



# SOUTH PLACER MUNICIPAL UTILITY DISTRICT

## Tenant Improvements - Conditions of Approval Form

**Section A – to be completed by Applicant** (mail/deliver to SPMUD or email to [tenantimprovement@spmud.ca.gov](mailto:tenantimprovement@spmud.ca.gov) )

Building Permit Number: \_\_\_\_\_ City of Rocklin  Town of Loomis  Placer County

Applicant Information	Property Information
Name: _____	Address: _____
_____	_____
Phone: _____	APN: _____
E-mail: _____	Subdivision: _____
_____	Lot Number: _____

Building Classification:  Residential  \*Commercial  \*Industrial  Other \_\_\_\_\_

\*Business Description: \_\_\_\_\_

Improvement(s) Description: \_\_\_\_\_

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**Section B - To be completed by SPMUD**

**Required Submittals**

One (1) set of Plans that include: Cover sheet, (All) Plumbing sheets and Floor plan (with dimensions).  
Either full size (24" x 36") Bond or Electronic (.PDF).

SPMUD Declaration of Density Form  \_\_\_\_\_  
*(To be signed by real property owner)*

SPMUD FOG Permit Application Form (required for Food Service Establishments).

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**Section C - To be completed by SPMUD**

**Conditions of Approval**

\*Grease Trap – (Submit Manufacturer's Specifications)  \*Grease Interceptor (Requires SPMUD Inspection/Approval)  
*(\*For Grease Trap and/or Grease Interceptor submit Manufacturer's Specifications and evidence of flow rate or DFU's, as applicable)*

City of Roseville Multi-Jurisdictional Commercial Wastewater Discharge Construction Consent Form (916.746.1883)

SPMUD (Additional) Participation Fees \$ \_\_\_\_\_  SPMUD Project Processing Fee \$ \_\_\_\_\_  
*(Includes Plan Review and Inspection Fees)*

Other: \_\_\_\_\_  Attachments

No SPMUD Requirements

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**Section D – to be completed by SPMUD**

Approved By: \_\_\_\_\_ Approved Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature Indicates SPMUD Final Approval

\_\_\_\_\_   
Print Name



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## INSTRUCTIONS

### STEP 1

- A. Applicant completes Section A and submits form to SPMUD. Submittal can be via U.S. mail, e-mail or drop off delivery at 5807 Springview Drive, Rocklin, CA 95677.

Business hours:           Monday – Thursday 8:00 AM to Noon & 1:00 PM to 4:30 PM  
Friday – 7:00 AM to Noon & 1:00 PM to 3:30 PM

### Step 2

- A. SPMUD reviews and determines necessary submittals for review (plans – cover sheet, all plumbing sheets and floor plans with dimensions, SPMUD FOG Permit Form, etc.).
  - a. In all cases SPMUD’s Declaration of Density form is to be completed and signed by the real property owner.
    - i. If additional submittals are required SPMUD will notify Applicant and the Permitting Agency via email.

### STEP 3

- A. Once all submittals are received, SPMUD will review and determine Conditions of Approval, if any.
- B. Conditions of Approval will be conveyed to both the applicant and the permitting agency.
  - a. If there are no Conditions of Approval, SPMUD will indicate so in Section C and will sign in Section D indicating Approval and no further SPMUD involvement.
- C. Once the applicant has met all conditions of approval, SPMUD will sign in Section D indicating approval and no further SPMUD involvement.
  - a. SPMUD will forward this form to the applicant and the permitting agency for their records.