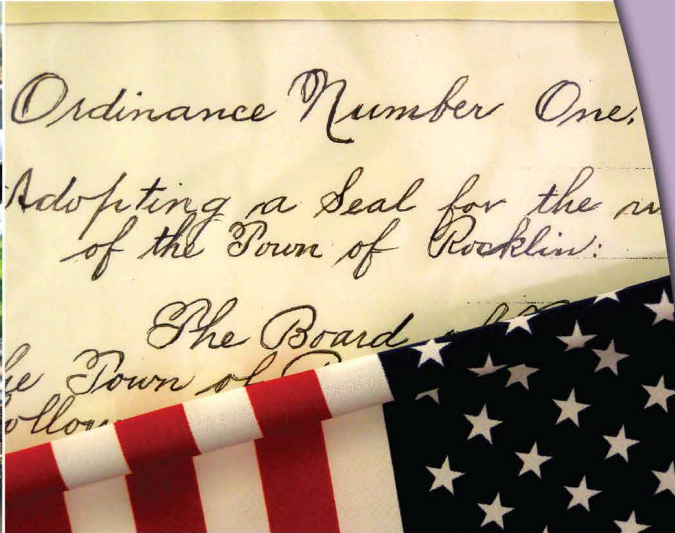
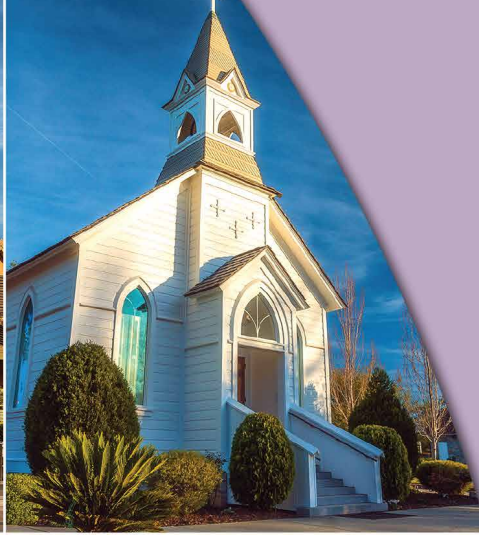


CITY OF ROCKLIN, CA

INVITES YOUR
INTEREST IN
THE POSITION OF

CITY ATTORNEY



THE COMMUNITY

The City of Rocklin (population 60,000) is located in South Placer County, approximately 22 miles from Sacramento at the intersection of Interstate 80 and State Highway 65. The City is characterized by rolling hill terrain with 360-degree panoramic views of the Sierra Nevada mountains to the northeast and the Sutter-Butte mountain range to the west. Located in proximity to many tourist locations and recreational amenities, Rocklin is within 20 minutes of Folsom Lake, 30 minutes of downtown and Old Sacramento, and less than 2 hours from Lake Tahoe, Napa Valley, San Francisco, and the Pacific Ocean. The City maintains thirty parks including the new Quarry Park, a volunteer-maintained dog park, an 18-hole disc golf course, and another 200 acres of open space. The City also owns and operates the Finnish Temperance Hall, home to Rocklin Community Theater, and the Rocklin Event Center, a conference and event facility.

Rocklin is a preferred location for business and living because of its convenient location, excellent schools, diverse mix of housing, abundant parks and recreational opportunities, and the highest commitment to public safety. Rocklin's outstanding educational system includes Rocklin Unified (one of the top-ranked unified school districts in the state), Sierra College (ranked first in Northern California for transfers to 4-year universities), and William Jessup University (a fast-growing, private, 4-year university). The City is also home to a diverse range of business sectors, including finance, insurance, health care, technology, engineering, and utilities. Businesses choose to make their home in Rocklin because of its strong demographics, low business license fees, and a great quality of life that appeals to employers and their employees. Rocklin was recently ranked as the 8th best city in California for job seekers.

