



## **LIFEGUARD**

### **DEFINITION**

Under immediate supervision, performs duties in support of the City's aquatic programs and activities; provides supervision of pools and additional areas of a designated aquatic facility; and performs related duties as assigned.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives immediate supervision from assigned supervisory or management personnel. Exercises no direct supervision.

### **CLASS CHARACTERISTICS**

This is a temporary, part-time, at-will classification that assists the Parks and Recreation Department with City aquatic programs and activities. Temporary employees typically work less than twenty-eight (28) hours per week, not to exceed 990 hours in a fiscal year (July 1<sup>st</sup> through June 30<sup>th</sup>). The expected duration of the employment is six (6) months or fewer, dependent on the needs of the City. Temporary employees are not eligible for benefits, excluding those benefits prescribed by law.

### **ESSENTIAL DUTIES**

Duties may include, but are not limited to the following:

- Provide surveillance of swimmers and guests during City run swim hours.
- Enforces rules and regulations of City run aquatic facilities.
- Responds to emergency situations at assigned facilities. Administers and coordinates emergency first aid as necessary.
- Advises the Senior Lifeguard or Park and Recreation Supervisor of unsafe and unsanitary conditions.
- Prepares and maintains accurate and up to date records and reports, as needed.
- Provides superior customer service to all guests by assisting in a polite and expedient manner.
- Performs daily routine chores and maintenance of City owned assets to ensure an orderly and clean facility.
- May conduct payment transactions with customers.
- Performs related duties as assigned.

### **QUALIFICATIONS**

#### **Knowledge of:**

- Emergency procedures and rescue techniques, including first aid and CPR.

- Principles and techniques of providing a high level of customer service to members of the public and City staff.
- Principles and techniques of working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.

**Ability to:**

- Recognize and respond to emergencies through knowledge and application of lifeguard surveillance and rescue techniques, including first aid and CPR.
- Enforce pool policies while providing a high level of customer service to customers, staff, and community members.
- Performs within certification standards while adhering to City aquatic safety training guidelines.
- Take a proactive approach to customer service issues in a professional manner.
- Independently assess a situation and make an informed decision.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience**

No experience necessary. Previous lifeguard experience is highly desirable.

**Licenses and Certifications**

- Possession of a current American Red Cross Lifeguard certificate, or equivalent, by date of appointment.
- Possession of a current American Red Cross CPR/AED certificate, or equivalent, by date of appointment.
- Possession of a current American Red Cross First Aid, or equivalent, certificate by date of appointment.

**PHYSICAL DEMANDS**

Must possess mobility to work in the field; strength, stamina, and mobility to perform medium to heavy physical work; react to emergency situations by quick movements, strenuous activity, and on occasion assist or lift persons in distress of varying weights; possess the ability to lift, carry, push, and pull materials and objects weighing up to 30-50 pounds depending on area of assignment; vision to effectively monitor and assess people and working environment; hearing and speech to communicate in person and over the telephone; frequent repetitive motion; frequent grasping and holding of safety devices; such as, but not limited to, lifeguard rescue tube or can, hip pack, and whistle; and possess the ability to remain alert to dangerous situations while

sitting, standing or walking for various lengths of time, including, but not limited to, occasionally bending, stooping, squatting, kneeling, crawling and twisting. Reasonable accommodations will be made for individuals on a case-by-case basis.

**ENVIRONMENTAL CONDITIONS**

Work is performed in an outdoor environment and has exposure to loud noise levels, cold and hot temperatures, inclement weather conditions, and hazardous chemical substances and fumes. Employees may interact with upset individuals in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

Must be at least 16 years of age at time of appointment. All minors under the age of 18 must have a valid work permit at time of appointment.

**Emergency Service Workers**

All City of Rocklin employees are designated as Emergency Service Workers during a proclaimed emergency and may be required to perform certain emergency services at the direction of the department and/or City.

Adopted	February 2024
Revised	N/A
FLSA	Non-Exempt