

## THE CITY OF ROCKLIN ANNOUNCES AN **OPENING FOR:**

# STREET MAINTENANCE **WORKER**

Application Deadline: Thursday, July 27, 2017

or the first 50 qualified applications

(whichever occurs first)

The Vision Statement of the City of Rocklin is to become a city that provides its citizens with

exceptional quality of life while maintaining its small town sense of community.

### **APPLY HERE**



#### CAREER OPPORTUNITY

The City of Rocklin is looking for two (2) Street Maintenance Workers to perform a wide variety of activities related to the construction, modification, maintenance, repair and operation of City streets, open spaces, right-of-way, creeks, and vegetation; provide maintenance support to the Streets and Open Space Division; and performs related work as required.

This is the journey-level class in the streets maintenance series that performs the full range of duties required to ensure that the City's public streets, sidewalks, storm drainage systems, open spaces, right-of-way, creeks, and vegetation provide the highest level of safety for public use. Responsibilities include inspecting and attending to assigned areas in a timely manner, and performing a wide variety of tasks in the construction and repair of City streets. This class is distinguished from the Senior Streets Maintenance Worker in that the latter is responsible for technical and functional direction of lower-level streets operations and maintenance staff and is capable of performing the most complex duties assigned to the division.



#### **COMMUNITY**

Located in South Placer County at the intersection of Interstate 80 and State Highway 65, the City of Rocklin is a thriving community of 64,417 residents located at the base of the Sierra Nevada Mountains. Rocklin is a preferred location for business and living because of its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety.

Rocklin's outstanding educational systems includes Rocklin Unified, one of the top-ranked unified school districts in the state, as well as Sierra College, ranked first in Northern California for transfers to 4-year universities and William Jessup University, a fast-growing private, 4-year university.

In addition to vibrant retail centers, Rocklin has a diverse range of business types including finance, insurance, health care, technology, engineering and utilities. Businesses choose to make their home in Rocklin because of our strong demographics, low business license fees and a great quality of life that appeals to employers and their employees.

#### **ORGANIZATION**

The City of Rocklin is a General Law City and operates under the Council/Manager form of government. Five Council Members are elected at large for four-year terms. Each year, the Council elects the Mayor and Vice-mayor from within their ranks. The City Council appoints the City Manager. Management staff from all departments work closely together to ensure stable growth and ongoing quality of life within the community. The City Council consistently supports public safety goals and efforts to maintain one of the safest communities in the State.

The City prides itself as having friendly people, small town charm, as well as tree lined and safe, thriving neighborhoods. City staff work closely with residents and businesses to provide the best municipal services possible.



#### **Salary and Benefits:**

Salary Range\$43,779 - \$55,874 per year

Medical

The City pays \$1,093 and the employee pays the difference. A variety of plans are offered through CalPERS.

Dental and VisionCity-paid for employee and dependents.

Leave Accruals

<u>Sick Leave</u>: 12 sick days per year. <u>Vacation</u>: 15 vacation days first year, progresses up to 27 days based upon years of service.

Holidays: 10 paid holidays per year.

Retirement-CalPERS (in accordance with Public Employees' Retirement law) 2% @ 62 (PEPRA) employees: Hired on or after January 1, 2013 with no prior membership with a California public retirement system or not eligible for reciprocity.

2% @ 55 (Classic) employees: Current CalPERS members or former CalPERS members without a break of service of more than 180 days.

 Deferred Compensation
Rocklin offers optional programs for employee participation (457 plans).

#### Insurance

- <u>Life Insurance and AD&D</u>: City-paid \$50,000
- Long-term Disability: Coverage is 50% of monthly salary up to \$6,000/month

#### **EMPLOYMENT STANDARDS:**

#### **Knowledge of:**

- Practices, methods, equipment, tools and materials used in maintenance and repair work related to streets, open spaces, right-of-way, creeks, and vegetation
- Principles and practices of flood control preparation
- Proper traffic control (include warning signs and cones) to provide safe passage for the traveling public through the work area, as well as for the safeguard of workers
- Shop arithmetic
- Safe work methods and safety practices pertaining to the work
- Safe driving rules and practices
- Basic computer applications related to work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for providing a high level of customer service to public and City staff, in person and over the telephone

#### **Ability to:**

- Operate motorized equipment such as tractors, mowers, dump trucks, vactor, backhoe, and loader
- Operate specialized job related equipment including hydraulic jackhammers and tampers
- Read and understand schematic diagrams
- Safely and effectively use and operate hand tools, mechanical equipment, power tools, and equipment required for the work
- Perform routine equipment maintenance
- Follow department policies and procedures related to assigned duties
- Understand and follow oral and written instructions
- Organize own work, set priorities and meet critical time deadlines
- Use English effectively to communicate in person, over the telephone and in writing
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines
- Establish and maintain effective working relationships with those contacted in the course of the work
- Meet the physical requirements necessary to safely and effectively perform the assigned duties

Click here to view Benefits Summary

#### **MINIMUM QUALIFICATIONS:**

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

• Equivalent to the completion of the twelfth (12th) grade.

• One (1) year of experience performing maintenance duties related to streets, open spaces, right-of-way, creeks, storm drain infrastructure, and vegetation.

#### LICENSE AND CERTIFICATE REQUIREMENTS:

- A valid California Class C driver license or higher is required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case by-case basis.
- A valid California Class A driver license with a tanker endorsement is required within twelve (12) months of appointment.
- A Work Zone Traffic Control Safety Certificate issued by the International Municipal Signal Association (I.M.S.A.), or successful completion of the Traffic Control Technician-CA State Specific Training Course thru the American Traffic Safety Services Association is required within twelve (12) months of appointment.
- A Qualified Pesticide Applicator Certificate issued by the Department of Pesticide Regulation is desirable.

# SUPPLEMENTAL QUESTIONNAIRE (Limit your responses to one page per question)

- 1. Have you completed the 12<sup>th</sup> grade **and** do you have at least one year of experience performing maintenance duties related to streets, open spaces, right-of-way, creeks, storm drain infrastructure, and vegetation?
- 2. Describe your experience performing maintenance duties related to streets, open spaces, right-of-way, creeks, storm drain infrastructure, and vegetation.
- 3. Do you have a Work Zone Traffic Control Safety Certificate from the I.M.S.A.? (If yes, please attach your certificate).
- 4. Do you have a Qualified Pesticide Applicator Certificate from the Department of Pesticide Regulation? (If yes, please attach your certificate).
- 5. Do you have a Class A Driver License with a tanker endorsement? (If yes, please attach a copy of your License).

#### **APPLICATION PROCESS:**

Applicants may apply <u>on-line</u> or by submitting a <u>hard copy employment application</u> as well as the **supplemental questionnaire** to the Human Resources Office at the address below. If you do have any certificates listed in the supplemental questionnaire, please make sure you submit those with your application. Incomplete applications will not be accepted. Electronic submittals are preferred.

City of Rocklin-Human Resources Office 3970 Rocklin Road, Rocklin, CA 95677 Telephone: (916) 625-5050 / FAX: (916) 625-5099

#### **SELECTION PROCESS:**

Applications will be screened based on qualifications, and those applicants that best meet the needs of the City will be invited to participate in the next step in the City's selection process. Offers of employment are conditional upon successful completion of a pre-employment physical examination, and fingerprint clearance. All applicants will be notified by e-mail following application review.



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