Rocklin has seen fast growth in the last decade, as the City's population grew 64 percent from 2000-2014. In August 2008, Rocklin was the only California city to be named one of the "10 Best Towns" for families in America by Family Circle magazine. Rocklin was also named as the 13th best city in the nation for young families. With vibrant retail centers and one of the lowest crime rates in the region, Rocklin truly offers an outstanding quality of life. The City's strongest assets are its residents, and citizen input and participation set Rocklin apart. The City is proud of its rich heritage and excited about its future, thanks to the collaborative partnership between residents, businesses, and community leaders.

THE ORGANIZATION

The City of Rocklin is a general law city and operates under a Council-Manager form of government. The City is governed by a five-member City Council elected at-large for four-year terms. Each year,

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the Council elects the Mayor and Vice Mayor from within their ranks, usually for a one-year term. The City Council appoints the City Manager and the City Attorney.

Management staff from all departments works closely together to ensure stable growth and ongoing high quality of life within the community. The City Council consistently supports public safety goals and efforts to maintain one of the safest communities in the state. Rocklin prides itself as having friendly people and small town charm, as well as tree-lined and safe, thriving neighborhoods. City staff works closely with residents and businesses to provide the best municipal services possible with a focus on customer service.

The City has approximately 232 full-time employees and an operating budget of \$61,121,700. The City delivers municipal services through seven (7) Departments including: City Manager's Office; Administrative Services; Economic and Community Development; Fire; Police; Recreation, Arts, and Event Tourism; and Public Services.

THE POSITION

The City Attorney is appointed by and serves at the will of the City Council. Under policy direction from the Council, this position is responsible for all aspects of the City's legal work, whether performed in-house or by outside legal counsel. The City Attorney provides legal advice and counsel to the City Council, City boards and commissions, City Manager, and City departments and represents the City before administrative agencies and courts. The City Attorney also exercises direct supervision over assigned staff.

Essential functions of the City Attorney may include, but are not limited to, the following:

- Develop, plan, implement, and administer Department goals, objectives, policies, and procedures necessary to provide assigned legal services.



- Provide legal advice and opinions to the City Council, boards and commissions, the City Manager, and department heads as requested and as needed regarding legal implications of all City operations.
- Receive and evaluate all legal claims filed against the City; make recommendations concerning the advisability to prosecute, compromise, or dismiss litigation for consideration by the City Council; monitor and control liability claims and lawsuits, including supervision of outside counsel.
- Research and prepare formal written opinions on various legal problems as directed by the City Council; study and interpret laws, court decisions, and other authorities; provide written and oral legal advice and counsel as the need arises to the City Council, City Manager, City departments, and City boards and commissions.
- Represent the City in court cases encompassing a wide variety of complex legal issues including all phases of pretrial, trial and appellate work in municipal, state, and federal court; represent the City in administrative hearings before state and federal agencies.
- Review proposed contracts, bond and financing papers, insurance policies, and other documents affecting the City.
- Prepare or review drafts and assist in the negotiation of proposed agreements; prepare or review ordinances, resolutions, deeds, pleadings, contracts, and other legal documents.
- Monitor legal developments, including proposed legislation and court decisions related to municipal law and activities, evaluate the impact on City operations, and recommend appropriate action.
- Attend Council, Board, Commission, and Committee meetings as required.
- Perform related duties as required.



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The City Attorney should be open-minded, honest, responsive, and committed to creating a teamwork environment in which all ideas and feedback are valued and supported. The ideal candidate will be a problem solver who can assist in identifying alternatives and solutions to issues and challenges, and who is accessible and understands the needs of the City, as well as those of internal and external stakeholders. Rocklin is seeking a candidate with excellent diplomacy, presentation, client service, and relationship-building skills who is politically astute, but apolitical. The individual will build and maintain a positive working relationship with the City Council, City staff, and the public, using principles of good customer service.

The City is seeking a skilled generalist with excellent oral and written communication skills who will communicate sensitively and respectfully with others at all levels. The ideal candidate will exercise transparency by providing the Council with a full picture of the City's standing on legal issues. Essential to success is an attorney with demonstrated ability to think quickly on his or her feet and make sound decisions. The City Attorney should be innovative and technologically savvy, unafraid to roll up his or her sleeves to help the City accomplish its goals.

