuals or families that recently faced an unexpected expense.

Actions planned to develop institutional structure

The City is the lead agency for the CDBG funding. The City has established goals under the Entitlement Program and works to integrate City planning and projects with the related activities of other agencies in the area using the Citizen Participation Plan, direct email requests and various other methods of communications to facilitate this goal. The City does not plan to duplicate services of other established and successful programs. The City's system of institutional structure is strong and well-coordinated, with little duplication of services.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Roseville's Housing Authority administers the Section 8 program for the City of Rocklin via contract. The City has historically budgeted for these services from its General Fund and anticipates providing continued funding in a similar manner in 2019-20.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The following table identifies program income that is available for use that is included in projects to be carried out. None is planned.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

This percentage applies to this year's 2019-20 Annual Action Plan. All of the proposed activities for the 2019-20 cycle are estimated to assist persons of low and moderate income.