THE IDEAL CANDIDATE

The City of Rocklin is seeking a dynamic, forward-thinking, exceptional attorney with demonstrated expertise in municipal law. The City Attorney will be proactive in identifying priority issues for the City Council and will work closely with the Council and the City Manager in setting the strategic direction on a wide array of topics. The individual will work collaboratively throughout the organization in a cooperative, approachable, and responsive manner. The desired candidate will bring proven legal leadership experience, clear and effective communication skills, and solid interpersonal skills.

As a representative of the City, Rocklin's City Attorney will be a champion of integrity and ethics. The incoming attorney will exercise discretion, confidentiality, and tact when dealing with sensitive matters or communicating with City officials, representatives of other agencies, the media, and the general public. The City Attorney should be a willing and active participant in the City's decision-making

process and provide honest, consistent feedback and legal advice to protect the interests of the City and Council.

The successful candidate will possess a solid understanding of the broad array of legal matters related to employment law and labor relations, including performance issues, employee claims, grievances, and union agreements. Other areas of experience include land use and planning, the California Environmental Quality Act, public finance, public contracts and bidding, insurance requirements, and open government and conflict of interest laws. A candidate with knowledge and understanding of the principles, methods, and practices of legal research and investigations; judicial procedures and the rules of evidence; as well as pleading and practices and effective techniques in the presentation of court cases, is also desired.

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. Candidates must possess a Juris Doctorate from an accredited law school and have seven (7) years of increasingly responsible experience in the active practice of municipal or other government law in the State of California. Extensive experience in a municipal setting and in the active practice of law, including litigation, is desirable. Candidates must possess a valid certificate of membership in the Bar of the State of California as well as a valid California Driver's License.

THE COMPENSATION

The annual salary range for this terrific opportunity is open and dependent upon qualifications. The City also offers a highly competitive benefit package including:

Retirement – PERS 2%@55 for Classic members; employee pays 7%. PERS 2%@62 for PEPRAs members; employee pays 6.25%.

Retiree Medical – City contributes same rate as that for active employees.

Health Insurance – City pays \$1,093 per month for employee.

Dental Insurance – City-paid policy for employee, spouse, and eligible dependents.

Vision – City-paid policy for employee, spouse, and eligible dependents.

Deferred Compensation – Rocklin offers optional 457 and 401 (a) plans for employee participation.

Flexible Spending – Payroll deduction of pre-tax dollars for Health Care Expenses (\$2,550 max for 2016) and Dependent Care Expenses (\$5,000 max) available.

Life and AD&D Insurance – City pays \$200,000 for basic life, plus \$200,000 for accidental death and dismemberment insurance.

Long-Term Disability – City pays up to 60% of pre-disability earnings, up to \$6,000 per month.

Short-Term Disability (SDI) – City pays 0.9% tax to maximum taxable wage limit; may adjust annually.



Holidays – 10 days per year; a mandatory holiday furlough may be scheduled between the Christmas and New Year's holidays.

Sick Leave – 12 days (96 hours) per year.

Vacation – Accrual ranges from 15-27 days per year, based on length of service. Management Leave: Up to 80 hours per year.

Bereavement Leave – Up to 3 days for designated relatives; additional 2 days of sick leave may be authorized.

TO APPLY

If you are interested in this outstanding opportunity, please visit our website at www.bobmurrayassoc.com to apply online.

**Filing Deadline:
October 28, 2016**

Following the closing date, resumes will be screened according to the qualifications outlined above. The most qualified candidates will be invited to personal interviews with Bob Murray and Associates. Candidates will be advised of the status of the recruitment following finalist selection. Finalist interviews will be held with the City of Rocklin. A select group of candidates will be asked to provide references once it is anticipated that they may be recommended as finalists. References will be contacted only following candidate approval.

If you have any questions, please do not hesitate to call Mr. Gary Phillips at:

(916) 784-9080

